DRAFT

Contra Costa School of Performing Arts

Minutes

Finance Committee Meeting

Date and Time
Thursday November 21, 2024 at 3:00 PM

Location
Video call link: https://meet.google.com/swm-qrqn-gks

The committee will meet virtually at: https://meet.google.com/swm-qrqn-gks

The public may address the committee regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the committee must fill out a speaker's card. Cards should be turned into the Committee Chair prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the committee may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All committee agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session committee meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The committee will provide reasonable accommodations for persons with disabilities planning to attend committee meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Committee Members Present
H. Vega (remote)

Committee Members Absent
None

Guests Present
C. Foster (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

H. Vega called a meeting of the Finance Committee of Contra Costa School of Performing Arts to order on Thursday Nov 21, 2024 at 3:02 PM.

II. Discussion Items

A. First Interim Budget

D Howard shared the updated first interim budget.

Changed the enrollment to 271
Added 10K for Capacity Grant in 24 and 25

Aim for staffing reductions of $100,000

$100,000 fundraising is not noted in the cash flow

Goal to cut around $150,000

Made changes with the staffing throughout the year- are those reflected in the staffing costs

Staffing costs shared.

Catherine and Heather to discuss staffing separately.

Meeting early in December

Most likely will not have cuts by the Dec. 3rd meeting to approve 1st interim

Debbie will send a final board packet for Dec. 3rd meeting.

Budget currently presented at what has been spent year to date for most areas.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:28 PM.

Respectfully Submitted,
H. Vega