



## Contra Costa School of Performing Arts

### Minutes

#### Board Meeting

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**Date and Time**

Monday September 12, 2016 at 5:30 PM

**Location**

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

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**Directors Present**

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A. Bacigalupo, G. Rowland, M. Lynch, M. Rigau, S. Sarna

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

S. Sarna

**Guests Present**

V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Sep 12, 2016 at 5:33 PM.

**C. Approve Minutes**

M. Rigau made a motion to approve minutes from the Board Meeting on June 6th, July 1st and August 1st. Board Meeting on 08-01-16.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo	Aye
S. Sarna	Absent
M. Lynch	Aye
M. Rigau	Aye
G. Rowland	Aye

**D. Agenda Review and Adoption**

G. Rowland made a motion to adopt the the agenda as presented.

M. Rigau seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo	Aye
G. Rowland	Aye
M. Lynch	Aye
S. Sarna	Absent
M. Rigau	Aye

## II. Reconvene Open Session

### A. Report Out

The Board approved the following Teacher and Substitute Teacher contracts during closed session:

Cathy Jeha

Mara Peterson

Andrea Godosh

Peggy Payne

Lori Tassano

AeJay Mitchell

Casey Hurt

Liz Tenuto

Kayla Knowles

## III. Information Items

### A. Board Development

S. Sarna arrived.

Board members were provided information for review at a later date.

### B. ACRE Presentation

SPA Executive Director Neil McChesney lead the presentation in the CEO of Acre's absence.

## IV. Action Items

### A. Anti-nepotism Policy

S. Sarna made a motion to approve the proposed anti-nepotism policy.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

G. Rowland Aye

S. Sarna Aye

M. Lynch Aye

A. Bacigalupo Aye

M. Rigau Aye

### B. Internet Service Agreement

S. Sarna made a motion to authorize the Executive Director to execute the Internet Service Agreement from Wave.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye

G. Rowland Aye

S. Sarna Aye

M. Rigau Aye

M. Lynch Aye

**C. Shadelands Art Center Facilities Use**

M. Rigau made a motion to authorize the Executive Director to execute the facilities rental agreement for the Shadelands Auditorium.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye

S. Sarna Aye

M. Lynch Aye

M. Rigau Aye

G. Rowland Aye

**D. Line of Credit**

G. Rowland made a motion to authorize a draw of up to \$210,000 dollars from the Pacific Western line of credit.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Rowland Aye

S. Sarna Aye

A. Bacigalupo Aye

M. Lynch Aye

M. Rigau Aye

**V. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the first two weeks of the SPA program.

**B. CSMC**

A representative from CSMC (Charter School Management Corporation) provided the board an update to the budget and answered any fiscal or business questions presented by the Board.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,  
A. Bacigalupo