



Contra Costa School of Performing Arts

Minutes

Board Meeting

Date and Time

Monday August 1, 2016 at 5:30 PM

Location

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598; Dial-in Address (Member Rigau): 5401 Canyon Road Willits, CA 95490

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

A. Bacigalupo, G. Rowland, M. Lynch, M. Rigau (remote)

Directors Absent

S. Sarna

Directors who arrived after the meeting opened

M. Lynch

Directors who left before the meeting adjourned

M. Rigau

Ex Officio Members Present

N. McChesney

Non Voting Members Present

N. McChesney

Guests Present

V. Townsend-Crosby

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Aug 1, 2016 at 5:32 PM.

II. Closed Session

A. Public Employment

M. Lynch arrived.

III. Reconvene Open Session

A. Report Out

With reference to Closed Session Agenda Item No. III-A, the Board approved the following employment contracts:

Cathy Jeha, Substitute Teacher

Mara Peterson, Substitute Teacher

Michelle Barker, Teacher

IV. Information Items

A. Email Training

The Board received training on the new email system.

B. Board Development

The Board listened to and discussed a webinar from BoardOnTrack.

M. Rigau left.

V. Action Items

A. Facilities

M. Lynch made a motion to approve the facilities rental agreement for the Ultimate Field House.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sarna Absent

M. Lynch Aye

M. Rigau Absent

A. Bacigalupo Aye

G. Rowland Aye

VI. Staff Reports

A. Executive Director

The Executive Director updated the Board on the SPA planning year progress.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,

A. Bacigalupo

A. Bacigalupo made a motion to adjourn the meeting.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo	Aye
M. Lynch	Aye
S. Sarna	Absent
G. Rowland	Aye
M. Rigau	Absent