



# Contra Costa School of Performing Arts

## Regular Board Meeting

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### **Date and Time**

Monday August 22, 2022 at 5:30 PM PDT

### **Location**

Join Zoom Meeting

<https://us06web.zoom.us/j/81207821413?pwd=Y0INV01MaS8vbll3ZExHTjdiMzZRdz09>

Meeting ID: 812 0782 1413

Passcode: 539893

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### **Agenda**

|  | Purpose         | Presenter       | Time           |
|--|-----------------|-----------------|----------------|
| <b>I. Opening Items</b>  |                 |                 | <b>5:30 PM</b> |
| Opening Items  |                 |                 |                |
| <b>A. Record Attendance and Guests</b>   |                 | Marie Gil       | 1 m            |
| <b>B. Call the Meeting to Order</b>  |                 | Marie Gil       | 1 m            |
| <b>C. Approve Minutes - Regular Board Meeting August 17, 2022</b>  | Approve Minutes | Marie Gil       | 5 m            |
| The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on August 17, 2022.   |                 |                 |                |
| <b>D. Agenda Review and Adoption</b>   | Vote            | Marie Gil       | 5 m            |
| The Board will review the agenda and adopt as presented or take action to change the order of items.   |                 |                 |                |
| <b>II. Public Comments</b>   |                 |                 | <b>5:42 PM</b> |
| <b>A. Items on the Agenda</b>  |                 | Marie Gil       | 6 m            |
| <b>B. Items not on the Agenda</b>  |                 | Marie Gil       | 4 m            |
| <b>III. ACTION ITEMS</b>   |                 |                 | <b>5:52 PM</b> |
| <b>A. Interim Executive Director</b>   | Vote            | Marie Gil       | 10 m           |
| The Board will consider for approval the appointment of an Interim Executive Director.   |                 |                 |                |
| <b>B. Signatories</b>  | Vote            | Robert Chalwell | 5 m            |
| The Board will consider for approval the assignment of new signatories to conduct the necessary business transactions of ChartHouse Public Schools and the Contra Costa School of the Performing Arts. |                 |                 |                |
| <b>C. Independent Study</b>  | Vote            | Robert Chalwell | 5 m            |
| The Board will consider for approval the updated SPA Independent Study Policy for the 2022-2023 school year.   |                 |                 |                |
| <b>D. CTE Policy</b>   | Vote            | Robert Chalwell | 5 m            |
| The Board will consider for approval the new SPA Career & Technical Education (CTE) Policy for the 2022-2023 school year.  |                 |                 |                |
| <b>E. Facilities Management</b>  | Vote            | Marie Gil       | 10 m           |
| The Board will consider for approval appropriate next steps in regards to facilities management.   |                 |                 |                |
| <b>IV. Standing Committees</b>   |                 |                 | <b>6:27 PM</b> |

|                             | <b>Purpose</b> | <b>Presenter</b> | <b>Time</b> |
|-----------------------------|----------------|------------------|-------------|
| <b>A. Finance Committee</b> | FYI            | David<br>Wendt   | 5 m         |

The Board will hear a report from the Finance Committee.

**V. Informational Items 6:32 PM**

The Board will hear presentations and updates on salient matters.

|  |     |                     |      |
|--|-----|---------------------|------|
| <b>A. Financial Report and Update from EdTec</b> | FYI | EdTec<br>Client Mgr | 10 m |
|--|-----|---------------------|------|

The EdTec Client Manager will present to the Board the monthly financial reports and other important updates.

**VI. STAFF REPORTS 6:42 PM**

|                                     |         |                    |     |
|-------------------------------------|---------|--------------------|-----|
| <b>A. Executive Director Report</b> | Discuss | Robert<br>Chalwell | 5 m |
|-------------------------------------|---------|--------------------|-----|

The Board will hear an update on school business from Dr. Chalwell.

**VII. CLOSED SESSION 6:47 PM**

The Board will move to Closed Session.

|   |  |  |     |
|---|--|--|-----|
| <b>A. Public Employment</b>                     |  |  | 5 m |
| Title: Administration<br>Teachers<br>Classified |  |  |     |

|   |  |  |     |
|---|--|--|-----|
| <b>B. Public Employment</b>                         |  |  | 5 m |
| Title: Public Employee Discipline/Dismissal/Release |  |  |     |

|  |         |           |      |
|--|---------|-----------|------|
| <b>C. Public Employment</b>  | Discuss | Marie Gil | 10 m |
| Employment<br>Title: Executive Director/Interim Executive Director |         |           |      |

**VIII. RECONVENE TO OPEN SESSION 7:07 PM**

|   |     |           |     |
|---|-----|-----------|-----|
| <b>A. Report Out</b>  | FYI | Marie Gil | 5 m |
| The Board will report out on actions taken in Closed Session, if any. |     |           |     |

**IX. Closing Items 7:12 PM**

|                           |  |           |     |
|---------------------------|--|-----------|-----|
| <b>A. Adjourn Meeting</b> |  | Marie Gil | 1 m |
|---------------------------|--|-----------|-----|

# Coversheet

## Approve Minutes - Regular Board Meeting August 17, 2022

**Section:** I. Opening Items  
**Item:** C. Approve Minutes - Regular Board Meeting August 17, 2022  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on August 17, 2022  
2022\_08\_17\_board\_meeting\_minutes.pdf

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

#### AGENDA

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#### Date and Time

Wednesday August 17, 2022 at 2:00 PM

#### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/89437349122?pwd=WUcxamJCKzZpWHFzcnNpNktFS0E1Zz09>

Meeting ID: 894 3734 9122

Passcode: 169828

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**Directors Present**

D. Wendt (remote), F. Bani-Taba (remote), H. Vega (remote), M. Gil (remote)

**Directors Absent**

None

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

J. Flaner (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

Attendance recorded. Quorum present.

**B. Call the Meeting to Order**

M. Gil called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Aug 17, 2022 at 2:02 PM.

**C. Agenda Review and Adoption**

H. Vega made a motion to approve the agenda and adopt the agenda as presented.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil           Aye

F. Bani-Taba   Aye

H. Vega        Aye

D. Wendt      Aye

**D. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 08-10-22.  
F. Bani-Taba seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega     Aye  
F. Bani-Taba   Aye  
M. Gil        Aye  
D. Wendt     Aye

**II. Public Comments**

**A. Items on the Agenda**

No public comments.

**B. Items not on the Agenda**

No public comments.

**III. ACTION ITEMS**

**A. Interim Executive Director Job Description**

H. Vega made a motion to approve the Job Announcement for Interim Executive Director with noted edits.  
D. Wendt seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

F. Bani-Taba   Aye  
H. Vega        Aye  
M. Gil        Aye  
D. Wendt     Aye

**IV. Public Comment**

**A. Items on the Agenda**

No public comments.

**V. CLOSED SESSION**

**A. Public Employment**

The Board moved into closed session.

**VI. RECONVENE TO OPEN SESSION**

**A.**

## Report Out

The Board reentered into open session. Chairman Gil reported that no actions were taken during closed session.

## VII. Closing Items

### A. Adjourn Meeting

D. Wendt made a motion to adjourn the meeting.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Gil Aye

H. Vega Aye

D. Wendt Aye

F. Bani-Taba Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:36 PM.

Respectfully Submitted,

M. Gil





# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

### AGENDA

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#### Date and Time

Wednesday August 17, 2022 at 2:00 PM

#### Location

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**Directors Present**

D. Wendt (remote), F. Bani-Taba (remote), H. Vega (remote), M. Gil (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

J. Flaner (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

Attendance recorded. Quorum present.

**B. Call the Meeting to Order**

M. Gil called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Aug 17, 2022 at 2:02 PM.

**C. Agenda Review and Adoption**

H. Vega made a motion to approve the agenda and adopt the agenda as presented.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega      Aye

M. Gil        Aye

F. Bani-Taba Aye

D. Wendt    Aye

**D. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 08-10-22.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil        Aye

D. Wendt    Aye

F. Bani-Taba Aye

H. Vega      Aye

**II. Public Comments**

**A.**

**Items on the Agenda**

No public comments.

**B. Items not on the Agenda**

No public comments.

**III. ACTION ITEMS**

**A. Interim Executive Director Job Description**

H. Vega made a motion to approve the Job Announcement for Interim Executive Director with noted edits.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye

F. Bani-Taba Aye

H. Vega Aye

D. Wendt Aye

**IV. Public Comment**

**A. Items on the Agenda**

No public comments.

**V. CLOSED SESSION**

**A. Public Employment**

The Board moved into closed session.

**VI. RECONVENE TO OPEN SESSION**

**A. Report Out**

The Board reentered into open session. Chairman Gil reported that no actions were taken during closed session.

**VII. Closing Items**

**A. Adjourn Meeting**

D. Wendt made a motion to adjourn the meeting.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye

H. Vega Aye

D. Wendt Aye

F. Bani-Taba Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:36 PM.

Respectfully Submitted,  
M. Gil

# Coversheet

## Independent Study

**Section:** III. ACTION ITEMS  
**Item:** C. Independent Study  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** COCOSPA Independent Study Board Policy 2022-23.pdf



# SPA

Contra Costa School of  
Performing Arts

**Policy Number: 5.082022**

**Policy Type: Governing Board Policy**

**Policy Name: Independent Study Policy**

## **Background**

AB 181 made changes to the long-term independent study (LTIS) policies that AB 130 created. The Contra Costa County School of the Performing Arts offering of Long-Term Independent Study will be operated in such a manner as to prioritize students with medical restrictions first. In consideration of restrictions by the California Department of Education on ADA and education program designation, Long-Term Independent Study will be offered on a first come-first serve basis up to 20% of the enrolled student population established by EC Section 51745.6. Eligible students in excess of the 20% threshold will be placed on a waitlist until such a time as space is available. Long-Term Independent Study is an independent study program that extends 15 days or more.

## **Definition**

Short-Term Independent Study provides a small window of time for students who are absent from 3- 14 days. For a pupil participating in an independent study program that is scheduled for less than 15 school days, each written agreement shall be signed within 10 school days of the commencement of the first day of the pupil's enrollment in independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable.

Long-term Independent Study provides a hybrid option for 6-12 students. Long-term Independent Study programs are voluntary and use alternative instructional strategies that respond to individual student needs and learning styles. The flexibility of long-term independent study programs makes it possible to serve a wide variety of students, enabling some students who otherwise might not graduate to stay in school. Students who enroll in Long-term Independent Study include students who have health problems, are parents, need to work, and are child actors or aspiring Olympic athletes. Additionally, Long-term Independent Study serves students who desire to accelerate or move more slowly through a course, or to make up a subject that they have missed in a traditional classroom.

Traditional Long-term Independent Study (IS): Attendance is based on the time value of assignments, and shall be under the general supervision of an LEA employee with a valid credential.

Course-based Long-term Independent Study (CBIS): Attendance is earned if all course requirements are met and the pupil is making satisfactory progress. CBIS replaces time-valued assignments with enrollment and satisfactory progress in certified courses. All courses shall be under the general supervision of a teacher with the appropriate subject matter credential.

A. This Policy shall apply to all pupils participating in Long-term Independent Study. This statute also requires the board policy to reflect an awareness that excessive leniency in the duration of assignment due dates can result in students falling so far behind their peers as to increase, rather than decrease, their risk of failing or dropping out of school.

*Include date adopted and revised*



# SPA **Contra Costa School of Performing Arts**

B. This Policy confirms access to all pupils to devices and connectivity (as-needed) adequate for participation and completion of work.

C. Educational opportunities offered through Long-term Independent Study may include, but shall not be limited to, the following:

1. Individualized alternative education designed to teach the knowledge and skills of the core curriculum.
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum.
3. For 9-12 grade students, they will have access to all high school courses offered by the School for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria.

D. Contra Costa School of Performing Arts shall comply with all state and federal laws regarding independent instruction.

E. Each student's long-term Independent Study shall be coordinated, evaluated, and carried out under the general supervision of an assigned certificated employee or employees.

F. The maximum length of time that may elapse between the times a Long-term Independent Study assignment is made and the date by which the pupil must complete the assigned work will align with the School's semester calendar. Students will enroll in long-term Independent Study on a semester-by-semester basis.

G. After three missed assignments within an evaluation period and the student fails to make satisfactory progress (as defined below) the School will conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study or to return to the regular school program. A written record of the findings of any evaluation made pursuant to this subdivision shall be maintained in the pupil's permanent record and treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

Satisfactory educational progress shall be based on all of the following indicators, as applicable:

- Pupil achievement and engagement, as measured by all of the following, as applicable:
  - Statewide assessments that are part of the California Assessment of Student Performance and Progress (a.k.a., "CAASPP", or any other subsequent assessment as certified by the state board of education),
  - The percentage of pupils that have successfully completed courses that satisfy the requirements for entrance to the University of California and California State University,
  - The percentage of pupils who have successfully completed courses that satisfy the

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board-approved career technical education standards and frameworks,

- The percentage of pupils who have successfully completed both the university entrance and career technical courses specified above,
  - The percentage of English learner pupils who make progress towards English proficiency as measured by the English Language Proficiency Assessments for California (“ELPAC” or subsequent assessments of English proficiency certified by the state board),
  - The English learner reclassification rate,
  - The percentage of pupils who have passed an advanced placement exam with a score of “3” or higher, and
  - The percentage of pupils who demonstrate college preparedness pursuant to the Early Assessment Program (or any subsequent assessment of college preparedness).
- Pupil engagement, as measured by all of the following, as applicable:
    - School attendance rates,
    - Chronic absenteeism rates,
    - Middle school dropout rates,
    - High school dropout rates, and
    - High school graduation rates.
  - The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
  - Learning requirement concepts, as determined by the supervising teacher.
  - Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

H. A current written agreement for each Long-term Independent Study pupil shall be maintained on file for each participating student. The Long-term Independent Study agreement for a student must require and cover a study plan that represents the same amount of study that would be required of a student in the classroom. Written agreements may include subsidiary agreements, such as course contracts and assignment and work records. Also, each agreement shall contain the following:

- The manner, time, frequency, and place for submitting a pupil’s assignments and for reporting his or her progress.
- The objectives and methods of study for the pupil’s work, and the methods utilized to evaluate that work.
- The specific resources, including materials and personnel that will be made available to the pupil.

*Include date adopted and revised*





# SPA **Contra Costa School of Performing Arts**

- A statement of the policies adopted regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in long-term Independent Study.
- The duration of the long-term Independent Study agreement, recognizing that no long-term Independent Study agreement shall be valid for any period longer than one semester per instance. The duration of time will be no more than fifteen school days for short-term long-term Independent Study, and no more than the length of a semester for Long-term Independent Study.
- A statement of the number of course credits to be earned by the pupil upon completion.
- The inclusion of a statement that Long-term Independent Study program is optional and pupil may be provided Long-term Independent Study instruction if pupil is also offered classroom instruction. Before the commencement of Long-term Independent Study, master agreement must be signed and dated by pupil, pupil's parent or legal guardian, and employee designated as providing general supervision of the student in Long-term Independent Study.
- Each written agreement shall be signed, prior to the commencement of Long-term Independent Study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of Long-term Independent Study, and all persons who have direct responsibility for providing assistance to the pupil.

I. Students enrolled in Contra Costa School of Performing Arts Long-term Independent Study must be enrolled and participating in at least one arts course, unless they are prohibited to attend campus due to necessary medical treatments or inpatient treatment for mental health care or substance abuse.

J. Contra Costa School of the Performing Arts shall not provide any funds or other things of value to the pupil or his or her parent or guardian that SPA could not legally provide to a similarly situated pupil of the school, or to his or her parent or guardian.

K. Contra Costa School of the Performing Arts may only receive funding for the provision of Long-term Independent Study to pupils who are residents of Contra Costa County or who are residents of a county immediately adjacent to Contra Costa County. Participation by claiming state apportionment for students whose residence status is based on parents' place of employment within district boundaries (ED Code section 51747.3) will not be permitted.

L. Contra Costa School of the Performing Arts must comply with Education Code Section 51745.6 and California Code of Regulations Section 11704 regarding teacher to ADA limits.

M. Each enrolled student will be assigned an employee, who will serve as teacher to the student and mentor to the home-schooling parent as applicable. The parent will provide the daily instruction or the computer so the student may participate in Long-term Independent Study/online learning, while the teacher will meet with the student(s) and parent(s) on a regular basis (as provided by the written

*Include date adopted and revised*



# SPA **Contra Costa School of Performing Arts**

long-term Independent Study agreement) to provide lesson planning, consultation, and resource check-out.

N. Each enrolled student will be afforded weekly synchronous instruction (classroom-style instruction) or designated small group or one-on-one instruction delivered in person or internet or telephonic communications involving live two-way communication between the teacher and pupil. Synchronous instruction shall be provided by the teacher of record also known as the assigned supervising teacher who must be an employee

O. Contra Costa School of Performing Arts will work with the parents and students to ensure that students are participating in enrichment activities. Contra Costa School of the Performing Arts shall facilitate enriched educational opportunities beyond the standard curriculum such as educational opportunities for students at other institutions of learning when available, shared instruction amongst charter school families, field trips, internships, outdoor education, shared social events for Contra Costa School of the Performing Arts students, and community service according to considerations of student capacity, safety, and wellbeing.

P. The assigned teacher and the parent and student shall evaluate the education program and modify it as necessary, consistent with the written Long-term Independent Study agreement, to maximize student success. The assigned teacher of record will have the final authority with regard to the education program of the student, with the exception of students who qualify for special education services whose services and outcomes will be determined by an Individual Education Plan (“IEP”) team pursuant to law.

Q. Contra Costa School of the Performing Arts will provide academic and other supports to address the needs of pupils not performing at grade level, or needed support in other areas such as English learners, individuals with exceptional needs consistent with pupil’s IEP or 504 plan, pupils in foster care, pupils experiencing homelessness, and pupils requiring mental health supports.

R. It is understood that no student who qualifies for special education services under the Individuals with Disabilities in Education Act (“IDEA”) shall participate in Long-term Independent Study unless it is specifically authorized under his or her IEP.

S. It is further understood that written agreements must be signed prior to the commencement of Long-term Independent Study.

T. Long-term Independent Study Roles:

*The Assigned Employee will:*

- Be responsible for completing designated portions of the written agreement for long-term Independent Study, and add additional information when appropriate.
- Supervise and approve coursework.
- Design all lesson plans.
- Write assignments for students.
- Assess the student’s work, either orally or in written form.
- Suggest reinforcement of content when needed or requested.
- Personally judge the time value of student assignments or work products before ADA is earned.

*Include date adopted and revised*



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- Assess the child's level of education, modify the curriculum as necessary to meet district or county guidelines, and administer state-mandated tests as required.
- Inform parents of or offer workshops that will enhance the teaching techniques of the parents as applicable.
- Select and save with each agreement representative samples of the student's completed and evaluated assignments on at least a monthly basis.
- Sign and complete the agreement when the student has reached his or her objectives or the agreement is terminated.
- Maintain any required records and files on a current basis.
- Determine and assign grades or other approved measures of student achievement when appropriate.

*Parents will:*

- Be committed to understand and use the Long-term Independent Study strategy appropriately.
- Provide an appropriate environment for the student's study for a total of at least six (6) hours per school day.
- Participate with the assigned employee in the development of the student's educational plan, including goals, objectives, and assignments. (While the assigned teacher is responsible for the educational design, the parent must be concerned about his or her role and the student's needs and interests.)
- Along with the student, prepare a study schedule that incorporates family and educational responsibilities.
- Facilitate and enable, as much as possible, the student's effective and successful study under the written agreement. This would include avoiding disturbances during study such as phone calls, TV watching, and conflicting family duties.
- Supervise the student while following the plan as the student is working on assignments, making sure that the student's effort at least meets the minimum requirement set forth in the written agreement.
- Take steps to ensure the timely submission to the assigned teacher of all student work, completed assignments, and accurate records that will be needed for the assessment of student progress and attendance accounting as specified in the written agreement.
- Participate in a supportive role in regularly scheduled teacher/student meetings.
- Under the direction of the supervising teacher and with the assistance of any other assigned Contra Costa School Of Performing Arts staff, participate in the student's instruction and assessment of learning and skills mastery. This may include the following:
  - Assuming responsibility for supplied textbooks, instructional materials and supplies, and equipment
  - Making intermediate assignments
  - Introducing curricular elements
  - Reinforcing learning
  - Promptly checking student work for errors, which the student should then correct
  - Whenever possible, attend workshops that provide instruction and guidance that will make Long-term Independent Study a satisfying and beneficial experience for the participating child and parent/guardian.

*Include date adopted and revised*



# SPA **Contra Costa School of Performing Arts**

- o Ensure the student's voluntary participation in and understanding of Long-term Independent Study and facilitate the student's transfer to traditional instruction when ready or when the student is unwilling to continue in Long-term Independent Study.

*Students will:*

- Have the right to all existing services and resources of Contra Costa School Of Performing Arts as do all other students enrolled in Contra Costa School Of Performing Arts and engaged in regular classroom study.
- Make regular, scheduled contact with the assigned school employee as specified in the written agreement.
- Complete *at least* the assigned work by the due date.
- Have all possible assignments available at meetings with the assigned certificated employee.
- Make an effort to participate in pertinent public or private extracurricular activities, including social activities with other children and adults.
- Be responsible for other tasks that may be required to fulfill the written agreement.

*The Director will:*

- Administer the use of Long-term Independent Study by pupils.
- Ensure that Long-term Independent Study occurs in accordance with state law and district policy and regulation.
- Facilitate the completion of Long-term Independent Study agreements.
- Authorize the selection of all staff who are assigned to supervise Long-term Independent Study.
- Supervise any staff assigned to Long-term Independent Study functions.
- Complete or coordinate the preparation of all necessary records and reports.
- Establish and maintain in a systematic manner all records required by state regulations for an audit trail of average daily attendance attributed to Long-term Independent Study and reported by the district.
- Monitor enrollment in Long-term Independent Study and the pupil-to-teacher ratio.

U. To Succeed in Long-term Independent Study There Must Exist:

- An understanding of Long-term Independent Study by all concerned
- A positive attitude by both the parents and the student about Long-term Independent Study
- The parent's ability to assist their child and participate in instruction for a total of at least six (6) hours per school day.
- The student's agreement to meet the requirements in the written agreement
- The student's ability and willingness to work with limited supervision by a credentialed employee
- Availability of certificated employees to supervise student's Long-term Independent Study effectively.

V. Attendance Rules

- Contra Costa School Of Performing Arts shall maintain records identifying all grade levels of students participating in Long-term Independent Study.
- Contra Costa School Of Performing Arts shall maintain a file of all agreements with representative samples of completed and evaluated student assignments, with notations on the work samples that indicate the supervising teacher's determination of the time value of the student's work.

*Include date adopted and revised*



# SPA **Contra Costa School of Performing Arts**

- Contra Costa School Of Performing Arts shall maintain a list showing the credits attempted by and awarded to each student along with a record of grades and other evaluations of Long-term Independent Study assignments issued to the students participating in Long-term Independent Study according to the agreement.
- Students will not be placed in Long-term Independent Study or will be ineligible for participation if they are 19 years of age or older.
- No more than 20% of Contra Costa School Of Performing Arts' population will be allowed to participate in full-time Long-term Independent Study at any given time.
- Students who are temporarily disabled (requiring home/hospital instruction) per EC 48206.3 are not eligible for Long-term Independent Study.

W. Missed Appointments - The Executive Director or designee shall incorporate in program procedures the appropriate use of the following strategies to deal with missed student appointments. The aim is to increase the student's achievement as well as to reduce and prevent the student's failure to meet the terms and conditions of the written agreement. If a student misses two or more appointments, the Executive Director or designee shall:

- Immediately telephone or contact the student and/or parent or have the teacher do so.
- Send a letter of concern to the student and parent, if appropriate.
- Schedule a special appointment.

X. **Return to In-Person Instruction:** For pupils who participate in independent study for 15 or more school days in a school year and whose families wish to return to in-person instruction from independent study, the School shall allow the student to return expeditiously, and in no case later than five instructional days. Contra Costa School of Performing Arts will offer tiered re-engagement strategies for all students who

- Do not generate attendance for 10% of required instructional time over 4 continuous weeks;
- Do not participate in synchronous instruction for more than 50% of the scheduled times of synchronous instruction in a school month (as applicable by grade span);
- Violate the written independent study agreement

Students will be referred to the Executive Director or designee who oversees attendance as a part of the tiered re-engagement process. Tiered re-engagement practices will not apply to any Independent Study program for less than 15 days or for students enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse. Should this be the case, Contra Costa School of Performing Arts will obtain evidence from appropriate licensed professionals of the need for these students to participate in Long-term Independent Study.

Tiered re-engagement strategies will include at least:

- Verifying current contact information for the pupil,
- Notifying parents or guardians of lack of participation within one school day of the recording of the absence nonattendance day or lack of participation,
- A plan for outreach from the School to determine pupil needs, including a connection with

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# SPA **Contra Costa School of Performing Arts**

- A clear standard requiring a pupil-parent-educator conference, as defined below, to review the pupil's written agreement, reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the school's policies regarding the maximum amount of time allowed between the assignment and completion of pupil's assigned work, satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in independent study.

For the purposes of this policy, "pupil-parent-educator conference" means a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement.

**Y: Opportunities for Live Interaction and Synchronous Instruction:** The School shall plan to provide opportunities for live interaction and synchronous instruction as follows for all pupils participating in independent study for 15 or more school days in a school year:

- For pupils in grades 4 to 8 inclusive, the School shall plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction for all pupils throughout the year,
- For pupils in grades 9-12 inclusive, the School shall plan to provide opportunities for at least weekly synchronous instruction for all pupils throughout the year,

For the purposes of this policy, "live interaction" means interaction between the pupil and certificated or non-certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including but not limited to wellness checks, progress monitoring, provision of services, and instruction. This live interaction may take place in-person, or in the form of internet or telephonic communication.

For the purposes of this policy, "synchronous instruction" means classroom-style instruction or designated small group or one-on-one instruction delivered in-person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher of record and the pupil.

*Include date adopted and revised*

# Coversheet

## CTE Policy

**Section:** III. ACTION ITEMS  
**Item:** D. CTE Policy  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** ChartHouse Schools Board Policy\_CTE.pdf





# SPA **Contra Costa School of Performing Arts**

## **ChartHouse Public Schools Board Policy**

**Policy Type: School Board Policy**

**Policy Name: Career Technical Education**

**Policy No.: 14.82022**

The Governing Board desires to provide a comprehensive career technical education (CTE) program in the secondary grades which integrates core academic instruction with technical and occupational instruction in order to increase student achievement, graduation rates, and readiness for postsecondary education and employment. The ChartHouse Public Schools (the 'organization') CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. The program shall include a rigorous academic component and provide students with practical experience and understanding of all aspects of an industry.

(cf. 6143 – Courses of Study)

(cf. 6200 – Adult Education)

The ChartHouse Public Schools CTE program shall focus on preparing students to enter current or emerging high-skill, high-wage, and/or high-demand occupations. CTE opportunities may be offered through linked learning programs, partnership academies, apprenticeship programs or orientation to apprenticeships, regional occupational centers or programs (ROC/P's), district schools, small learning communities, magnet programs, or other programs that expose students to career options while preparing them for future careers in a given industry or interest area.

(cf. 0420.4 – Charter School Authorization)

(cf. 6178.2 – Regional Occupational Center/Program)

The Executive Director or designee shall explore available funding sources that may be used to support CTE programs. The Board shall review and approve all plans and applications for the use of organization, state, and/or federal funds supporting CTE.

(cf. 3230 – Federal Grant Funds)

The Board shall adopt organization standards for CTE which meet or exceed the state's model content standards and describe the essential knowledge and skills that students enrolled in these courses are expected to master. The course curriculum shall be aligned with organization-adopted standards and the state's curriculum framework.

*Include Date Adopted*





(cf. 6011 – Academic Standards)

(cf. 6141 – Curriculum Development and Evaluation)

At least every three years, the Board shall compare the organization's curriculum, course content, and course sequence of CTE with the model state curriculum standards. (Education Code 52376)

The Executive Director or designee shall systematically review the organization's CTE courses to determine the degree to which each course may offer an alternative means for completing and receiving credit for specific portions of the course of study prescribed by the organization for high school graduation. The Board shall ensure that these classes are equivalent in content and rigor to the courses prescribed for graduation. (Education Code 52376)

(cf. 6146.1 – High School Graduation Requirements)

(cf. 6146.11 – Alternative Credits Toward Graduation)

(cf. 6146.2 – Certificate of Proficiency/High School Equivalency)

The Executive Director or designee shall develop partnerships with local businesses and industries to ensure that course sequences, career technical and integrated curriculum, classroom instruction and projects, and assessments have real-world relevance and reflect labor market needs and priorities. He/she also shall work to develop connections with businesses, postsecondary institutions, community organizations, and/or other employers to provide students with actual or simulated work-based learning opportunities.

(cf. 1700 – Relations Between Private Industry and the Schools)

(cf. 5113.2 – Work Permits)

(cf. 6178.1 – Work-Based Learning)

The Executive Director or designee shall collaborate with postsecondary institutions to ensure that the organization's program is articulated with postsecondary programs in order to provide a sequential course of study. Articulation opportunities may include dual or concurrent enrollment in community college courses.

(cf. 6172.1 – Concurrent Enrollment in College Classes)

The Board shall appoint a CTE advisory committee to develop recommendations on the ChartHouse Public Schools CTE program and to serve as a liaison between the organization and potential employers. The committee shall consist of at least one student, teacher, business representative, industry representative, school administrator, member of the general public knowledgeable about the

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disadvantaged, and representative of the field office of the California Employment Development Department. (Education Code 8070)

(cf. 1220 – Citizen Advisory Committees)

The Executive Director or designee shall inform all secondary students and their parents/guardians about the CTE experiences available in the organization, CTE courses that satisfy college admission criteria, and, if applicable, CTE courses that satisfy high school graduation requirements. In addition, secondary students shall receive individualized academic counseling which provides information about academic and CTE opportunities related to the student's career goals.

(cf. 6145.6 – Parental Notifications)

(cf. 6164.2 – Guidance/Counseling Services)

Prior to the beginning of each school year, the Executive Director or designee shall advise students, parents/guardians, employees, and the general public that all CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law. The notification shall be disseminated in languages other than English as needed and shall state that the organization will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in the organization's CTE program. (20 USC 2354; 34 CFR 100 Appendix B, 104.8, 106.9)

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 1312.3 – Uniform Compliant Procedures)

To the extent required by law, the Executive Director or designee shall invite the participation of private school students in CTE programs supported by federal funding under the Strengthening Career and Technical Education for the 21st Century Act (Perkins). (20 USC 2397)

The Executive Director or designee shall ensure that teachers of CTE courses possess the qualifications and credentials necessary to teach their assigned courses. He/she also shall provide teachers and administrators with professional development designed to enhance their knowledge of standards-aligned CTE and shall provide opportunities for CTE teachers to collaborate with teachers of academic courses in the development and implementation of integrated curriculum models.

(cf. 4112.2 – Certification)

(cf. 4131 – Staff Development)

(cf. 4331 – Staff Development)

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The Executive Director or designee shall provide counselors and other guidance personnel with professional development that includes, but is not limited to, information about current workforce needs and trends, requirements of the organization's CTE program, work-based learning opportunities, and postsecondary education and employment options following high school.

Legal Reference:

EDUCATION CODE

1205 Classification of counties

8006-8155 Career technical education

17078.70-17078.72 Career technical education facilities

33430-33432 Health science and medical technology grants

35168 Inventory of equipment

41540-41544 Targeted instructional improvement block grant

44257.3 CTC recognition of study in linked learning teaching methods

44260-44260.1 Designated subjects career technical education credential

44260.9 Designated subjects career technical education credential

48430 Legislative intent; continuation education schools and classes

48980 Parental notifications

51220-51229 Courses of study, grades 7-12

51760-51769.5 Work experience education

52060-52077 Local control and accountability plan

52300-52499.66 Career technical education

52519-52520 Adult education, occupational training

53010-53016 California Career Pathways Trust

53070-53076.4 The California Career Technical Education Incentive Grant Program

53086 California Career Resource Network 54690-54699.1 California Partnership Academies

54750-54760 California Partnership Academies, green technology, and goods movement occupations

56363 Related services for students with disabilities; specially designed career technical education

66205.5-66205.9 Approval of career technical education courses for admission to California colleges

88500-88551 Community college economic and workforce development program GOVERNMENT CODE

54950-54963 Brown Act

LABOR CODE

3070-3099.5 Apprenticeships

CODE OF REGULATIONS, TITLE 5

1635 Credit for work experience education

3051.14 Specially designed career technical education for students with disabilities 10070-10075 Work experience education

10080-10092 Community classrooms

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# Contra Costa School of Performing Arts

10100-10111 Cooperative vocational education

11500-11508 Regional occupational centers and programs

11535-11538 Career technical education contracts with private postsecondary schools

11610-11611 Regional adult and vocational education councils

CODE OF REGULATIONS, TITLE 8

200-240 Apprenticeships

UNITED STATES CODE, TITLE 20

2301-2414 Strengthening Career and Technical Education for the 21st Century Act

6301-6578 Improving the Academic Achievement of the Disadvantaged

CODE OF FEDERAL REGULATIONS, TITLE 34

100.B Appendix B Guidelines for eliminating discrimination in career technical education programs

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

Management Resources:

CSBA PUBLICATIONS

A Governance Perspective: Interviews with School Board Members from the Nine Linked Learning Initiative School Districts, March 2014

The Linked Learning Approach to High School Reform, Governance Brief, January 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, January 2013

Multiple Pathways to Student Success: Envisioning the New California High School, 2010

Career Technical Education Framework for California Public Schools, Grades Seven Through Twelve, January 2007

WEB SITES

CSBA: <http://www.csba.org>

Association for Career and Technical Education: <http://www.acteonline.org>

California Association of Regional Occupational Centers and Programs: <http://www.carocp.org>

California Career Resource Network: <http://www.californiacareers.info>

California Department of Education, Career Technical Education: <http://www.cde.ca.gov/ci/ct>

California Department of Employment Development: <http://www.edd.ca.gov>

California Department of Industrial Relations: <http://www.dir.ca.gov>

California Workforce Development Board: <http://www.cwdb.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

University of California, a-g Course Submissions: [http://www.ucop.edu/a-gGuide/ag/course\\_submissions](http://www.ucop.edu/a-gGuide/ag/course_submissions)

U.S. Department of Education, Office of Vocational and Adult Education:

<http://www.ed.gov/about/offices/list/ovae/pi/cte/index.html>

U.S. Department of Labor, Bureau of Labor Statistics: <http://www.bls.gov>

*Include Date Adopted*

# Coversheet

## Financial Report and Update from EdTec

**Section:** V. Informational Items  
**Item:** A. Financial Report and Update from EdTec  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** CCSPA June Updated FY23.pdf  
CCSPA June Financials FY22.pdf  
CCSPA June Financials FY22 Slides (1).pdf

**Contra Costa School of the Performing Arts  
Multi-year Projection  
As of Jun FY2022**

|   | <b>Year 2<br/>2022-23</b> | <b>Assumptions</b> |
|---|---------------------------|--------------------|
| <b>SUMMARY</b>                            |                           |                    |
| <b>Revenue</b>                            |                           |                    |
| LCFF Entitlement                          | 4,107,105                 |                    |
| Federal Revenue                           | 165,068                   |                    |
| Other State Revenues                      | 1,550,801                 |                    |
| Local Revenues                            | 138,344                   |                    |
| Fundraising and Grants                    | 90,068                    |                    |
| <b>Total Revenue</b>                      | <b>6,051,386</b>          |                    |
| <b>Expenses</b>                           |                           |                    |
| Compensation and Benefits                 | 3,540,759                 |                    |
| Books and Supplies                        | 250,558                   |                    |
| Services and Other Operating Expenditures | 2,206,554                 |                    |
| Depreciation                              | 16,414                    |                    |
| Other Outflows                            | -                         |                    |
| <b>Total Expenses</b>                     | <b>6,014,285</b>          |                    |
| <b>Operating Income</b>                   | <b>37,102</b>             |                    |
| <b>Fund Balance</b>                       |                           |                    |
| Beginning Balance (Unaudited)             | 721,296                   |                    |
| Audit Adjustment                          |                           |                    |
| Beginning Balance (Audited)               | 721,296                   |                    |
| Operating Income                          | 37,102                    |                    |
| <b>Ending Fund Balance</b>                | <b>758,398</b>            |                    |
| <b>Total Revenue Per ADA</b>              | 16,009                    |                    |
| <b>Total Expenses Per ADA</b>             | 15,911                    |                    |
| <b>Operating Income Per ADA</b>           | 98                        |                    |
| <b>Fund Balance as a % of Expenses</b>    | 13%                       |                    |

**Contra Costa School of the Performing Arts**  
**Multi-year Projection**  
**As of Jun FY2022**

|  | <b>Year 2<br/>2022-23</b> | <b>Assumptions</b> |
|--|---------------------------|--------------------|
| <b>Key Assumptions</b>                       |                           |                    |
| <b>Enrollment Breakdown</b>                  |                           |                    |
| 6  | 80                        |                    |
| 7  | 80                        |                    |
| 8  | 80                        |                    |
| 9  | 65                        |                    |
| 10   | 40                        |                    |
| 11   | 40                        |                    |
| 12   | 15                        |                    |
| <b>Total Enrolled</b>                        | <b>400</b>                |                    |
| <b>ADA %</b>                                 |                           |                    |
| 4-6  | 95.5%                     |                    |
| 7-8  | 95.0%                     |                    |
| 9-12   | 93.5%                     |                    |
| <b>Average ADA %</b>                         | <b>94.5%</b>              |                    |
| <b>ADA</b>                                   |                           |                    |
| 4-6  | 76                        |                    |
| 7-8  | 152                       |                    |
| 9-12   | 150                       |                    |
| <b>Total ADA</b>                             | <b>378</b>                |                    |
| <b>Demographic Information</b>               |                           |                    |
| CALPADS Enrollment (for unduplicated % calc) | 400                       |                    |
| # Unduplicated (CALPADS)                     | 143                       |                    |
| # Free & Reduced Lunch (CALPADS)             | 134                       |                    |
| # ELL (CALPADS)                              | 35                        |                    |
| New Students                                 | -                         |                    |
| <b>School Information</b>                    |                           |                    |
| FTE's  | 38.5                      |                    |
| Teachers                                     | 21                        |                    |
| Certificated Pay Increases                   | 2%                        |                    |
| Classified Pay Increases                     | 2%                        |                    |
| # of school days                             | -                         |                    |

**Contra Costa School of the Performing Arts**  
**Multi-year Projection**  
**As of Jun FY2022**

Default Expense Inflation Rate

| <b>Year 2</b><br><b>2022-23</b> | <b>Assumptions</b> |
|---------------------------------|--------------------|
| 0%                              |                    |



**Contra Costa School of the Performing Arts**  
**Multi-year Projection**  
**As of Jun FY2022**

|  | <b>Year 2<br/>2022-23</b> | <b>Assumptions</b>                 |
|--|---------------------------|------------------------------------|
| <b>REVENUE</b>   |                           |                                    |
| <b>LCFF Entitlement</b>                                      |                           |                                    |
| 8011 Charter Schools General Purpose Entitlement - State Aid | 2,240,556                 |                                    |
| 8012 Education Protection Account Entitlement                | 75,600                    |                                    |
| 8096 Charter Schools in Lieu of Property Taxes               | 1,790,949                 |                                    |
| <b>SUBTOTAL - LCFF Entitlement</b>                           | <b>4,107,105</b>          |                                    |
| <b>Federal Revenue</b>                                       |                           |                                    |
| 8181 Special Education - Entitlement                         | 55,000                    |                                    |
| 8220 Child Nutrition Programs                                | 18,600                    |                                    |
| 8291 Title I   | 38,057                    |                                    |
| 8292 Title II  | 8,411                     |                                    |
| 8294 Title IV  | 10,000                    |                                    |
| 8297 PY Federal - Not Accrued                                | -                         |                                    |
| 8299 All Other Federal Revenue                               | 35,000                    |                                    |
| <b>SUBTOTAL - Federal Revenue</b>                            | <b>165,068</b>            |                                    |
| <b>Other State Revenue</b>                                   |                           |                                    |
| 8319 Other State Apportionments - Prior Years                | -                         |                                    |
| 8381 Special Education - Entitlement (State                  | 309,960                   |                                    |
| 8382 Special Education Reimbursement (State                  | 100,000                   |                                    |
| 8520 Child Nutrition - State                                 | 1,400                     |                                    |
| 8550 Mandated Cost Reimbursements                            | 12,494                    |                                    |
| 8560 State Lottery Revenue                                   | 93,569                    |                                    |
| 8590 All Other State Revenue                                 | 1,033,378                 |                                    |
| <b>SUBTOTAL - Other State Revenue</b>                        | <b>1,550,801</b>          |                                    |
| <b>Local Revenue</b>   |                           |                                    |
| 8634 Food Service Sales                                      | 46,260                    |                                    |
| 8693 Field Trips   | 28,350                    | 80% of field trip expenses         |
| 8699 All Other Local Revenue                                 | 28,734                    | chromebook replacement, other fees |
| 8701 8701 - Student Production/Event Revenue                 | 35,000                    |                                    |
| <b>SUBTOTAL - Local Revenue</b>                              | <b>138,344</b>            |                                    |
| <b>Fundraising and Grants</b>                                |                           |                                    |
| 8802 8802 - Donations - Private (Foundation Grants)          | 50,000                    |                                    |

**Contra Costa School of the Performing Arts**  
**Multi-year Projection**  
**As of Jun FY2022**

|                      |  | <b>Year 2</b>    | <b>Assumptions</b> |
|----------------------|--|------------------|--------------------|
|                      |  | <b>2022-23</b>   |                    |
| 8803                 | 8803 - Fundraising (school Site)         | 40,068           |                    |
|                      | <b>SUBTOTAL - Fundraising and Grants</b> | <b>90,068</b>    |                    |
| <b>TOTAL REVENUE</b> |  | <b>6,051,386</b> |                    |

**Contra Costa School of the Performing Arts  
Multi-year Projection  
As of Jun FY2022**

|                                    |  | <b>Year 2<br/>2022-23</b> | <b>Assumptions</b> |
|------------------------------------|--|---------------------------|--------------------|
| <b>EXPENSES</b>                    |  |                           |                    |
| <b>Compensation &amp; Benefits</b> |  |                           |                    |
| <b>Certificated Salaries</b>       |  |                           |                    |
| 1100                               | Teachers Salaries                                | 1,279,899                 |                    |
| 1148                               | Teacher - Special Ed                             | 198,761                   |                    |
| 1150                               | Teacher - Custom 1                               | 55,926                    |                    |
| 1200                               | Certificated Pupil Support Salaries              | 148,765                   |                    |
| 1300                               | Certificated Supervisor & Administrator Salaries | 632,616                   |                    |
|                                    | <b>SUBTOTAL - Certificated Salaries</b>          | <b>2,315,967</b>          |                    |
| <b>Classified Salaries</b>         |  |                           |                    |
| 2100                               | Classified Instructional Aide Salaries           | 217,108                   |                    |
| 2200                               | Classified Support Salaries                      | 26,848                    |                    |
| 2300                               | Classified Supervisor & Administrator Salaries   | -                         |                    |
| 2400                               | Classified Clerical & Office Salaries            | 185,952                   |                    |
| 2935                               | Other Classified - Substitute                    | 22,000                    |                    |
|                                    | <b>SUBTOTAL - Classified Salaries</b>            | <b>451,908</b>            |                    |
| <b>Employee Benefits</b>           |  |                           |                    |
| 3100                               | STRS   | 435,870                   |                    |
| 3300                               | OASDI-Medicare-Alternative                       | 70,256                    |                    |
| 3400                               | Health & Welfare Benefits                        | 194,333                   |                    |
| 3500                               | Unemployment Insurance                           | 27,214                    |                    |
| 3600                               | Workers Comp Insurance                           | 41,518                    |                    |
| 3900                               | Other Employee Benefits                          | 3,693                     |                    |
|                                    | <b>SUBTOTAL - Employee Benefits</b>              | <b>772,884</b>            |                    |
| <b>Books &amp; Supplies</b>        |  |                           |                    |
| 4200                               | Books & Other Reference Materials                | 3,027                     |                    |
| 4300                               | Materials & Supplies                             | 25,000                    |                    |
| 4315                               | Custodial Supplies                               | 378                       |                    |
| 4320                               | Educational Software                             | 41,958                    |                    |
| 4325                               | Instructional Materials & Supplies               | 41,958                    |                    |
| 4410                               | Classroom Furniture, Equipment & Supplies        | 20,000                    |                    |

**Contra Costa School of the Performing Arts  
Multi-year Projection  
As of Jun FY2022**

|  | <b>Year 2<br/>2022-23</b> | <b>Assumptions</b> |
|--|---------------------------|--------------------|
| 4420 Computers: individual items less than \$5k            | 22,431                    |                    |
| 4430 Non Classroom Related Furniture, Equipment & Supplies | 10,000                    |                    |
| 4710 Student Food Services                                 | 85,806                    |                    |
| <b>SUBTOTAL - Books and Supplies</b>                       | <b>250,558</b>            |                    |
| <b>Services &amp; Other Operating Expenses</b>             |                           |                    |
| 5200 Travel & Conferences                                  | 5,000                     |                    |
| 5300 Dues & Memberships                                    | 15,000                    |                    |
| 5400 Insurance   | 77,395                    |                    |
| 5515 Janitorial, Gardening Services & Supplies             | 135,000                   |                    |
| 5535 Utilities - All Utilities                             | 145,000                   |                    |
| 5605 Equipment Leases                                      | 12,072                    |                    |
| 5610 Rent  | 1,045,944                 |                    |
| 5615 Repairs and Maintenance - Building                    | 60,000                    |                    |
| 5631 Other Space Rental                                    | 43,479                    |                    |
| 5803 Accounting Fees                                       | 9,682                     |                    |
| 5809 Banking Fees  | 478                       |                    |
| 5812 Business Services                                     | 171,084                   |                    |
| 5815 Consultants - Instructional                           | 25,818                    |                    |
| 5820 Consultants - Non Instructional - Custom 1            | 19,451                    |                    |
| 5824 District Oversight Fees                               | 43,071                    |                    |
| 5830 Field Trips Expenses                                  | 37,800                    |                    |
| 5839 Fundraising Expenses                                  | 7,948                     |                    |
| 5843 Interest - Loans Less than 1 Year                     | 2,064                     |                    |
| 5845 Legal Fees  | 60,000                    |                    |
| 5851 Marketing and Student Recruiting                      | 18,403                    |                    |
| 5857 Payroll Fees  | 4,766                     |                    |
| 5861 Prior Yr Exp (not accrued)                            | -                         |                    |
| 5863 Professional Development                              | 25,000                    |                    |
| 5869 Special Education Contract Instructors                | 120,421                   |                    |
| 5872 Special Education Encroachment                        | 10,949                    |                    |
| 5881 Student Information System                            | 35,250                    |                    |
| 5887 Technology Services                                   | 60,000                    |                    |
| 5898 Bad Debt Expense                                      | -                         |                    |
| 5900 Communications  | 15,479                    |                    |
| 5915 Postage and Delivery                                  | -                         |                    |
| <b>SUBTOTAL - Services &amp; Other Operating Exp.</b>      | <b>2,206,554</b>          |                    |

**Contra Costa School of the Performing Arts**  
**Multi-year Projection**  
**As of Jun FY2022**

|  | <b>Year 2<br/>2022-23</b> | <b>Assumptions</b> |
|--|---------------------------|--------------------|
| <b>Depreciation Expense</b>            |                           |                    |
| 6900 Depreciation                      | 16,414                    |                    |
| <b>SUBTOTAL - Depreciation Expense</b> | <b>16,414</b>             |                    |
| <b>Other Outflows</b>                  |                           |                    |
| <b>SUBTOTAL - Other Outflows</b>       | -                         |                    |
| <b>TOTAL EXPENSES</b>                  | <b>6,014,285</b>          |                    |

**Contra Costa School of the Perform**  
**Monthly Cash Forecast**  
**As of Jun FY2022**

|  | 2022-23            |                  |                  |                  |                  |                  |                  |                  |                  |
|--|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|  | Actuals & Forecast |                  |                  |                  |                  |                  |                  |                  |                  |
|  | Jul                | Aug              | Sep              | Oct              | Nov              | Dec              | Jan              | Feb              | Mar              |
|  | Forecast           | Forecast         | Forecast         | Forecast         | Forecast         | Forecast         | Forecast         | Forecast         | Forecast         |
| <b>Beginning Cash</b>                  | <b>1,153,777</b>   | <b>1,050,156</b> | <b>1,185,361</b> | <b>1,163,498</b> | <b>1,122,628</b> | <b>1,017,445</b> | <b>966,040</b>   | <b>1,058,472</b> | <b>1,356,215</b> |
| <b>REVENUE</b>                         |                    |                  |                  |                  |                  |                  |                  |                  |                  |
| LCFF Entitlement                       | 115,012            | 351,918          | 275,244          | 393,070          | 372,759          | 372,759          | 393,070          | 539,685          | 419,163          |
| Federal Revenue                        | -                  | -                | 1,802            | 1,802            | 15,919           | 1,802            | 1,802            | 15,919           | 1,802            |
| Other State Revenue                    | 14,522             | 14,522           | 26,276           | 26,276           | 26,276           | 103,190          | 228,729          | 263,655          | 233,374          |
| Other Local Revenue                    | -                  | -                | 15,043           | 15,043           | 15,043           | 15,043           | 15,043           | 15,043           | 15,043           |
| Fundraising & Grants                   | 8,046              | 8,046            | 8,046            | 8,046            | 8,046            | 8,046            | 8,046            | 8,046            | 8,046            |
| <b>TOTAL REVENUE</b>                   | <b>137,581</b>     | <b>374,487</b>   | <b>326,411</b>   | <b>444,237</b>   | <b>438,043</b>   | <b>500,841</b>   | <b>646,690</b>   | <b>842,348</b>   | <b>677,429</b>   |
| <b>EXPENSES</b>                        |                    |                  |                  |                  |                  |                  |                  |                  |                  |
| Certificated Salaries                  | 115,783            | 203,117          | 211,217          | 211,217          | 211,217          | 218,717          | 211,217          | 211,217          | 211,217          |
| Classified Salaries                    | 17,329             | 39,507           | 39,507           | 39,507           | 39,507           | 39,507           | 39,507           | 39,507           | 39,507           |
| Employee Benefits                      | 71,670             | 67,288           | 77,203           | 68,929           | 67,550           | 69,069           | 78,582           | 68,929           | 68,929           |
| Books & Supplies                       | 12,748             | 43,733           | 53,703           | 18,658           | 18,658           | 18,658           | 18,658           | 18,658           | 18,658           |
| Services & Other Operating Expenses    | 196,482            | 201,791          | 212,480          | 210,003          | 210,003          | 210,003          | 210,003          | 210,003          | 213,718          |
| Capital Outlay & Depreciation          | 1,368              | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            |
| Other Outflows                         | -                  | -                | -                | -                | -                | -                | -                | -                | -                |
| <b>TOTAL EXPENSES</b>                  | <b>415,380</b>     | <b>556,805</b>   | <b>595,478</b>   | <b>549,683</b>   | <b>548,304</b>   | <b>557,323</b>   | <b>559,336</b>   | <b>549,683</b>   | <b>553,398</b>   |
| <b>Operating Cash Inflow (Outflow)</b> | <b>(277,799)</b>   | <b>(182,318)</b> | <b>(269,068)</b> | <b>(105,446)</b> | <b>(110,261)</b> | <b>(56,483)</b>  | <b>87,355</b>    | <b>292,665</b>   | <b>124,030</b>   |
| Revenues - Prior Year Accruals         | 321,183            | 312,293          | 242,127          | 59,498           | -                | -                | -                | -                | -                |
| Other Assets                           | 51,997             | -                | -                | -                | -                | -                | -                | -                | -                |
| Fixed Assets                           | 1,368              | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            | 1,368            |
| Expenses - Prior Year Accruals         | (101,485)          | 152              | -                | -                | -                | -                | -                | -                | -                |
| Accounts Payable - Current Year        | (92,269)           | -                | -                | -                | -                | -                | -                | -                | -                |
| Summerholdback for Teachers            | (47,651)           | 3,710            | 3,710            | 3,710            | 3,710            | 3,710            | 3,710            | 3,710            | 3,710            |
| Loans Payable (Long Term)              | -                  | -                | -                | -                | -                | -                | -                | -                | -                |
| Other Liabilities                      | 41,037             | -                | -                | -                | -                | -                | -                | -                | (164,458)        |
| <b>Ending Cash</b>                     | <b>1,050,156</b>   | <b>1,185,361</b> | <b>1,163,498</b> | <b>1,122,628</b> | <b>1,017,445</b> | <b>966,040</b>   | <b>1,058,472</b> | <b>1,356,215</b> | <b>1,320,865</b> |

**Contra Costa School of the Perform**  
**Monthly Cash Forecast**  
**As of Jun FY2022**

|  | <b>Apr</b>       | <b>May</b>       | <b>Jun</b>       | <b>Forecast</b>  | <b>Remaining</b> |
|--|------------------|------------------|------------------|------------------|------------------|
|  | <b>Forecast</b>  | <b>Forecast</b>  | <b>Forecast</b>  |                  | <b>Balance</b>   |
| <b>Beginning Cash</b>                  | <b>1,320,865</b> | <b>1,319,368</b> | <b>1,306,686</b> |                  |                  |
| <b>REVENUE</b>                         |                  |                  |                  |                  |                  |
| LCFF Entitlement                       | 444,425          | 419,163          | 419,163          | 4,107,105        | (408,327)        |
| Federal Revenue                        | 29,302           | 15,919           | 1,802            | 165,068          | 77,198           |
| Other State Revenue                    | 40,219           | 67,679           | 40,219           | 1,550,801        | 465,864          |
| Other Local Revenue                    | 15,043           | 15,043           | 15,043           | 138,344          | (12,085)         |
| Fundraising & Grants                   | 8,046            | 8,046            | 8,046            | 90,068           | (6,490)          |
| <b>TOTAL REVENUE</b>                   | <b>537,035</b>   | <b>525,850</b>   | <b>484,274</b>   | <b>6,051,386</b> | <b>116,160</b>   |
| <b>EXPENSES</b>                        |                  |                  |                  |                  |                  |
| Certificated Salaries                  | 211,217          | 211,217          | 218,717          | 2,315,967        | (130,108)        |
| Classified Salaries                    | 39,507           | 39,507           | 39,507           | 451,908          | -                |
| Employee Benefits                      | 63,475           | 63,475           | 47,879           | 772,884          | (40,095)         |
| Books & Supplies                       | 18,658           | 18,658           | 18,658           | 250,558          | (27,551)         |
| Services & Other Operating Expenses    | 209,384          | 209,384          | 202,934          | 2,206,554        | (289,637)        |
| Capital Outlay & Depreciation          | 1,368            | 1,368            | 1,368            | 16,414           | -                |
| Other Outflows                         | -                | -                | -                | -                | -                |
| <b>TOTAL EXPENSES</b>                  | <b>543,610</b>   | <b>543,610</b>   | <b>529,065</b>   | <b>6,014,285</b> | <b>(487,391)</b> |
| <b>Operating Cash Inflow (Outflow)</b> | <b>(6,574)</b>   | <b>(17,760)</b>  | <b>(44,791)</b>  | <b>37,102</b>    | <b>603,551</b>   |
| Revenues - Prior Year Accruals         | -                | -                | -                |                  |                  |
| Other Assets                           | -                | -                | -                |                  |                  |
| Fixed Assets                           | 1,368            | 1,368            | 1,368            |                  |                  |
| Expenses - Prior Year Accruals         | -                | -                | -                |                  |                  |
| Accounts Payable - Current Year        | -                | -                | -                |                  |                  |
| Summerholdback for Teachers            | 3,710            | 3,710            | 3,710            |                  |                  |
| Loans Payable (Long Term)              | -                | -                | -                |                  |                  |
| Other Liabilites                       | -                | -                | -                |                  |                  |
| <b>Ending Cash</b>                     | <b>1,319,368</b> | <b>1,306,686</b> | <b>1,266,972</b> |                  |                  |

## Contra Costa School of the Performing Arts

2021-22

As of Jun FY2022

|   | Year 2<br>2022-23 | Driver/ Rate Type                 |
|---|-------------------|-----------------------------------|
| <b>Revenues and related expenses</b>    |                   |                                   |
| <b>Statewide LCFF Assumptions</b>       |                   |                                   |
| LCFF COLA                               | 12.84%            |                                   |
| TK-3 LCFF Base                          | 9,132             |                                   |
| 4-6 LCFF Base                           | 9,270             |                                   |
| 7-8 LCFF Base                           | 9,544             |                                   |
| 9-12 LCFF Base                          | 11,061            |                                   |
| TK-3 Gr Span Adj                        | 950               |                                   |
| 9-12 Gr Span Adj                        | 288               |                                   |
| <b>School LCFF Assumptions</b>          |                   |                                   |
| LCFF per ADA                            | 10,865            |                                   |
| ILPT per ADA                            | 4,738             |                                   |
| Supplemental & Concentration Funding    | 250,379           |                                   |
| Unduplicated Pupil % (3 year avg)       | 32.46%            |                                   |
| District UPP                            | 30.72%            |                                   |
| <b>Other Federal and State Revenues</b> |                   |                                   |
| EDCOE SELPA Federal Rate                | 125.00            | Prior Year Enrollment             |
| EDCOE SELPA State Rate                  | 820.00            | ADA                               |
| LAUSD SPED Federal Rate                 | 244.62            | ADA                               |
| LAUSD SPED State Rate                   | 978.72            | ADA                               |
| Other SELPA Fed                         | 0.00              |                                   |
| Other SELPA State                       | 0.00              | Flat Rate (NR)                    |
| Mandated Cost Reimbursements: K-8       | 18.34             | Prior Year Enrollment             |
| Mandated Cost Reimbursements: 9-12      | 50.98             | Prior Year Enrollment             |
| One Time Funding                        | 0.00              | Prior Year Enrollment             |
| State Lottery Unrestricted              | 170.00            | P-A ADA                           |
| State Lottery Restricted                | 67.00             | P-A ADA                           |
| Absence Factor                          | 1.04              | Multiplier to state lottery rates |
| SB740 maximum per ADA                   | 1,312.82          | ADA                               |
| SB740 Lease & ADA Default Proration     | 90%               |                                   |
| SB740 Other Costs Default Proration     | 0%                |                                   |
| <b>Fees</b>                             |                   |                                   |
| Authorizer Fees                         | 200000.00%        | 0.00                              |
| Special Education Encroachment Fees     | 0.03              | % of Sped Revenue                 |

|                            |        |                          |
|----------------------------|--------|--------------------------|
| <b>Payroll</b>             |        |                          |
| <b>Annual Pay Increase</b> |        |                          |
| Certificated               | 2.00%  |                          |
| Classified                 | 2.00%  |                          |
| <b>Benefits</b>            |        |                          |
| STRS                       | 19.10% | % of eligible payroll    |
| PERS                       | 25.37% | % of eligible payroll    |
| PARS                       | 3.75%  | % of eligible payroll    |
| Social Security            | 6.20%  | % of eligible payroll    |
| Medicare                   | 1.45%  | % of total payroll       |
| Health & Welfare Benefits  |        | Annual rate per employee |



|                             |         |                          |
|-----------------------------|---------|--------------------------|
| Yes                         | \$6,625 |                          |
| H&W average annual increase | 6.00%   |                          |
| In Lieu Medical Stipend     |         | Annual stipend           |
| FUTA Exempt Status          | -       |                          |
| FUTA %                      | 0.60%   | % of eligible payroll    |
| FUTA Tax Base               | \$7,000 |                          |
| SUTA %                      | 8.10%   | % of eligible payroll    |
| SUTA Tax Base               | \$7,000 |                          |
| ETT (part of SUTA)          | \$7     | Annual rate per employee |
| Workers Comp                | 1.50%   | % of total payroll       |

**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Jun FY2022**

|   | Actual          |                  |                  | YTD                | Budget             |                   |                  |  |   |                            |                          |  |
|---|-----------------|------------------|------------------|--------------------|--------------------|-------------------|------------------|--|---|----------------------------|--------------------------|--|
|   | Apr             | May              | Jun              | Actual YTD         | Approved Budget v1 | Previous Forecast | Current Forecast | Previous Forecast vs. Current Forecast | Approved Budget v1 vs. Current Forecast | Current Forecast Remaining | % Current Forecast Spent |  |
| <b>SUMMARY</b>                            |                 |                  |                  |                    |                    |                   |                  |  |   |                            |                          |  |
| <b>Revenue</b>                            |                 |                  |                  |                    |                    |                   |                  |  |   |                            |                          |  |
| LCFF Entitlement                          | 329,306         | 309,571          | 141,733          | 3,549,150          | 4,736,468          | 3,886,243         | 3,886,350        | 107                                    | (850,118)                               | 337,200                    | 91%                      |  |
| Federal Revenue                           | -               | 614              | 3,809            | 100,260            | 253,654            | 640,303           | 643,696          | 3,393                                  | 390,042                                 | 543,436                    | 16%                      |  |
| Other State Revenues                      | 58,077          | 29,660           | 13,545           | 677,917            | 880,539            | 931,993           | 835,647          | (96,346)                               | (44,893)                                | 157,730                    | 81%                      |  |
| Local Revenues                            | 9,578           | 6,442            | 128,942          | 371,085            | 193,069            | 237,449           | 269,881          | 32,432                                 | 76,812                                  | (101,204)                  | 137%                     |  |
| Fundraising and Grants                    | 4,161           | 1,955            | 2,383            | 38,301             | 159,680            | 36,560            | 38,592           | 2,032                                  | (121,089)                               | 291                        | 99%                      |  |
| <b>Total Revenue</b>                      | <b>401,123</b>  | <b>348,243</b>   | <b>290,412</b>   | <b>4,736,713</b>   | <b>6,223,411</b>   | <b>5,732,547</b>  | <b>5,674,166</b> | <b>(58,382)</b>                        | <b>(549,245)</b>                        | <b>937,453</b>             | <b>83%</b>               |  |
| <b>Expenses</b>                           |                 |                  |                  |                    |                    |                   |                  |  |   |                            |                          |  |
| Compensation and Benefits                 | 286,287         | 298,301          | 292,400          | 3,567,448          | 3,794,631          | 3,740,935         | 3,598,647        | 142,288                                | 195,983                                 | 31,199                     | 99%                      |  |
| Books and Supplies                        | 14,587          | 13,312           | 32,229           | 301,547            | 399,096            | 272,556           | 300,864          | (28,308)                               | 98,232                                  | (683)                      | 100%                     |  |
| Services and Other Operating Expenditures | 167,205         | 176,238          | 220,653          | 2,118,947          | 2,141,630          | 2,124,751         | 2,127,588        | (2,837)                                | 14,043                                  | 8,641                      | 100%                     |  |
| Depreciation                              | 4,049           | 4,049            | 4,050            | 50,133             | 47,671             | 50,133            | 50,133           | -                                      | (2,462)                                 | 0                          | 100%                     |  |
| Other Outflows                            | (13,087)        | 2,530            | 3,227            | 22,024             | -                  | -                 | -                | -                                      | -                                       | (22,024)                   |                          |  |
| <b>Total Expenses</b>                     | <b>459,041</b>  | <b>494,428</b>   | <b>552,559</b>   | <b>6,060,098</b>   | <b>6,383,028</b>   | <b>6,188,374</b>  | <b>6,077,232</b> | <b>111,142</b>                         | <b>305,796</b>                          | <b>17,134</b>              | <b>100%</b>              |  |
| <b>Operating Income</b>                   | <b>(57,918)</b> | <b>(146,186)</b> | <b>(262,148)</b> | <b>(1,323,385)</b> | <b>(159,617)</b>   | <b>(455,827)</b>  | <b>(403,066)</b> | <b>52,760</b>                          | <b>(243,449)</b>                        | <b>920,319</b>             |                          |  |
| <b>Fund Balance</b>                       |                 |                  |                  |                    |                    |                   |                  |  |   |                            |                          |  |
| Beginning Balance (Unaudited)             |                 |                  |                  |                    | 1,069,909          | 1,158,535         | 1,158,535        |  |   |                            |                          |  |
| Audit Adjustment                          |                 |                  |                  |                    | -                  | (34,172)          | (34,172)         |  |   |                            |                          |  |
| Operating Income                          |                 |                  |                  |                    | (159,617)          | (455,827)         | (403,066)        |  |   |                            |                          |  |
| <b>Ending Fund Balance</b>                |                 |                  |                  |                    | <b>910,292</b>     | <b>668,536</b>    | <b>721,296</b>   |  |   |                            |                          |  |
| Fund Balance as a % of Expenses           |                 |                  |                  |                    |                    | 14%               | 11%              |  |   |                            | 12%                      |  |

**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Jun FY2022**

|                           | Actual |     |     | YTD        | Budget             |                   |                  |  |   |                            |                          |  |
|---------------------------|--------|-----|-----|------------|--------------------|-------------------|------------------|--|---|----------------------------|--------------------------|--|
|                           | Apr    | May | Jun | Actual YTD | Approved Budget v1 | Previous Forecast | Current Forecast | Previous Forecast vs. Current Forecast | Approved Budget v1 vs. Current Forecast | Current Forecast Remaining | % Current Forecast Spent |  |
| <b>KEY ASSUMPTIONS</b>    |        |     |     |            |                    |                   |                  |  |   |                            |                          |  |
| <b>Enrollment Summary</b> |        |     |     |            |                    |                   |                  |  |   |                            |                          |  |
| 4-6                       |        |     |     |            | 95                 | 79                | 79               | -                                      |   | (16)                       |                          |  |
| 7-8                       |        |     |     |            | 198                | 185               | 185              | -                                      |   | (13)                       |                          |  |
| 9-12                      |        |     |     |            | 226                | 159               | 159              | -                                      |   | (67)                       |                          |  |
| <b>Total Enrolled</b>     |        |     |     |            | <b>519</b>         | <b>423</b>        | <b>423</b>       | -                                      |   | <b>(96)</b>                |                          |  |
| <b>ADA %</b>              |        |     |     |            |                    |                   |                  |  |   |                            |                          |  |
| 4-6                       |        |     |     |            | 95.0%              | 96.4%             | 96.4%            | 0.0%                                   |   | 1.4%                       |                          |  |
| 7-8                       |        |     |     |            | 95.0%              | 94.9%             | 94.9%            | 0.0%                                   |   | -0.1%                      |                          |  |
| 9-12                      |        |     |     |            | 95.0%              | 97.2%             | 97.2%            | 0.0%                                   |   | 2.2%                       |                          |  |
| <b>Average ADA %</b>      |        |     |     |            | <b>95.0%</b>       | <b>96.0%</b>      | <b>96.0%</b>     | <b>0.0%</b>                            |   | <b>1.0%</b>                |                          |  |
| <b>ADA</b>                |        |     |     |            |                    |                   |                  |  |   |                            |                          |  |
| 4-6                       |        |     |     |            | 90.25              | 76.14             | 76.14            | -                                      |   | (14.11)                    |                          |  |
| 7-8                       |        |     |     |            | 188.10             | 175.55            | 175.55           | -                                      |   | (12.55)                    |                          |  |
| 9-12                      |        |     |     |            | 214.70             | 154.53            | 154.54           | 0.01                                   |   | (60.16)                    |                          |  |
| <b>Total ADA</b>          |        |     |     |            | <b>493.05</b>      | <b>406.22</b>     | <b>406.23</b>    | <b>0.01</b>                            |   | <b>(86.82)</b>             |                          |  |

**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Jun FY2022**

|  |   | Actual         |                |                | YTD              | Budget             |                   |                  |                               |                                |                            |                          |
|--|---|----------------|----------------|----------------|------------------|--------------------|-------------------|------------------|-------------------------------|--------------------------------|----------------------------|--------------------------|
|  |   | Apr            | May            | Jun            | Actual YTD       | Approved Budget v1 | Previous Forecast | Current Forecast | Previous Forecast vs. Current | Approved Budget v1 vs. Current | Current Forecast Remaining | % Current Forecast Spent |
| <b>REVENUE</b>                           |   |                |                |                |                  |                    |                   |                  |                               |                                |                            |                          |
| <b>LCFF Entitlement</b>                  |   |                |                |                |                  |                    |                   |                  |                               |                                |                            |                          |
| 8011                                     | Charter Schools General Purpose Entitlement - State Aid | 167,838        | 167,838        | -              | 1,602,724        | 2,287,977          | 1,888,136         | 1,880,403        | (7,734)                       | (407,574)                      | 277,678                    | 85%                      |
| 8012                                     | Education Protection Account Entitlement                | 19,735         | -              | -              | 63,405           | 98,610             | 81,244            | 81,246           | 2                             | (17,364)                       | 17,841                     | 78%                      |
| 8096                                     | Charter Schools in Lieu of Property Taxes               | 141,733        | 141,733        | 141,733        | 1,883,021        | 2,349,881          | 1,916,863         | 1,924,701        | 7,839                         | (425,180)                      | 41,680                     | 98%                      |
| <b>SUBTOTAL - LCFF Entitlement</b>       |   | <b>329,306</b> | <b>309,571</b> | <b>141,733</b> | <b>3,549,150</b> | <b>4,736,468</b>   | <b>3,886,243</b>  | <b>3,886,350</b> | <b>107</b>                    | <b>(850,118)</b>               | <b>337,200</b>             | <b>91%</b>               |
| <b>Federal Revenue</b>                   |   |                |                |                |                  |                    |                   |                  |                               |                                |                            |                          |
| 8181                                     | Special Education - Entitlement                         | -              | -              | -              | -                | 57,500             | 64,221            | 64,221           | -                             | 6,721                          | 64,221                     | 0%                       |
| 8220                                     | Child Nutrition Programs                                | -              | -              | -              | -                | 24,134             | 19,670            | 19,670           | -                             | (4,464)                        | 19,670                     | 0%                       |
| 8291                                     | Title I   | -              | -              | -              | 9,544            | 35,433             | 38,414            | 38,057           | (357)                         | 2,624                          | 28,513                     | 25%                      |
| 8292                                     | Title II  | -              | -              | -              | 4,221            | 8,112              | 8,470             | 8,411            | (59)                          | 299                            | 4,190                      | 50%                      |
| 8294                                     | Title IV  | -              | -              | -              | 5,000            | 10,000             | 10,000            | 10,000           | -                             | -                              | 5,000                      | 50%                      |
| 8297                                     | PY Federal - Not Accrued                                | -              | -              | 3,809          | 25,961           | -                  | 22,152            | 25,961           | 3,809                         | 25,961                         | -                          | 100%                     |
| 8299                                     | All Other Federal Revenue                               | -              | 614            | -              | 55,534           | 118,475            | 477,377           | 477,377          | -                             | 358,902                        | 421,843                    | 12%                      |
| <b>SUBTOTAL - Federal Revenue</b>        |   | <b>-</b>       | <b>614</b>     | <b>3,809</b>   | <b>100,260</b>   | <b>253,654</b>     | <b>640,303</b>    | <b>643,696</b>   | <b>3,393</b>                  | <b>390,042</b>                 | <b>543,436</b>             | <b>16%</b>               |
| <b>Other State Revenue</b>               |   |                |                |                |                  |                    |                   |                  |                               |                                |                            |                          |
| 8319                                     | Other State Apportionments - Prior Years                | -              | -              | -              | 7,953            | -                  | -                 | 7,953            | 7,953                         | 7,953                          | -                          | 100%                     |
| 8381                                     | Special Education - Entitlement (State)                 | 25,160         | 25,160         | 13,545         | 279,814          | 312,781            | 290,447           | 290,454          | 7                             | (22,327)                       | 10,640                     | 96%                      |
| 8382                                     | Special Education Reimbursement (State)                 | -              | -              | -              | 40,800           | 216,000            | 216,000           | 100,000          | (116,000)                     | (116,000)                      | 59,200                     | 41%                      |
| 8520                                     | Child Nutrition - State                                 | -              | -              | -              | -                | 1,817              | 1,481             | 1,481            | -                             | (336)                          | 1,481                      | 0%                       |
| 8550                                     | Mandated Cost Reimbursements                            | -              | -              | -              | 12,554           | 12,483             | 12,554            | 12,554           | -                             | 72                             | 0                          | 100%                     |
| 8560                                     | State Lottery Revenue                                   | 28,417         | -              | -              | 60,674           | 102,479            | 96,736            | 108,429          | 11,693                        | 5,950                          | 47,755                     | 56%                      |
| 8590                                     | All Other State Revenue                                 | -              | -              | -              | 262,621          | 234,980            | 314,775           | 314,775          | -                             | 79,795                         | 52,154                     | 83%                      |
| 8593                                     | Other State Revenue 3                                   | 4,500          | 4,500          | -              | 13,500           | -                  | -                 | -                | -                             | -                              | (13,500)                   | -                        |
| <b>SUBTOTAL - Other State Revenue</b>    |   | <b>58,077</b>  | <b>29,660</b>  | <b>13,545</b>  | <b>677,917</b>   | <b>880,539</b>     | <b>931,993</b>    | <b>835,647</b>   | <b>(96,346)</b>               | <b>(44,893)</b>                | <b>157,730</b>             | <b>81%</b>               |
| <b>Local Revenue</b>                     |   |                |                |                |                  |                    |                   |                  |                               |                                |                            |                          |
| 8634                                     | Food Service Sales                                      | 2,073          | 1,875          | 200            | 33,477           | 60,894             | 53,656            | 59,132           | 5,477                         | (1,762)                        | 25,655                     | 57%                      |
| 8660                                     | Interest  | -              | -              | -              | -                | 4                  | -                 | -                | -                             | (4)                            | -                          | -                        |
| 8693                                     | Field Trips   | -              | 400            | -              | 14,872           | 73,438             | 16,249            | 16,249           | 0                             | (57,188)                       | 1,377                      | 92%                      |
| 8699                                     | All Other Local Revenue                                 | 6,752          | 2,432          | 231            | 164,709          | 28,734             | 137,545           | 164,500          | 26,955                        | 135,766                        | (209)                      | 100%                     |
| 8701                                     | 8701 - Student Production/Event Revenue                 | 753            | 1,707          | 702            | 30,190           | 30,000             | 30,000            | 30,000           | -                             | -                              | (190)                      | 101%                     |
| 8999                                     | Uncategorized Revenue                                   | -              | 28             | 127,809        | 127,837          | -                  | -                 | -                | -                             | -                              | (127,837)                  | -                        |
| <b>SUBTOTAL - Local Revenue</b>          |   | <b>9,578</b>   | <b>6,442</b>   | <b>128,942</b> | <b>371,085</b>   | <b>193,069</b>     | <b>237,449</b>    | <b>269,881</b>   | <b>32,432</b>                 | <b>76,812</b>                  | <b>(101,204)</b>           | <b>137%</b>              |
| <b>Fundraising and Grants</b>            |   |                |                |                |                  |                    |                   |                  |                               |                                |                            |                          |
| 8802                                     | 8802 - Donations - Private (Foundation Grants)          | -              | -              | -              | -                | 75,000             | -                 | -                | -                             | (75,000)                       | -                          | -                        |
| 8803                                     | 8803 - Fundraising (school Site)                        | 4,161          | 1,955          | 2,383          | 38,301           | 84,680             | 36,560            | 38,592           | 2,032                         | (46,089)                       | 291                        | 99%                      |
| <b>SUBTOTAL - Fundraising and Grants</b> |   | <b>4,161</b>   | <b>1,955</b>   | <b>2,383</b>   | <b>38,301</b>    | <b>159,680</b>     | <b>36,560</b>     | <b>38,592</b>    | <b>2,032</b>                  | <b>(121,089)</b>               | <b>291</b>                 | <b>99%</b>               |
| <b>TOTAL REVENUE</b>                     |   |                |                |                |                  |                    |                   |                  |                               |                                |                            |                          |
|  |   | <b>401,123</b> | <b>348,243</b> | <b>290,412</b> | <b>4,736,713</b> | <b>6,223,411</b>   | <b>5,732,547</b>  | <b>5,674,166</b> | <b>(58,382)</b>               | <b>(549,245)</b>               | <b>937,453</b>             | <b>83%</b>               |

**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Jun FY2022**

|  |   | Actual         |                |                | YTD              | Budget             |                   |                  |  |   |                            |                          |
|--|---|----------------|----------------|----------------|------------------|--------------------|-------------------|------------------|--|---|----------------------------|--------------------------|
|  |   | Apr            | May            | Jun            | Actual YTD       | Approved Budget v1 | Previous Forecast | Current Forecast | Previous Forecast vs. Current Forecast | Approved Budget v1 vs. Current Forecast | Current Forecast Remaining | % Current Forecast Spent |
| <b>EXPENSES</b>                                |   |                |                |                |                  |                    |                   |                  |  |   |                            |                          |
| <b>Compensation &amp; Benefits</b>             |   |                |                |                |                  |                    |                   |                  |  |   |                            |                          |
| <b>Certificated Salaries</b>                   |   |                |                |                |                  |                    |                   |                  |  |   |                            |                          |
| 1100   | Teachers Salaries                                     | 98,951         | 93,044         | 107,660        | 1,216,162        | 1,182,519          | 1,297,235         | 1,217,235        | 80,000                                 | (34,716)                                | 1,073                      | 100%                     |
| 1101   | Teacher - Bonus                                       | -              | -              | -              | -                | 7,000              | 10,000            | -                | 10,000                                 | 7,000                                   | -                          | -                        |
| 1103   | Teacher - Substitute Pay                              | -              | -              | -              | -                | 20,000             | -                 | -                | -                                      | 20,000                                  | -                          | -                        |
| 1148   | Teacher - Special Ed                                  | 12,154         | 12,154         | 12,654         | 106,936          | 120,000            | 115,967           | 115,967          | -                                      | 4,033                                   | 9,031                      | 92%                      |
| 1150   | Teacher - Custom 1                                    | 5,819          | 5,694          | 5,819          | 95,686           | 348,001            | 99,448            | 99,448           | -                                      | 248,553                                 | 3,761                      | 96%                      |
| 1200   | Certificated Pupil Support Salaries                   | 24,764         | 25,527         | 39,907         | 364,531          | 395,097            | 379,035           | 356,061          | 22,974                                 | 39,036                                  | (8,470)                    | 102%                     |
| 1300   | Certificated Supervisor & Administrator Salaries      | 50,322         | 50,322         | 50,322         | 549,793          | 503,916            | 541,752           | 541,752          | -                                      | (37,835)                                | (8,041)                    | 101%                     |
| <b>SUBTOTAL - Certificated Salaries</b>        |   | <b>192,009</b> | <b>186,740</b> | <b>216,361</b> | <b>2,333,108</b> | <b>2,576,533</b>   | <b>2,443,435</b>  | <b>2,330,462</b> | <b>112,974</b>                         | <b>246,071</b>                          | <b>(2,646)</b>             | <b>100%</b>              |
| <b>Classified Salaries</b>                     |   |                |                |                |                  |                    |                   |                  |  |   |                            |                          |
| 2100   | Classified Instructional Aide Salaries                | 25,792         | 30,866         | 22,788         | 278,301          | 153,481            | 267,691           | 267,691          | -                                      | (114,209)                               | (10,610)                   | 104%                     |
| 2200   | Classified Support Salaries                           | 1,722          | 2,680          | 698            | 22,876           | -                  | 27,750            | 27,750           | -                                      | (27,750)                                | 4,874                      | 82%                      |
| 2300   | Classified Supervisor & Administrator Salaries        | -              | -              | -              | 46,729           | -                  | 46,855            | 46,855           | -                                      | (46,855)                                | 126                        | 100%                     |
| 2400   | Classified Clerical & Office Salaries                 | 13,773         | 14,458         | 15,093         | 153,668          | 201,652            | 162,796           | 162,796          | -                                      | 38,856                                  | 9,128                      | 94%                      |
| 2935   | Other Classified - Substitute                         | 4,121          | 4,670          | 2,179          | 16,155           | -                  | 15,000            | 15,000           | -                                      | (15,000)                                | (1,155)                    | 108%                     |
| <b>SUBTOTAL - Classified Salaries</b>          |   | <b>45,407</b>  | <b>52,673</b>  | <b>40,758</b>  | <b>517,728</b>   | <b>355,134</b>     | <b>520,092</b>    | <b>520,092</b>   | <b>-</b>                               | <b>(164,958)</b>                        | <b>2,364</b>               | <b>100%</b>              |
| <b>Employee Benefits</b>                       |   |                |                |                |                  |                    |                   |                  |  |   |                            |                          |
| 3100   | STRS  | 31,722         | 31,256         | 33,775         | 373,815          | 426,742            | 399,141           | 380,026          | 19,115                                 | 46,716                                  | 6,211                      | 98%                      |
| 3300   | OASDI-Medicare-Alternative                            | 6,449          | 6,899          | 6,421          | 77,439           | 67,901             | 80,453            | 78,814           | 1,638                                  | (10,913)                                | 1,376                      | 98%                      |
| 3400   | Health & Welfare Benefits                             | 20,043         | 20,043         | (5,121)        | 226,027          | 290,122            | 210,938           | 204,688          | 6,250                                  | 85,435                                  | (21,339)                   | 110%                     |
| 3500   | Unemployment Insurance                                | 529            | 285            | 132            | 20,714           | 31,136             | 38,731            | 38,115           | 616                                    | (6,979)                                 | 17,401                     | 54%                      |
| 3600   | Workers Comp Insurance                                | (9,948)        | -              | -              | 15,750           | 43,975             | 44,453            | 42,758           | 1,695                                  | 1,217                                   | 27,008                     | 37%                      |
| 3900   | Other Employee Benefits                               | 74             | 405            | 74             | 2,867            | 3,088              | 3,693             | 3,693            | -                                      | (605)                                   | 826                        | 78%                      |
| <b>SUBTOTAL - Employee Benefits</b>            |   | <b>48,870</b>  | <b>58,888</b>  | <b>35,281</b>  | <b>716,612</b>   | <b>862,964</b>     | <b>777,407</b>    | <b>748,093</b>   | <b>29,314</b>                          | <b>114,871</b>                          | <b>31,481</b>              | <b>96%</b>               |
| <b>Books &amp; Supplies</b>                    |   |                |                |                |                  |                    |                   |                  |  |   |                            |                          |
| 4200   | Books & Other Reference Materials                     | -              | 134            | 415            | 3,254            | 3,299              | 3,299             | 3,027            | 272                                    | 272                                     | (226)                      | 107%                     |
| 4300   | Materials & Supplies                                  | 2,226          | 1,379          | 1,602          | 30,530           | 99,035             | 28,883            | 30,421           | (1,538)                                | 68,614                                  | (109)                      | 100%                     |
| 4315   | Custodial Supplies                                    | -              | -              | -              | 33               | 7,396              | 1,016             | 33               | 983                                    | 7,363                                   | -                          | 100%                     |
| 4320   | Educational Software                                  | 167            | 167            | 2,072          | 49,889           | 45,000             | 47,817            | 49,817           | (2,000)                                | (4,817)                                 | (72)                       | 100%                     |
| 4325   | Instructional Materials & Supplies                    | 258            | 4,044          | 16,730         | 68,940           | 61,631             | 52,210            | 68,940           | (16,730)                               | (7,309)                                 | -                          | 100%                     |
| 4410   | Classroom Furniture, Equipment & Supplies             | -              | -              | -              | 16,376           | 47,000             | 16,376            | 16,376           | -                                      | 30,624                                  | -                          | 100%                     |
| 4420   | Computers: individual items less than \$5k            | -              | -              | -              | 22,430           | 15,950             | 22,431            | 22,431           | -                                      | (6,481)                                 | 1                          | 100%                     |
| 4430   | Non Classroom Related Furniture, Equipment & Supplies | -              | -              | -              | 137              | 6,835              | 1,000             | 137              | 863                                    | 6,698                                   | -                          | 100%                     |
| 4710   | Student Food Services                                 | 11,936         | 7,588          | 11,409         | 109,959          | 112,950            | 99,524            | 109,682          | (10,158)                               | 3,268                                   | (277)                      | 100%                     |
| <b>SUBTOTAL - Books and Supplies</b>           |   | <b>14,587</b>  | <b>13,312</b>  | <b>32,229</b>  | <b>301,547</b>   | <b>399,096</b>     | <b>272,556</b>    | <b>300,864</b>   | <b>(28,308)</b>                        | <b>98,232</b>                           | <b>(683)</b>               | <b>100%</b>              |
| <b>Services &amp; Other Operating Expenses</b> |   |                |                |                |                  |                    |                   |                  |  |   |                            |                          |
| 5200   | Travel & Conferences                                  | -              | -              | -              | 707              | 20,000             | 1,000             | 707              | 293                                    | 19,293                                  | -                          | 100%                     |
| 5300   | Dues & Memberships                                    | -              | -              | -              | 14,471           | 15,000             | 15,000            | 14,471           | 529                                    | 529                                     | -                          | 100%                     |
| 5400   | Insurance   | 15,776         | 11             | 9,368          | 84,340           | 63,960             | 76,367            | 84,340           | (7,973)                                | (20,380)                                | 0                          | 100%                     |
| 5515   | Janitorial, Gardening Services & Supplies             | 10,555         | 10,305         | 9,934          | 124,074          | 94,554             | 120,000           | 124,013          | (4,013)                                | (29,459)                                | (60)                       | 100%                     |
| 5535   | Utilities - All Utilities                             | 3,468          | 7,356          | 28,441         | 129,587          | 165,000            | 130,000           | 129,587          | 413                                    | 35,413                                  | -                          | 100%                     |
| 5605   | Equipment Leases                                      | 872            | 742            | 872            | 12,072           | 20,000             | 16,000            | 12,072           | 3,928                                  | 7,928                                   | -                          | 100%                     |
| 5610   | Rent  | 85,885         | 85,885         | 85,885         | 1,049,405        | 1,045,944          | 1,045,944         | 1,045,944        | -                                      | -                                       | (3,460)                    | 100%                     |
| 5615   | Repairs and Maintenance - Building                    | (6,054)        | 8,347          | 4,854          | 56,637           | 30,000             | 51,783            | 56,342           | (4,559)                                | (26,342)                                | (295)                      | 101%                     |
| 5631   | Other Space Rental                                    | 3,200          | -              | -              | 33,479           | 20,600             | 36,345            | 33,479           | 2,866                                  | (12,879)                                | -                          | 100%                     |
| 5803   | Accounting Fees                                       | -              | -              | -              | 9,400            | 10,700             | 10,700            | 9,400            | 1,300                                  | 1,300                                   | -                          | 100%                     |

**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Jun FY2022**

|   |  | Actual          |                |                | YTD              | Budget             |                   |                  |  |   |                            |                          |
|---|--|-----------------|----------------|----------------|------------------|--------------------|-------------------|------------------|--|---|----------------------------|--------------------------|
|   |  | Apr             | May            | Jun            | Actual YTD       | Approved Budget v1 | Previous Forecast | Current Forecast | Previous Forecast vs. Current Forecast | Approved Budget v1 vs. Current Forecast | Current Forecast Remaining | % Current Forecast Spent |
| 5809  | Banking Fees                               | 35              | 35             | 50             | 478              | 1,000              | 1,000             | 478              | 522                                    | 522                                     | -                          | 100%                     |
| 5812  | Business Services                          | 12,024          | 12,024         | 12,024         | 145,880          | 147,789            | 154,498           | 150,218          | 4,279                                  | (2,429)                                 | 4,338                      | 97%                      |
| 5815  | Consultants - Instructional                | 3,600           | 10,980         | 640            | 25,066           | 20,000             | 24,500            | 25,066           | (566)                                  | (5,066)                                 | -                          | 100%                     |
| 5820  | Consultants - Non Instructional - Custom 1 | -               | 3,000          | 1,120          | 19,451           | 30,000             | 18,331            | 19,451           | (1,120)                                | 10,549                                  | -                          | 100%                     |
| 5824  | District Oversight Fees                    | 50              | -              | 38,914         | 40,564           | 48,865             | 40,362            | 40,565           | (202)                                  | 8,300                                   | 1                          | 100%                     |
| 5830  | Field Trips Expenses                       | 5,300           | 10,637         | 790            | 38,128           | 91,797             | 33,716            | 34,530           | (813)                                  | 57,267                                  | (3,599)                    | 110%                     |
| 5839  | Fundraising Expenses                       | 412             | 246            | 186            | 7,948            | 10,000             | 10,000            | 7,948            | 2,052                                  | 2,052                                   | -                          | 100%                     |
| 5843  | Interest - Loans Less than 1 Year          | -               | -              | -              | -                | 2,064              | 2,064             | 2,064            | -                                      | -                                       | 2,064                      | 0%                       |
| 5845  | Legal Fees                                 | 926             | 1,299          | 5,751          | 36,045           | 100,000            | 40,000            | 35,920           | 4,080                                  | 64,080                                  | (125)                      | 100%                     |
| 5851  | Marketing and Student Recruiting           | 1,106           | 1,932          | 174            | 18,996           | 30,000             | 20,000            | 18,403           | 1,597                                  | 11,597                                  | (593)                      | 103%                     |
| 5857  | Payroll Fees                               | 339             | 336            | 377            | 4,627            | 4,893              | 4,893             | 4,627            | 265                                    | 265                                     | -                          | 100%                     |
| 5861  | Prior Yr Exp (not accrued)                 | -               | -              | -              | 594              | -                  | 594               | 594              | -                                      | (594)                                   | -                          | 100%                     |
| 5863  | Professional Development                   | 100             | 175            | 203            | 30,364           | 25,000             | 30,061            | 30,161           | (100)                                  | (5,161)                                 | (203)                      | 101%                     |
| 5869  | Special Education Contract Instructors     | 16,654          | 15,677         | 13,589         | 116,914          | 20,000             | 113,000           | 116,914          | (3,914)                                | (96,914)                                | -                          | 100%                     |
| 5872  | Special Education Encroachment             | -               | -              | -              | -                | 11,108             | 10,640            | 10,640           | (0)                                    | 468                                     | 10,640                     | 0%                       |
| 5881  | Student Information System                 | 1,083           | 1,283          | 1,243          | 35,250           | 16,500             | 35,000            | 35,250           | (250)                                  | (18,750)                                | -                          | 100%                     |
| 5887  | Technology Services                        | 10,975          | 4,900          | 4,900          | 58,092           | 70,000             | 55,000            | 58,092           | (3,092)                                | 11,908                                  | 0                          | 100%                     |
| 5893  | Transportation - Student                   | -               | -              | -              | 140              | -                  | -                 | -                | -                                      | -                                       | (140)                      | -                        |
| 5898  | Bad Debt Expense                           | -               | -              | -              | 10,482           | -                  | 10,482            | 10,482           | -                                      | (10,482)                                | -                          | 100%                     |
| 5900  | Communications                             | 900             | 888            | 1,183          | 14,956           | 26,856             | 17,000            | 15,028           | 1,972                                  | 11,828                                  | 72                         | 100%                     |
| 5915  | Postage and Delivery                       | -               | 179            | 155            | 804              | -                  | 471               | 804              | (333)                                  | (804)                                   | -                          | 100%                     |
| <b>SUBTOTAL - Services &amp; Other Operating Exp.</b> |  | <b>167,205</b>  | <b>176,238</b> | <b>220,653</b> | <b>2,118,947</b> | <b>2,141,630</b>   | <b>2,124,751</b>  | <b>2,127,588</b> | <b>(2,837)</b>                         | <b>14,043</b>                           | <b>8,641</b>               | <b>100%</b>              |
| <b>Capital Outlay &amp; Depreciation</b>              |  |                 |                |                |                  |                    |                   |                  |  |   |                            |                          |
| 6900  | Depreciation                               | 4,049           | 4,049          | 4,050          | 50,133           | 47,671             | 50,133            | 50,133           | -                                      | (2,462)                                 | 0                          | 100%                     |
| <b>SUBTOTAL - Capital Outlay &amp; Depreciation</b>   |  | <b>4,049</b>    | <b>4,049</b>   | <b>4,050</b>   | <b>50,133</b>    | <b>47,671</b>      | <b>50,133</b>     | <b>50,133</b>    | <b>-</b>                               | <b>(2,462)</b>                          | <b>0</b>                   | <b>100%</b>              |
| <b>Other Outflows</b>                                 |  |                 |                |                |                  |                    |                   |                  |  |   |                            |                          |
| 7438  | Long term debt - Interest                  | 7               | -              | -              | 220              | -                  | -                 | -                | -                                      | -                                       | (220)                      | -                        |
| 7999  | Uncategorized Expense                      | (13,094)        | 2,530          | 3,227          | 21,803           | -                  | -                 | -                | -                                      | -                                       | (21,803)                   | -                        |
| <b>SUBTOTAL - Other Outflows</b>                      |  | <b>(13,087)</b> | <b>2,530</b>   | <b>3,227</b>   | <b>22,024</b>    | <b>-</b>           | <b>-</b>          | <b>-</b>         | <b>-</b>                               | <b>-</b>                                | <b>(22,024)</b>            | <b>-</b>                 |
| <b>TOTAL EXPENSES</b>                                 |  | <b>459,041</b>  | <b>494,428</b> | <b>552,559</b> | <b>6,060,098</b> | <b>6,383,028</b>   | <b>6,188,374</b>  | <b>6,077,232</b> | <b>111,142</b>                         | <b>305,796</b>                          | <b>17,134</b>              | <b>100%</b>              |

**Contra Costa School of the Perform**  
**Monthly Cash Forecast**  
**As of Jun FY2022**

|  | 2021-22            |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | Forecast         | Remaining Balance |
|--|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|  | Actuals & Forecast |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
|  | Jul Actuals        | Aug Actuals      | Sep Actuals      | Oct Actuals      | Nov Actuals      | Dec Actuals      | Jan Actuals      | Feb Actuals      | Mar Actuals      | Apr Actuals      | May Actuals      | Jun Actuals      |                  |                   |
| <b>Beginning Cash</b>                  | <b>1,222,950</b>   | <b>1,037,941</b> | <b>1,131,664</b> | <b>1,404,113</b> | <b>1,365,253</b> | <b>1,338,741</b> | <b>1,082,687</b> | <b>1,150,905</b> | <b>1,272,116</b> | <b>1,368,177</b> | <b>1,302,035</b> | <b>1,205,922</b> |                  |                   |
| <b>REVENUE</b>                         |                    |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
| LCFF Entitlement                       | -                  | 221,369          | 342,811          | 363,628          | 343,260          | 179,871          | 362,161          | 179,871          | 775,570          | 329,306          | 309,571          | 141,733          | 3,886,350        | 337,200           |
| Federal Revenue                        | -                  | -                | 20,043           | -                | 12,044           | 2,118            | 22,796           | 12,044           | 26,792           | -                | 614              | 3,809            | 643,696          | 543,436           |
| Other State Revenue                    | 15,057             | 15,057           | 27,103           | 27,103           | 27,103           | 54,603           | 165,952          | 83,659           | 160,997          | 58,077           | 29,660           | 13,545           | 835,647          | 157,730           |
| Other Local Revenue                    | 1,109              | 21,442           | 13,215           | 10,074           | 22,673           | 107,491          | 16,827           | 327,289          | (293,998)        | 9,578            | 6,442            | 128,942          | 269,881          | (101,204)         |
| Fundraising & Grants                   | 1,903              | 12,198           | 3,847            | 1,000            | 2,016            | 124              | 6,191            | 1,255            | 1,269            | 4,161            | 1,955            | 2,383            | 38,592           | 291               |
| <b>TOTAL REVENUE</b>                   | <b>18,069</b>      | <b>270,066</b>   | <b>407,020</b>   | <b>401,804</b>   | <b>407,096</b>   | <b>344,206</b>   | <b>573,927</b>   | <b>604,118</b>   | <b>670,630</b>   | <b>401,123</b>   | <b>348,243</b>   | <b>290,412</b>   | <b>5,674,166</b> | <b>937,453</b>    |
| <b>EXPENSES</b>                        |                    |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
| Certificated Salaries                  | 80,652             | 209,811          | 212,236          | 213,263          | 195,412          | 213,787          | 194,152          | 193,583          | 225,103          | 192,009          | 186,740          | 216,361          | 2,330,462        | (2,646)           |
| Classified Salaries                    | 17,270             | 37,209           | 40,239           | 45,504           | 47,485           | 43,668           | 54,913           | 61,757           | 30,847           | 45,407           | 52,673           | 40,758           | 520,092          | 2,364             |
| Employee Benefits                      | 59,092             | 60,163           | 69,987           | 65,199           | 55,278           | 56,950           | 67,458           | 67,240           | 72,206           | 48,870           | 58,557           | 35,281           | 748,093          | 31,813            |
| Books & Supplies                       | 19,354             | 23,880           | 45,982           | 35,691           | 12,865           | 45,781           | 18,510           | 12,937           | 26,419           | 14,587           | 13,132           | 32,001           | 300,864          | (275)             |
| Services & Other Operating Expenses    | 127,326            | 160,920          | 233,516          | 147,303          | 159,108          | 169,617          | 192,959          | 181,030          | 183,072          | 167,205          | 171,561          | 220,188          | 2,127,588        | 13,783            |
| Capital Outlay & Depreciation          | 4,565              | 4,565            | 4,565            | 4,565            | 4,565            | 4,565            | 4,565            | 1,985            | 4,049            | 4,049            | 4,049            | 4,050            | 50,133           | -                 |
| Other Outflows                         | 893                | 1,359            | 1,398            | 5,687            | 401              | 2,906            | 15,949           | 169              | 591              | (13,087)         | 7,717            | 3,921            | -                | (27,905)          |
| <b>TOTAL EXPENSES</b>                  | <b>309,151</b>     | <b>497,905</b>   | <b>607,923</b>   | <b>517,213</b>   | <b>475,113</b>   | <b>537,273</b>   | <b>548,506</b>   | <b>518,700</b>   | <b>542,286</b>   | <b>459,041</b>   | <b>494,428</b>   | <b>552,559</b>   | <b>6,077,232</b> | <b>17,134</b>     |
| <b>Operating Cash Inflow (Outflow)</b> | <b>(291,082)</b>   | <b>(227,839)</b> | <b>(200,903)</b> | <b>(115,409)</b> | <b>(68,017)</b>  | <b>(193,067)</b> | <b>25,421</b>    | <b>85,418</b>    | <b>128,344</b>   | <b>(57,918)</b>  | <b>(146,186)</b> | <b>(262,148)</b> | <b>(403,066)</b> | <b>920,319</b>    |
| Revenues - Prior Year Accruals         | 73,417             | 328,834          | 438,923          | 27,287           | -                | 21,874           | 2,510            | -                | 1,979            | -                | -                | 55,841           | -                | -                 |
| Other Assets                           | 29,485             | -                | (4,373)          | -                | -                | -                | -                | -                | -                | (19,945)         | -                | (25,164)         | -                | (25,164)          |
| Fixed Assets                           | 4,565              | 4,565            | 4,565            | 4,565            | 4,565            | 4,565            | 4,565            | 1,985            | 4,049            | 4,049            | 4,049            | 4,050            | -                | 4,050             |
| Expenses - Prior Year Accruals         | -                  | (45,803)         | (2,211)          | -                | -                | (21,874)         | -                | -                | (6,527)          | (15,892)         | (862)            | 58,746           | -                | -                 |
| Accounts Payable - Current Year        | (71,016)           | (12,305)         | -                | 100              | 44               | (98,434)         | -                | (2,041)          | 13,712           | (11,671)         | 3,298            | 88,971           | -                | -                 |
| Summerholdback for Teachers            | (37,888)           | 6,633            | 5,143            | 4,957            | 5,592            | (423)            | 4,416            | 4,545            | 1,538            | 3,929            | 3,950            | 420              | -                | -                 |
| Loans Payable (Long Term)              | -                  | -                | (8,333)          | -                | (8,333)          | (8,333)          | (8,333)          | (8,333)          | (10)             | (8,333)          | -                | -                | -                | -                 |
| Other Liabilities                      | 107,510            | 39,639           | 39,638           | 39,639           | 39,639           | 39,639           | 39,639           | 39,639           | (47,024)         | 39,639           | 39,639           | 27,139           | -                | -                 |
| <b>Ending Cash</b>                     | <b>1,037,941</b>   | <b>1,131,664</b> | <b>1,404,113</b> | <b>1,365,253</b> | <b>1,338,741</b> | <b>1,082,687</b> | <b>1,150,905</b> | <b>1,272,116</b> | <b>1,368,177</b> | <b>1,302,035</b> | <b>1,205,922</b> | <b>1,153,777</b> |                  |                   |

**Contra Costa School of the Performing Arts**  
**Balance Sheet**  
**As of Jun FY2022**

|                                       | <b>Jun FY2021</b> | <b>Jun FY2022</b> |
|---------------------------------------|-------------------|-------------------|
| <b>ASSETS</b>                         |                   |                   |
| Cash Balance                          | 1,222,950         | 1,153,777         |
| Accounts Receivable                   | 954,975           | 4,310             |
| Other Current Assets                  | 2,515             | 2,515             |
| Prepays                               | 29,485            | 49,482            |
| Fixed Assets, Net                     | 82,131            | 31,998            |
| Due From Others                       | 3,809             | 3,809             |
| <b>TOTAL ASSETS</b>                   | <b>2,295,866</b>  | <b>1,245,891</b>  |
| <b>LIABILITIES &amp; EQUITY</b>       |                   |                   |
| Accounts Payable                      | 274,419           | 170,513           |
| Deferred Revenue                      | 202,528           | 137,490           |
| Current Loans and Other Payables      | 644,547           | 1,136,911         |
| Long-Term Loans and Other Liabilities | 50,008            | -                 |
| Beginning Net Assets                  | 500,958           | 1,124,363         |
| Net Income (Loss) to Date             | 623,405           | (1,323,385)       |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>2,295,866</b>  | <b>1,245,891</b>  |



# Contra Costa School of Performing Arts Board Financial Update

BRYCE FLEMING

KENDALL AOZASA

AUGUST 22, 2022



# Contents



- 1. 2021-22 Financial Update**
  - A. Cash Flow
  - B. Forecast Update
- 2. 2022-23 Budgeting Update**
  - A. State Budget Updates
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  - C. Budget Updates

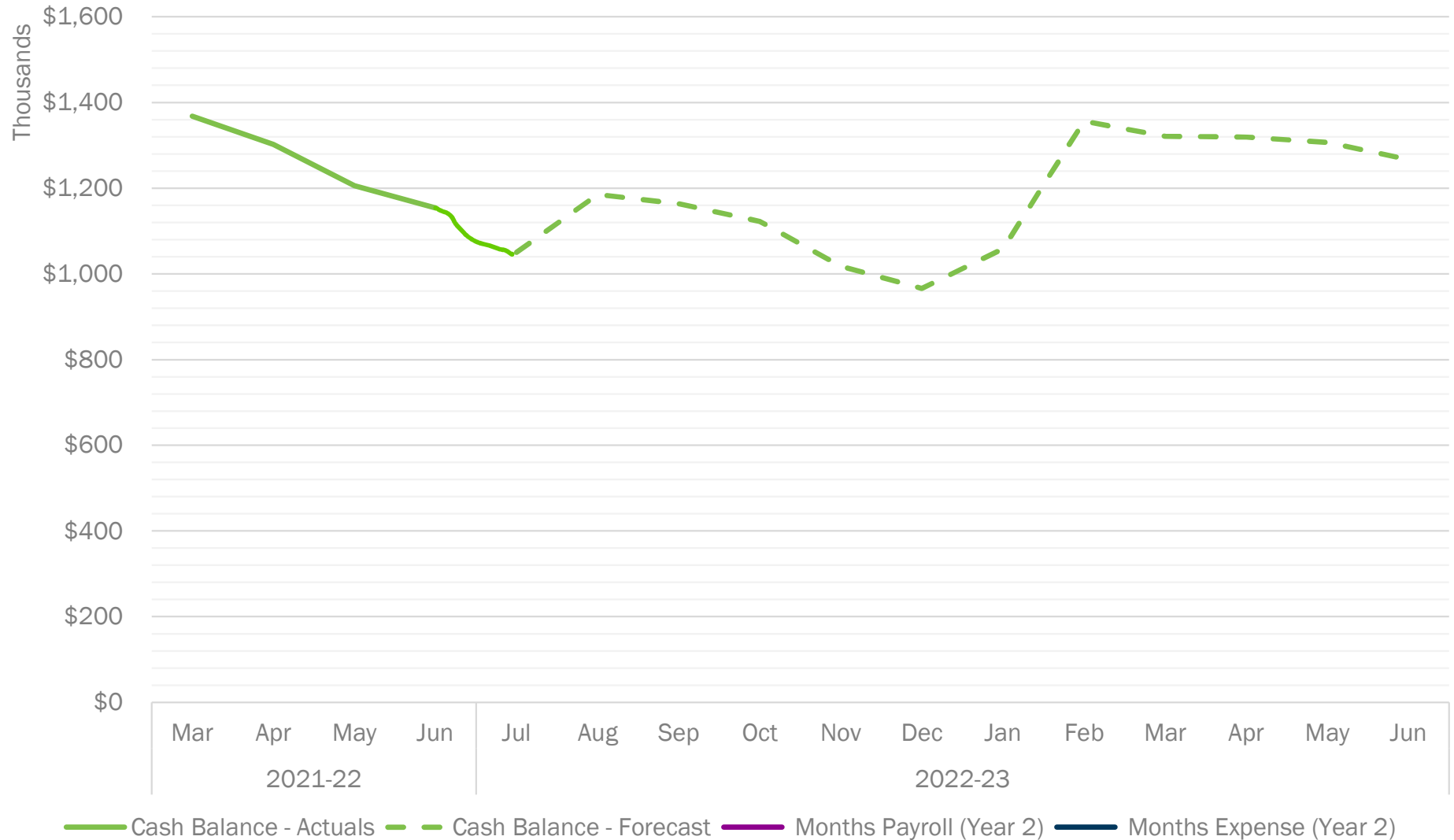
# 2021-22





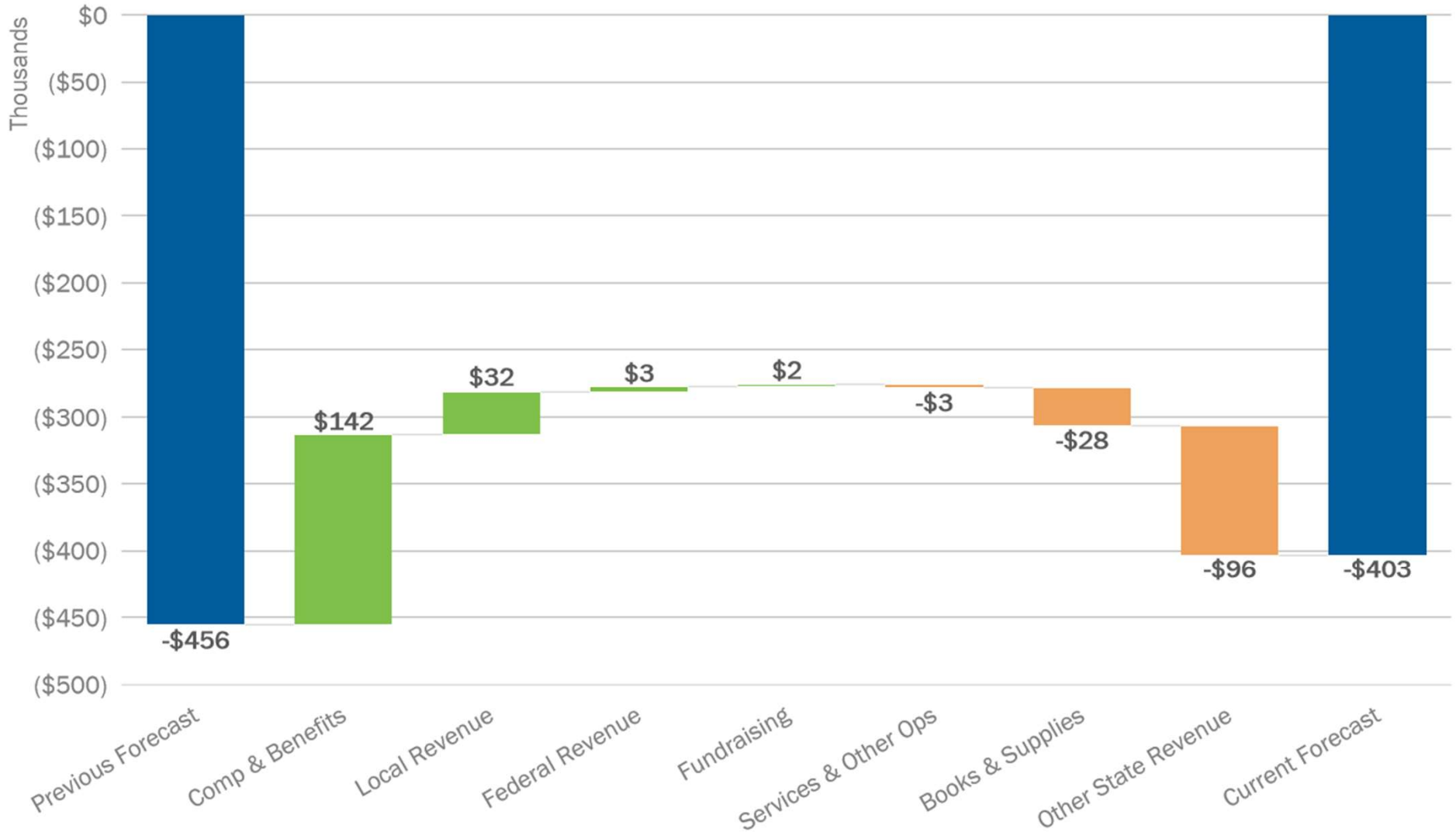
# 2021-22 Monthly Cash Balance

## Ending the year with strong cash flow



# 2021-22 Forecast Update

## Operating income increases \$53K since previous forecast



# 2022-23

**edtec** 



# FY23 State Budget



## Improved LCFF funding for all; high UPP charters to receive even more

### ADA Protection – 2021-22

- ADA Flexibility – FY21 P2, FY22 P2 or FY22 Enrollment Based Calculation
- Classroom based only

### LCFF

- ~13% increase – 6.56% COLA + \$4.32B (6.28%) base grant increase
- To address “fiscal pressures, staffing shortages, and other operational needs”

### Block Grants – AKA ‘One Time Funds’

- Learning Recovery Emergency Block Grant by UPP ADA
- Arts, Music, Instructional by PY ADA

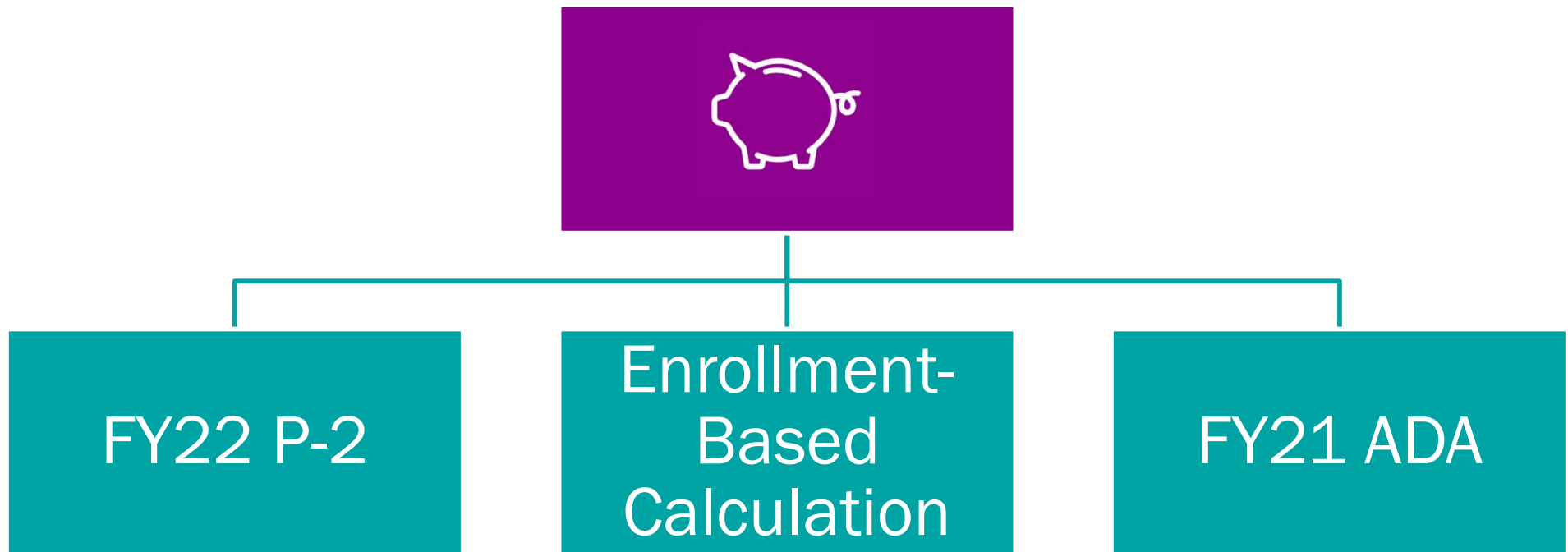
### ELO-P

- UPP >75% = \$2,750/PY UPP TK-6 ADA
- UPP <75% = \$1,250/PY UPP TK-6 ADA

# 2021-22 ADA Hold Harmless



**CDE will auto calculate and fund the highest ADA – timeline TBD**



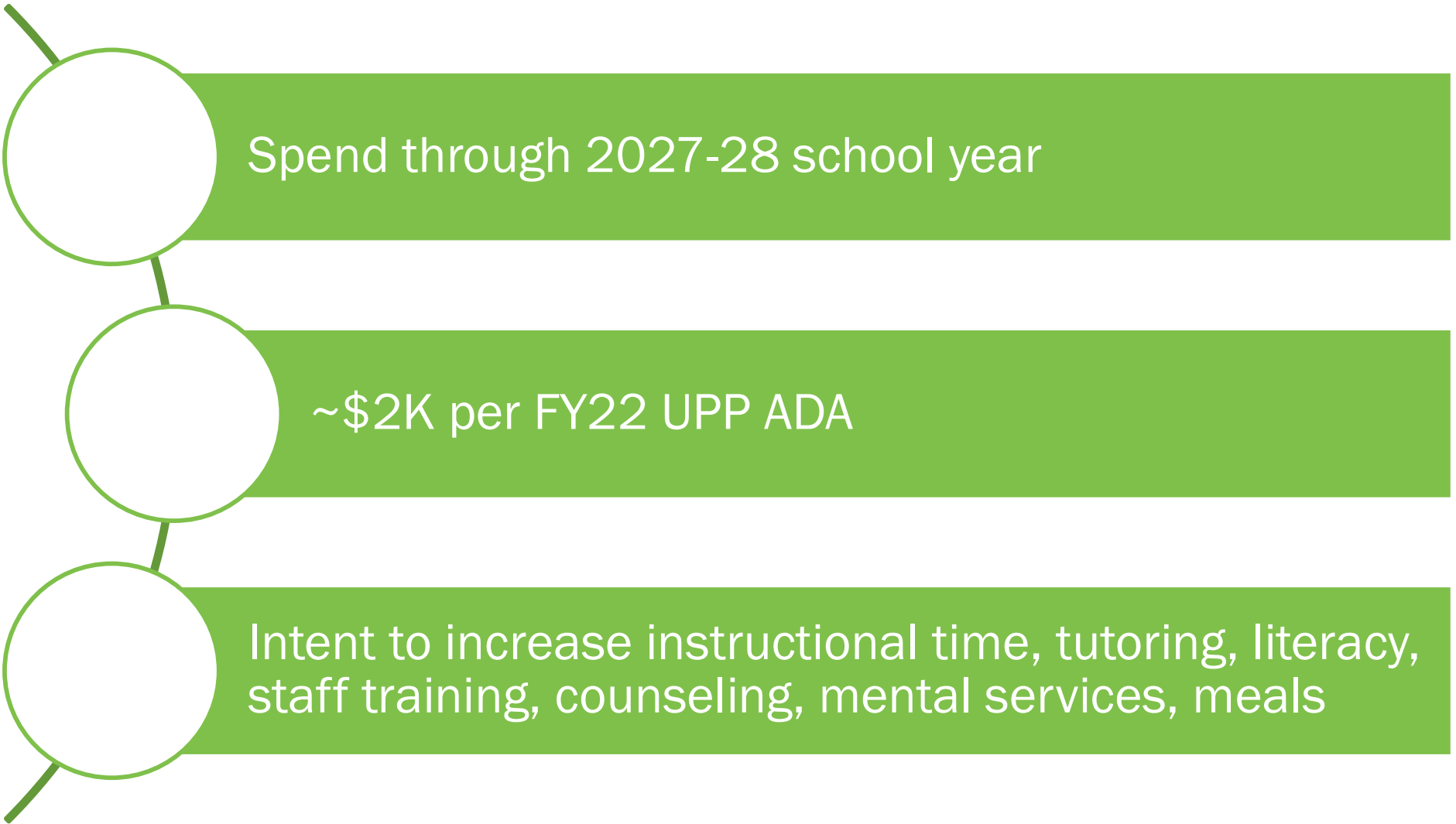
Recalculated ADA to affect LCFF only –  
other funding will continue to use historical metric



# Learning Recovery Emergency Block Grant



**Support long term recovery of student learning, mental health, well-being**



# Arts, Music & Instructional Materials Discretionary Block Grant

**Broad range of allowable expenses, plan will require board approval**



Spend through 2025-26 school year



~\$613 per FY22 P2 actual ADA



PD, instructional materials, operational costs, Covid expense, culturally relevant books

# Budget Update



## Updated FY23 projections

|   |                              | 2022-23            | 2022-23              | Variance         | Reason                       |
|---|------------------------------|--------------------|----------------------|------------------|------------------------------|
|   |                              | Prior Budget Draft | Current Budget Draft |                  |                              |
| Revenue   | LCFF Entitlement             | 4,669,021          | 4,107,105            | (561,916)        | Enrollment decrease          |
|   | Federal Revenue              | 174,935            | 165,068              | (9,867)          | Enrollment decrease          |
|   | Other State Revenues         | 1,459,971          | 1,550,801            | 90,831           | Hold Harmless/One-time funds |
|   | Local Revenues               | 150,429            | 138,344              | (12,085)         |                              |
|   | Fundraising and Grants       | 96,558             | 90,068               | (6,490)          |                              |
|   | <b>Total Revenue</b>         | <b>6,550,913</b>   | <b>6,051,386</b>     | <b>(499,527)</b> |                              |
| Expenses  | Compensation and Benefits    | 3,711,328          | 3,540,759            | 170,569          | Staffing adjustment          |
|   | Books and Supplies           | 279,040            | 250,558              | 28,482           |                              |
|   | Services and Other Operating | 2,496,778          | 2,206,554            | 290,225          | Removed Contingency          |
|   | Depreciation                 | 16,414             | 16,414               | -                |                              |
|   | Other Outflows               | -                  | -                    | -                |                              |
|   | <b>Total Expenses</b>        | <b>6,503,560</b>   | <b>6,014,285</b>     | <b>489,275</b>   |                              |
| <b>Operating Income</b>                         |                              | <b>47,353</b>      | <b>37,102</b>        | <b>(10,251)</b>  |                              |
|   | Beginning Balance            | 668,536            | 721,296              | 52,760           |                              |
|   | Operating Income             | 47,353             | 37,102               | (10,251)         |                              |
| <b>Ending Fund Balance (incl. Depreciation)</b> |                              | <b>715,889</b>     | <b>758,398</b>       | <b>42,509</b>    |                              |
| <b>Ending Fund Balance as % of Expenses</b>     |                              | <b>11.0%</b>       | <b>12.6%</b>         | <b>1.6%</b>      |                              |