



# Contra Costa School of Performing Arts

## Minutes

### Special Board Meeting

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#### Date and Time

Tuesday May 21, 2024 at 7:30 PM

#### Location

Virtual

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The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

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Board meeting will be held virtually.

\*Adding a zoom location per Brown Act, each member attending via zoom will post the agenda in their window, announce their address, and announce if there is anyone over the age of 18 attending with them.

5505 Iowa Drive  
Concord, CA 94521

490 Lake Park Drive  
Oakland, CA 94610

4040 Hope Ave  
Concord, CA 94521

505 Allegheny Dr  
Walnut Creek, CA 94598

425 Castle Rock Rd  
Walnut Creek, CA 94598

2121 Chicory Drive  
Oakley, CA 94561

4229 20th Street  
San Francisco, CA 94114

Zoom: <https://us06web.zoom.us/j/82316354168>

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#### **Directors Present**

A. Mbonisi (remote), C. Hill (remote), G. Ponikvar (remote), H. Vega (remote), L. McPhatter-Harris (remote), M. Hennessy (remote)

#### **Directors Absent**

*None*

#### **Ex Officio Members Present**

C. Foster (remote)

#### **Non Voting Members Present**

C. Foster (remote)

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## Guests Present

C. Tirlia (remote)

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## I. Opening Items

### A. Call the Meeting to Order

H. Vega called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday May 21, 2024 at 7:34 PM.

### B. Record Attendance

### C. Establishment of Quorum

Quorum established at 7:34pm by Heather Vega

### D. Agenda Review and Adoption

M. Hennessy made a motion to Approve the agenda as proposed.

L. McPhatter-Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

C. Hill	Aye
H. Vega	Aye
A. Mbonisi	Aye
M. Hennessy	Aye
L. McPhatter-Harris	Aye
G. Ponikvar	Aye

## II. PUBLIC COMMENTS

### A. Items on the Agenda

No public comments were made at this time.

### B. Items not on the Agenda

No public comments were made at this time.

## III. Other Business

### A. Contract Agreement

Heather Vega explained the terms that were refined/altered in between the contract that was proposed in the April contract with SMART and the draft that was lined out at this May 21st special board meeting.

Heather presented the grammatical edits that will need to be implemented throughout the contract between Charthouse and SMART.

M. Hennessy made a motion to Accept the agreement with Heather's revisions.  
G. Ponikvar seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega	Aye
L. McPhatter-Harris	Aye
A. Mbonisi	Aye
C. Hill	Aye
G. Ponikvar	Aye
M. Hennessy	Aye

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,  
H. Vega