

ChartHouse Public Schools Governance Committee

General Purpose

The Governance Committee is commissioned by and responsible to the Governing Board to assume the primary responsibility for matters pertaining to Board recruitment, nominations, orientation, training, compliance, and evaluation in accordance with the bylaws of the organization as well as established policies and practices approved by the Board.

Appointments and Composition

1. Appointments of the chair and members of the Academic Excellence Committee shall be made annually by action of the Board, with the advice of the CEO, and in accordance with the bylaws.
2. The chair of this committee shall be a member of the Governing Board.
3. This committee shall exclusively be composed of members of the Governing Board.

Responsibilities

1. Analyze the skills and experience needed on the Board.
2. Create a short and long-term board recruitment strategy.
3. Work with Board Chair and CEO on a succession plan for board officers.
4. Recruit members to serve as members of the Board and develop a slate of trustees for consideration by the membership at the annual meeting in accordance with appointment procedures outlined in the bylaws.
5. Develop and review annually the procedures for Board recruitment.
6. Develop an orientation and training plan for new trustees.
7. Develop and monitor an annual Governance Calendar that outlines the critical and required business of the Board on a monthly basis.
8. Assist in the planning of an annual Board retreat and other deeper strategy sessions as needed.
9. Develop and revise a Board member handbook outlining the responsibilities of the Board and Board members, Board policies, and other relevant information.
10. Conduct board education as needed.
11. Create specific measurable board-level goals for the year as part of the full board planning process.
12. Regularly evaluate the effectiveness of board meetings, and make recommendations for improvement to the chair and the full board as needed.
13. Annually coordinate an evaluation of the full board and individual trustees.
14. Report to the Governing Board at regular meetings of the Board in a manner determined by the Board.

15. Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Governing Board.