



Contra Costa School of Performing Arts

Regular Board Meeting

AGENDA

Date and Time

Wednesday August 17, 2022 at 2:00 PM PDT

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/89437349122?pwd=WUcxamJCKzZpW HFzcnNpNktFS0E1Zz09>

Meeting ID: 894 3734 9122

Passcode: 169828

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director’s Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			2:00 PM
Opening Items			
A. Record Attendance and Guests		Marie Gil	1 m
B. Call the Meeting to Order		Marie Gil	1 m
C. Agenda Review and Adoption	Vote	Marie Gil	5 m
The Board will review the agenda and adopt as presented or take action to change the order of items.			
D. Approve Minutes	Approve Minutes	Marie Gil	3 m
The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on August 10, 2022.			
Approve minutes for Regular Board Meeting on August 10, 2022			
II. Public Comments			2:10 PM
A. Items on the Agenda		Marie Gil	6 m
B. Items not on the Agenda		Marie Gil	4 m
III. ACTION ITEMS			2:20 PM
A. Interim Executive Director Job Description	Vote	Marie Gil	5 m
The Board will consider for approval the Job Description for the Interim Executive Director position.			
IV. Public Comment			2:25 PM

	Purpose	Presenter	Time
A. Items on the Agenda		Marie Gil	5 m

V. CLOSED SESSION 2:30 PM

The Board will move to Closed Session.

A. Public Employment		Marie Gill	20 m
Title: Executive Director			

VI. RECONVENE TO OPEN SESSION 2:50 PM

A. Report Out	FYI	Marie Gil	5 m
The Board will report out on actions taken in Closed Session, if any.			

VII. Closing Items 2:55 PM

A. Adjourn Meeting		Marie Gil	1 m
---------------------------	--	-----------	-----

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	D. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on August 10, 2022 2022_08_10_board_meeting_minutes (1).pdf

APPROVED



Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Wednesday August 10, 2022 at 2:00 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/81723990090>

Meeting ID: 817 2399 0090

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Directors Present

D. Wendt (remote), F. Bani-Taba (remote), H. Vega (remote), M. Gil (remote)

Directors Absent

None

Ex Officio Members Present

R. Chalwell (remote)

Non Voting Members Present

R. Chalwell (remote)

Guests Present

B. Fleming (remote), J. Flaner (remote), K. Aozasa (remote)

I. Opening Items

A. Record Attendance and Guests

Attendance recorded. Quorum present.

B. Call the Meeting to Order

M. Gil called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Aug 10, 2022 at 2:02 PM.

C. Approve Minutes - Regular Meeting, July 18, 2022

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 07-18-22.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

H. Vega Aye

D. Wendt Aye

M. Gil Aye

D. Approve Minutes - Special Board Meetings, July 26, July 28, August 1, and August 3, 2022

H. Vega made a motion to approve the minutes from the Special Board of Directors meetings held on July 26, July 28, August 1, and August 3, 2022.

D. Wendt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

F. Bani-Taba Abstain

M. Gil Aye

D. Wendt Aye

H. Vega Aye

E. Agenda Review and Adoption

D. Wendt made a motion to approve and adopt the agenda as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye
D. Wendt Aye
M. Gil Aye
H. Vega Aye

II. Public Comments

A. Items on the Agenda

No public comment.

B. Items not on the Agenda

No public comment.

III. Standing Committees

A. Finance Committee

Chairman Wendt reported that he met with EdTec for a current preliminary financial update and enrollment projections.

High level overview update provided by Bryce Fleming. Hold Harmless funds recently approved by the State with SPA to receive equal revenue installments beginning in February 2023.

IV. ACTION ITEMS

A. Revised Brown Act Requirements on Teleconferencing Rules

H. Vega made a motion to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye
F. Bani-Taba Aye
M. Gil Aye
H. Vega Aye

B. Executive Director Resignation

D. Wendt made a motion to accept the notice of Dr. Robert Chalwell, Executive Director, resignation effective August 26, 2022.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye
F. Bani-Taba Aye
D. Wendt Aye
M. Gil Aye

C. Interim Executive Director Job Description

H. Vega made a motion to table and revisit this item at the next Board of Directors meeting on August 17.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

D. Wendt Aye

M. Gil Aye

F. Bani-Taba Aye

D. Interim Executive Director Search Process

D. Wendt made a motion to designate the Board Chair to lead a search process for candidates to the Interim Executive Director position.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

D. Wendt Aye

H. Vega Aye

V. PUBLIC COMMENTS

A. Items on the Agenda

Public comment by Brianna Shahvar.

VI. CLOSED SESSION

A. Public Employment

The Board moved to Closed Session.

VII. RECONVENE TO OPEN SESSION

A. Report Out

The Board reentered into Open Session. Chairman Gil reported that no actions were taken in Closed Session.

VIII. Closing Items

A. Adjourn Meeting

H. Vega made a motion to adjourn the meeting.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

D. Wendt Aye

M. Gil Aye

H. Vega Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:35 PM.

Respectfully Submitted,
M. Gil



Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Wednesday August 10, 2022 at 2:00 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/81723990090>

Meeting ID: 817 2399 0090

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Directors Present

D. Wendt (remote), F. Bani-Taba (remote), H. Vega (remote), M. Gil (remote)

Directors Absent

None

Ex Officio Members Present

R. Chalwell (remote)

Non Voting Members Present

R. Chalwell (remote)

Guests Present

B. Fleming (remote), J. Flaner (remote), K. Aozasa (remote)

I. Opening Items

A. Record Attendance and Guests

Attendance recorded. Quorum present.

B. Call the Meeting to Order

M. Gil called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Aug 10, 2022 at 2:02 PM.

C. Approve Minutes - Regular Meeting, July 18, 2022

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 07-18-22.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

M. Gil Aye

H. Vega Aye

D. Wendt Aye

D. Approve Minutes - Special Board Meetings, July 26, July 28, August 1, and August 3, 2022

H. Vega made a motion to approve the minutes from the Special Board of Directors meetings held on July 26, July 28, August 1, and August 3, 2022.

D. Wendt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Gil Aye

H. Vega Aye

D. Wendt Aye

F. Bani-Taba Abstain

E. Agenda Review and Adoption

D. Wendt made a motion to approve and adopt the agenda as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye
F. Bani-Taba Aye
D. Wendt Aye
M. Gil Aye

II. Public Comments

A. Items on the Agenda

No public comment.

B. Items not on the Agenda

No public comment.

III. Standing Committees

A. Finance Committee

Chairman Wendt reported that he met with EdTec for a current preliminary financial update and enrollment projections.

High level overview update provided by Bryce Fleming. Hold Harmless funds recently approved by the State with SPA to receive equal revenue installments beginning in February 2023.

IV. ACTION ITEMS

A. Revised Brown Act Requirements on Teleconferencing Rules

H. Vega made a motion to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye
F. Bani-Taba Aye
H. Vega Aye
M. Gil Aye

B. Executive Director Resignation

D. Wendt made a motion to accept the notice of Dr. Robert Chalwell, Executive Director, resignation effective August 26, 2022.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Gil Aye
D. Wendt Aye
H. Vega Aye
F. Bani-Taba Aye

C. Interim Executive Director Job Description

H. Vega made a motion to table and revisit this item at the next Board of Directors meeting on August 17.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

D. Wendt Aye

M. Gil Aye

H. Vega Aye

D. Interim Executive Director Search Process

D. Wendt made a motion to designate the Board Chair to lead a search process for candidates to the Interim Executive Director position.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye

F. Bani-Taba Aye

H. Vega Aye

V. PUBLIC COMMENTS

A. Items on the Agenda

Public comment by Brianna Shahvar.

VI. CLOSED SESSION

A. Public Employment

The Board moved to Closed Session.

VII. RECONVENE TO OPEN SESSION

A. Report Out

The Board reentered into Open Session. Chairman Gil reported that no actions were taken in Closed Session.

VIII. Closing Items

A. Adjourn Meeting

H. Vega made a motion to adjourn the meeting.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

F. Bani-Taba Aye

M. Gil Aye

D. Wendt Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:35 PM.

Respectfully Submitted,
M. Gil