



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Monday September 19, 2022 at 5:30 PM PDT

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/82641671504?pwd=enBDT1FCeIZKbDk5NU9MWTErZSs5dz09>

Meeting ID: 826 4167 1504

Passcode: 883508

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker’s card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection. The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director’s Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			

	Purpose	Presenter	Time
A. Record Attendance and Guests		Marie Gil	1 m
B. Call the Meeting to Order		Marie Gil	1 m
C. Approve Minutes	Approve Minutes	Marie Gil	5 m

The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on August 22, 2022.

Approve minutes for Regular Board Meeting on August 22, 2022

D. Agenda Review and Adoption	Vote	Marie Gil	5 m
The Board will review the agenda and adopt as presented or take action to change the order of items.			

II. Public Comments **5:42 PM**

A. Items on the Agenda		Marie Gil	6 m
B. Items not on the Agenda		Marie Gil	4 m

III. Informational Items **5:52 PM**

The Board will hear presentations and updates on salient matters.

A. CTE Grant	FYI	Brandy Byers	5 m
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The Board will hear an update on the CTE Grant.

B. Board of Directors Annual Training SY 22-23	Discuss	Brandy Byers	5 m
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The Board will discuss annual training.

IV. ACTION ITEMS **6:02 PM**

A. Open Board of Director Recruitment	Vote	Marie Gil	5 m
The Board will consider for approval the application period for open recruitment.			

B. Revised Brown Act Requirements on Teleconferencing Rules	Vote	Marie Gil	5 m
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The Board will consider for approval the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

C. Board Committees	Vote	Brandy Byers	10 m
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The Board will consider for approval the formation of board committees.

D. Board of Directors Meeting Calendar for SY 22-23	Vote	Brandy Byers	5 m
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The Board will consider and adopt a Board of Directors Regular Meeting Calendar for SY 22-23.

	Purpose	Presenter	Time
E. Facilities Maintenance and Upkeep	Vote	Brandy Byers	10 m
The Board will consider direction for facilities maintenance and upkeep, SY 2022-2023.			
F. Financial and Enrollment Data	Vote	EdTec Managers	10 m
The Board will consider direction for Financial and Enrollment Data.			
G. Enrollment and Marketing Contract	Vote	Brandy Byers	20 m
The Board will review and consider for approval the contract for Enrollment and Marketing - Charter School Capitol.			
H. Approval of Unaudited Actuals Data	Vote	EdTec Managers	10 m
The Board will consider for approval the Unaudited actuals data.			
V. STAFF REPORTS			7:17 PM
A. Executive Director Report	Discuss	Brandy Byers	10 m
The Board will hear an update on school business from Dr. Byers.			
VI. CLOSED SESSION			7:27 PM
The Board will move to Closed Session.			
A. Public Employment (§ 54957)			10 m
Title: Administration Teachers Classified			
B. Public Employee Discipline/Dismissal Release (§ 54957)			10 m
Title: Public Employee Discipline/Dismissal/Release			
VII. RECONVENE TO OPEN SESSION			7:47 PM
A. Report Out	FYI	Marie Gil	5 m
The Board will report out on actions taken in Closed Session, if any.			
VIII. Closing Items			7:52 PM
A. Adjourn Meeting		Marie Gil	1 m

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	C. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on August 22, 2022 2022_08_22_board_meeting_minutes DRAFT.pdf

APPROVED



Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Monday August 22, 2022 at 5:30 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/81207821413?pwd=Y0INV01MaS8vbII3ZExHTjdiMzZRdz09>

Meeting ID: 812 0782 1413

Passcode: 539893

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Directors Present

D. Wendt (remote), F. Bani-Taba, H. Vega (remote), M. Gil (remote)

Directors Absent

None

Directors who arrived after the meeting opened

F. Bani-Taba

Ex Officio Members Present

R. Chalwell (remote)

Non Voting Members Present

R. Chalwell (remote)

Guests Present

B. Byers (remote), B. Fleming (remote), Chanette Josa (remote), J. Flaner, K. Aozasa (remote)

I. Opening Items

A. Record Attendance and Guests

Attendance recorded. Quorum present.

B. Call the Meeting to Order

M. Gil called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Aug 22, 2022 at 5:30 PM.

C. Approve Minutes - Regular Board Meeting August 17, 2022

H. Vega made a motion to approve the minutes from Regular Board Meeting on 08-17-22.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Gil	Aye
H. Vega	Aye
F. Bani-Taba	Absent
D. Wendt	Aye

D. Agenda Review and Adoption

H. Vega made a motion to approve and adopt the agenda, as proposed with reordering items V Informational Items and VI Staff Reports.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega	Aye
D. Wendt	Aye
F. Bani-Taba	Absent

II. Public Comments

A. Items on the Agenda

No public comment.

B. Items not on the Agenda

No public comment.

III. ACTION ITEMS

A. Interim Executive Director

H. Vega made a motion to to approve the appointment of Interim Executive Director, Dr. Brandy Byers.

D. Wendt seconded the motion.

Chairperson Gil introduced the candidate, Brandy Byers, and the steps the Board took to nominate this candidate. Dr. Byers addressed the Board with her desire to accept this appointment, August 26th, 2022 through July 30th, 2023.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

M. Gil Aye

D. Wendt Aye

H. Vega Aye

F. Bani-Taba arrived.

B. Signatories

H. Vega made a motion to approve the assignment of Interim Board Chair Gil and Interim Executive Director Byers as new signatories to conduct the necessary business transactions of ChartHouse Public Schools and the Contra Costa School of the Performing Arts.

F. Bani-Taba seconded the motion.

motion to add Interim Gil Interim Byers as signatories

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

M. Gil Aye

F. Bani-Taba Aye

D. Wendt Aye

C. Independent Study

D. Wendt made a motion to to approve the updated and revised SPA Independent Study Policy Number 5.08.2022 for the 2022-2023 school year.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye

F. Bani-Taba Aye

H. Vega Aye

M. Gil Aye

D.

CTE Policy

H. Vega made a motion to approve the new SPA Career & Technical Education (CTE) Policy Number 14.82022 for the 2022-2023 school year, as amended.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

D. Wendt Aye

M. Gil Aye

F. Bani-Taba Aye

E. Facilities Management

H. Vega made a motion to approve authorizing the Interim Executive Director to begin an Open Bid Process for obtaining a one year agreement for outsourced facilities management services.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Gil Aye

F. Bani-Taba Aye

D. Wendt Aye

H. Vega Aye

IV. Standing Committees

A. Finance Committee

Committee Chairman Wendt informed the Board that the Finance Committee has not held a meeting recently, however he met recently with EdTec.

V. STAFF REPORTS

A. Executive Director Report

The Board heard an update on school activities and school business from Dr. Chalwell.

VI. Informational Items

A. Financial Report and Update from EdTec

The Board heard a presentation from EdTec Client Managers on the monthly financial report and other important updates.

VII. CLOSED SESSION

A. Public Employment

The Board entered Closed Session.

B. Public Employment

The Board entered Closed Session.

C.

Public Employment

The Board entered Closed Session.

VIII. RECONVENE TO OPEN SESSION

A. Report Out

The Board reentered into open session. Chairman Gil reported that no actions were taken during closed session.

IX. Closing Items

A. Adjourn Meeting

D. Wendt made a motion to adjourn the meeting.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

D. Wendt Aye

M. Gil Aye

F. Bani-Taba Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,

M. Gil



Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Monday August 22, 2022 at 5:30 PM

Location

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Directors Present

D. Wendt (remote), F. Bani-Taba, H. Vega (remote), M. Gil (remote)

Directors Absent

None

Directors who arrived after the meeting opened

F. Bani-Taba

Ex Officio Members Present

R. Chalwell (remote)

Non Voting Members Present

R. Chalwell (remote)

Guests Present

B. Byers (remote), B. Fleming (remote), Chanette Josa (remote), J. Flaner, K. Aozasa (remote)

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C. Approve Minutes - Regular Board Meeting August 17, 2022

H. Vega made a motion to approve the minutes from Regular Board Meeting on 08-17-22.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt	Aye
H. Vega	Aye
M. Gil	Aye
F. Bani-Taba	Absent

D. Agenda Review and Adoption

H. Vega made a motion to approve and adopt the agenda, as proposed with reordering items V Informational Items and VI Staff Reports.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt	Aye
F. Bani-Taba	Absent
H. Vega	Aye

II. Public Comments

A. Items on the Agenda

No public comment.

B. Items not on the Agenda

No public comment.

III. ACTION ITEMS

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D. Wendt seconded the motion.

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The board **VOTED** unanimously to approve the motion.

Roll Call

M. Gil Aye

F. Bani-Taba Aye

H. Vega Aye

D. Wendt Aye

F. Bani-Taba arrived.

B. Signatories

H. Vega made a motion to approve the assignment of Interim Board Chair Gil and Interim Executive Director Byers as new signatories to conduct the necessary business transactions of ChartHouse Public Schools and the Contra Costa School of the Performing Arts.

F. Bani-Taba seconded the motion.

motion to add Interim Gil Interim Byers as signatories

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye

H. Vega Aye

M. Gil Aye

F. Bani-Taba Aye

C. Independent Study

D. Wendt made a motion to to approve the updated and revised SPA Independent Study Policy Number 5.08.2022 for the 2022-2023 school year.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Gil Aye

D. Wendt Aye

F. Bani-Taba Aye

H. Vega Aye

D.

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F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

F. Bani-Taba Aye

D. Wendt Aye

M. Gil Aye

E. Facilities Management

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D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

D. Wendt Aye

H. Vega Aye

M. Gil Aye

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A. Report Out

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IX. Closing Items

A. Adjourn Meeting

D. Wendt made a motion to adjourn the meeting.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

D. Wendt Aye

M. Gil Aye

F. Bani-Taba Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,

M. Gil

Coversheet

Revised Brown Act Requirements on Teleconferencing Rules

Section: IV. ACTION ITEMS
Item: B. Revised Brown Act Requirements on Teleconferencing
Rules
Purpose: Vote
Submitted by:
Related Material:
Revised_Brown_Act_Requirements_on_Teleconferencing_Rules.pdf



Revised Brown Act Requirements on Teleconferencing Rules

The Governing Board of the Contra Costa School of Performing Arts determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.