

Deminika L. Spears
1536 Empire Street
Fairfield, Ca. 94533

June 10, 2020

COCOSPA Board Members:

I am applying for the open position. I have the education and professional experience required for a person to be successful in this role, including:

- 14 years working in the Early Care & Education field.
- Work in ECE programs with state, federal, and local funding.
- CARES Plus and Mentor Teacher experience.
- Work history as a director, instructional coach, quality assurance manager, site supervisor, health coordinator, mentor coach, research assistant, and head start/early head start teacher.
- Direct work with “at-risk” families and professionals in ECE in Alameda and San Francisco County.

I have earned:

- Site Supervisor and Program Director permits (CTC)
- Bachelor’s degree in Biology, with a minor in Child Development
- Master’s degree in Healthcare Administration
- Master’s degree in Educational Leadership
- Doctorate degree in Educational Leadership
- Extensive knowledge of Title 5, Title 22 and Title 1

I take pride in being culturally responsive, and building sustainable, positive relationships with families, professional peers, and community members. Thank you very much for your consideration of my application!

Sincerely,

Deminika Spears

DEMINIKA SPEARS

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OBJECTIVE

To work in education, supporting children and families.

EXPERIENCE

WestEd, Preschool Development Grant, B-5 Course Instructor

October 2019-Current

Remote Location, University of Florida.

- Provide classroom instruction to center-based and family childcare staff.
- Provide feedback to support the participant's growth and development.
- Maintain records, grade papers, and ensure participants complete the course.

WestEd, Program for Infant/Toddler Care (PITC) Specialist

August 2018-Current

Sausalito, Ca.

- Provide classroom instruction to center-based and family childcare staff.
- Provide on-site coaching support to help staff enhance their practice with infant/toddlers.
- Maintain records, grade papers, and ensure participants complete the course.

Felton Institute, Instructional Coach/ Quality Assurance Manager

April 2018-Current

San Francisco, Ca.

- Providing curriculum support to teachers. Help teachers utilize assessment data to inform curriculum and individualize activities to meet the needs of the child.
- Conduct CLASS and ERS assessments. Prepare action plans to support classrooms with upcoming assessments.
- Maintained electronic records in WELS for quality improvement efforts.
- Lead the efforts for the completion of the CDE Report.
- Monitor ECE programming for quality.

San Francisco First 5, Quality Improvement Coach (Nature Collaborative)

February 2018-July 2018

San Francisco, Ca.

- Supported centers and FCC providers in enhancing classroom environments. Bringing in various aspects of nature for exploration and exploration. Assisted with room arrangement and incorporating developmental-appropriate materials.
- Supported teachers with curriculum planning and individualization.
- Maintained electronic records in WELS for quality improvement efforts.

The Epiphany Center, Director of Children Services (Partner-Site of Wu Yee)

April 2017-January 2018

San Francisco, Ca.

- Oversees all Epiphany Children Services programs, including the Parent-Child Center, the Pediatric, and Mental Health clinic programs, and the Family Enrichment Project.
- Ensures that all agency policies, licensing and certification requirements are met by Epiphany Children's Services Programs.

- Plans, develops, directs, and evaluates Epiphany Children Services Programs. Facilitates parenting groups, prenatal educational support sessions, and help clients to navigate reunification visits with their children.

Mills College, Research Assistant: Education Department

August 2016-May 2017

Oakland, Ca.

- Research various scholarly databases and provide feedback on potential article related to advocacy for equitable educational experiences for children.
- Examine legislation that governs the various fiscal allocations for charter schools in OUSD. Strategies for more equitable approaches for funding across the district.

Wu Yee Children’s Services, Mentor Coach

January 2016-April 2017

San Francisco, Ca.

- Conduct ITERS/ECERS assessments for classrooms. Create action plans to correct findings. Meet individually with teachers to set professional development goals.
- Provide teachers with resources to support positive interactions in the classroom.
- Complete monitoring reports for the 21. Model positive interactions in the classroom.

Alameda County First Five, DRDP Coach

January 2016-September 2018

Oakland, Ca.

- Train participants on DRDP 2015 developmental continuum assessment tool.
- Illustrated DRDP 2015’s connection with play-based curriculum to measure the growth and development of children.
- Guided teachers in developing observational systems to properly gather DRDP documentation.

Alameda County First Five, CARES Plus Advisor

September 2015- July 2016

Oakland, Ca.

- Prepared Professional Development Growth Plans for all advisees.
- Completed Pre-K, Infant, and Toddler CLASS training through Teachstone.com
- Met individually with participants for 1:1 advising toward professional goals and improved teaching strategies.
- Provided resources to help teachers build a more successful educational program.

YMCA of the Central Bay Area, Site Supervisor/Health Coordinator/Lead Teacher

June 2013-January 2016

Berkeley, Ca.

- Ensure all health regulations for Title 5/Title 22 were followed including First Aid, Emergency supplies, sign in/out sheets, lesson plans, and more.
- Ensured compliance with all health regulations and documentation requirements, especially related to asthma and medication on site.
- Created a “Health Alert” notification for all children in the center to identify children with food allergies, asthma, or any other classifying health information that required additional individualized care.
- Maintain classroom systems including meal information and daily record keeping.
- Coordinated with community partners to provide children and families access to mobile

vaccination units and medical care, as well as family education in the areas of health and parenting.

YMCA of the Central Bay Area, Preschool Teacher

December 2010-June 2013

Berkeley, Ca.

- Provided enrichment opportunities for students. Encouraged a health learning environment.
- Prepared weekly lesson plans.
- Conducted ASQ-3 and ASQ-SE screenings. Completed the DRDP assessment on students enrolled in the program. Completed a DRDP analysis for planning purposes. Implemented Creative Curriculum in the classroom.

EDUCATION

Doctorate (EdD), Educational Leadership May 15, 2020
Mills College *Oakland, Ca.*
Major: Educational Leadership

Masters of Science (MS), Healthcare Administration April 24, 2015
Grand Canyon University *Phoenix, AZ.*
Major: Healthcare Administration

Bachelors of Science (BS), Biology May 15, 2010
Mills College *Oakland, Ca.*
Major: Biology

Minor: Child Development

Associate of Science (AS), Biology May 28, 2008
Associate of Arts (AA), Math and Science
Associate of Arts (AA), Humanities
Los Medanos College *Pittsburg, Ca.*
Major: Biology

CERTIFICATIONS

Center Director Permit, State of California Commission on Teaching Credentialing

September 2015- October 2020, renewed to February 2025
Document Number: 130033656

First Aid/CPR, Emergency Response for Childcare Providers

April 2016-August 2018
Document Number: C496792, F620386, 107182

SKILLS AND ABILITIES

Certified Inclusion Trainer	Data Entry/ Office Skills	Emergent Spanish
CSEFEL Coach	CSEFEL Trainer (IT, PK, FCC)	CLASS Observer (Pre-K, T)
PC & MAC Literate	Cultural Sensitivity Training, 2010	ChildPlus
QuickBooks	DRDP Tech-2015	First 5 COCOA
Microsoft Office	ASQ-3/ASQ-SE Screening Tools	Grant Proposals
Equity Institute 2018	PITC Trainer	WELS Database

REFERENCES

References are available upon request.