



Contra Costa School of Performing Arts

Minutes

Study Session

Date and Time

Tuesday June 11, 2024 at 3:00 PM

Location

Virtual > <https://us06web.zoom.us/j/82316354168>

4040 Hope Ave
Concord, 94521

2730 Mitchell Drive
Walnut Creek, CA 94518

4855 Hopyard Rd, Suite C3
Pleasanton, CA 94588

80 Swan Way, Suite 300
Oakland, CA 94621

2121 Chicory Drive
Oakley, CA 94561

490 Lake Park Drive
Oakland, CA 94610

505 Allegheny Dr
Walnut Creek, CA 94598

Because this is a Special Board Meeting, the public may only address the Board regarding items on this meeting's agenda. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda (comments will not be taken for items not on the agenda). Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthouseps.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

A. Mbonisi (remote), C. Hill (remote), G. Ponikvar (remote), H. Vega (remote), L. McPhatter-Harris (remote)

Directors Absent

M. Hennessy

Ex Officio Members Present

C. Foster (remote)

Non Voting Members Present

C. Foster (remote)

Guests Present

C. Phillips (remote), C. Tirlia (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

H. Vega called a meeting to order on Tuesday Jun 11, 2024 at 3:07 PM.

C.

Establish Quorum

Quorum established at 3:07pm by Heather Vega.

D. Agenda Review and Adoption

C. Hill made a motion to adopt the agenda as presented.

L. McPhatter-Harris seconded the motion.

The team **VOTED** to approve the motion.

Roll Call

L. McPhatter-Harris	Aye
M. Hennessy	Absent
H. Vega	Aye
A. Mbonisi	Aye
G. Ponikvar	Absent
C. Hill	Aye

II. Public Comments

A. Items on the Agenda

Tasha Tervalon asked when there will be time to have conversations not specifically related to today's study session. Tasha then elaborated about her concern for the future budget and when parents could get involved in discussions on how to improve the school.

III. Financial Update

A. 24-25 Budget Review

Heather explained the details of this study session and how this meeting is about the budget for the future of the school.

Candice and Debbie introduced the Budget Review for today's meeting.

Debbie presented the budget comparisons that were updated in version 13 of the budget review.

Catherine followed up with the staffing updates for 2024-2025.

Debbie also summarized that this budget is not projected to meet the 4% savings at the end of year until the end of the year.

Heather and Charles raised questions about the cashflow intake and balance to help improve reserves. Charles also asked questions regarding how will the school maintain with the budget it has if the school does not increase its student numbers drastically.

Catherine elaborated on the program cuts that are being put into place in order to save money.

Candice, Debbie, Charles and Heather discussed the different options and plans to move forward with this budget with retention and recruitment going forward.

Greg Ponikvar entered the meeting at 4:19pm

Catherine elaborated on recruitment efforts that are being worked on by various employees.

Adiagha requested weekly student enrollment updates from Catherine.

Catherine reviewed the 2024-2025 CoCoSPA Staff Organization Chart.

Overall, the board is optimistic but still needs to review all budget breakdowns before the board is fully confident in creating decisions based on a finalized budget.

The board would like to have a finalized budget proposal and will need to circle back around June 20th to finalize a proposed budget.

IV. Reconvene to Open Session

A. Report Out on Action Taken in Closed Session

The board approved the Public Employee Employment/Discipline/Dismissal Release.

The meeting lost Quorum at 5:05pm.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:06 PM.

Respectfully Submitted,
H. Vega