



# Contra Costa School of Performing Arts

## Regular Board Meeting

**Date and Time**

Tuesday January 18, 2022 at 5:30 PM PST

**Location**

Meeting ID

[meet.google.com/jbu-iqto-fyg](https://meet.google.com/jbu-iqto-fyg)

Phone Numbers

(US)+1 469-530-0864

PIN: 134 824 513#

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker’s card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director’s Office at (925) 235-1130.*

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>

	Purpose	Presenter	Time
Opening Items			
<b>A. Record Attendance and Guests</b>		Deborah Padberg	1 m
<b>B. Call the Meeting to Order</b>		Deborah Padberg	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Deborah Padberg	5 m

The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on December 6, 2021.

Approve minutes for Regular Board Meeting on December 6, 2021

<b>D. Approve Minutes</b>	Approve Minutes	Deborah Padberg	5 m
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The Board will consider the approval of the minutes from the Special Board of Directors meeting held on December 20, 2021.

Approve minutes for Special Board of Directors Meeting on December 20, 2021

<b>E. Agenda Review and Adoption</b>	Vote	Deborah Padberg	5 m
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The Board will review the agenda and adopt as presented or take action to change the order of items.

## II. PUBLIC COMMENT

**5:47 PM**

<b>A. Items on the Agenda</b>	FYI	Deborah Padberg	6 m
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Public comments on agenda items will be afforded three (3) minutes per speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

<b>B. Items Not on the Agenda</b>	FYI	Deborah Padberg	4 m
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Public comments on items not on the agenda will be afforded two (2) minutes per speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

## III. STANDING COMMITTEES

**5:57 PM**

<b>A. Finance Committee</b>	FYI	David Wendt	5 m
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The Board will hear a report from the Finance Committee.

## IV. INFORMATIONAL ITEMS

**6:02 PM**

The Board will here presentations and updates on salient matters.

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A. Regular Meeting Day</b>	Discuss	Robert Chalwell	5 m

The Board will receive information on proposed adjustments to the Regular Board of Directors meeting day.

**V. ACTION ITEMS 6:07 PM**

<b>A. Revised Brown Act Requirements on Teleconferencing Rules</b>	Vote	Dr. Robert Chalwell	5 m
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The Board will consider for approval the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

**VI. STAFF REPORTS 6:12 PM**

<b>A. Executive Director Report</b>	FYI	Dr. Robert Chalwell	15 m
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The Board will hear an update on school business from Dr. Chalwell.

<b>B. Financial Report and Update from EdTec</b>	FYI	EdTec Client Mgr	15 m
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The EdTec Client Manager will present to the Board the monthly financial reports and other important updates.

**VII. CLOSED SESSION 6:42 PM**

<b>A. Public Employment</b>	Vote	Dr. Robert Chalwell	10 m
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Title: Administration  
Teachers  
Classified

<b>B. Public Employment</b>	Vote	Dr. Robert Chalwell	10 m
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Discipline / Dismissal / Release

**VIII. RECONVENE TO OPEN SESSION 7:02 PM**

<b>A. Report Out</b>	FYI	Deborah Padberg	5 m
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The Board will report out on any action taken in closed session.

**IX. Closing Items 7:07 PM**

<b>A. Adjourn Meeting</b>		Deborah Padberg	1 m
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# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on December 6, 2021

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

Board of Directors

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#### Date and Time

Monday December 6, 2021 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/hmx-mhfu-rrp](https://meet.google.com/hmx-mhfu-rrp)

Phone Numbers

(US)+1 402-509-9476

PIN: 846 703 806#

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**Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

None

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

J. Flaner (remote), Madhulikha Muppidi (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Dec 6, 2021 at 5:33 PM.

**C. Approve Minutes - Regular Board of Directors Meeting, November 1, 2021**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 11-01-21.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt Aye

D. Padberg Aye

T. Gerlach Aye

M. Gil Aye

H. Vega Aye

**D. Agenda Review and Adoption**

D. Wendt made a motion to amend the agenda and adopt as presented with the changes noted.

H. Vega seconded the motion.

The Brown Act Training, Item IV. - Action Items, Item D, will be removed from tonight's agenda and rescheduled for a later date.

The board **VOTED** to approve the motion.

**Roll Call**

D. Wendt Aye

D. Padberg Aye

H. Vega Aye

T. Gerlach Aye

M. Gil Aye

**II. PUBLIC COMMENT**

**A. Items on the Agenda**

No public comment.

**B. Items Not on the Agenda**

A member of the public addressed the Board of Directors in Spanish, using a translator, on the need for more communications in Spanish, and the need for improved communication with teachers with language support. A follow up letter from this parent/parent group will be sent Dr. Chalwell.

**III. STANDING COMMITTEES**

**A. Finance Committee**

The Committee Chair, David Wendt, reported that there were no updates from this Committee to provide the Board.

**IV. ACTION ITEMS**

**A. 1st Interim Report**

D. Wendt made a motion to to approve the current forecast as first interim budget and report.

H. Vega seconded the motion.

EdTec Manager, Madhulikha Muppidi, led the Board in a review and discussion of the six page attachment dated 12/6/21, Contra Costa School of Performing Arts Board Financial Update. Dr. Chawell and Ms. Muppidi answered questions from the Board.

The board **VOTED** to approve the motion.

**Roll Call**

T. Gerlach Aye  
D. Wendt Aye  
M. Gil No  
H. Vega Aye  
D. Padberg Aye

**B. Educator Effectiveness Plan**

D. Wendt made a motion to to approve the Educator Effectiveness Plan as presented.  
H. Vega seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Padberg Aye  
D. Wendt Aye  
M. Gil No  
H. Vega Aye  
T. Gerlach Aye

**C. Revised Brown Act Requirements on Teleconferencing Rules**

D. Wendt made a motion to approve the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.  
M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye  
M. Gil Aye  
T. Gerlach Aye  
D. Wendt Aye  
H. Vega Aye

**D. Brown Act Training**

This agenda item will be rescheduled for a later date when a quorum can participate in this training.

**V. STAFF REPORTS**

**A. Executive Director Report**

Dr. Chalwell informed the Board of recent activity and events at SPA, including the impact of the pandemic on students and the classroom environment.



**B. Financial Report and Update from EdTec**

EdTec Manager, Madhulikha Muppidi, reviewed the financial report with the Board. It was noted that that the Annual Investors Call took place in November.

**VI. CLOSED SESSION**

**A. Public Employment**

The Board entered closed session.

**B. Public Employment**

The Board entered closed session.

**VII. RECONVENE TO OPEN SESSION**

**A. Report Out**

The Board Chair reported that no actions were taken in closed session.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,  
D. Padberg

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** D. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Special Board of Directors Meeting on December 20, 2021

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Special Board of Directors Meeting

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#### Date and Time

Monday December 20, 2021 at 5:00 PM

#### Location

Google Meet

Video call link: <https://meet.google.com/gnu-znes-tbj>

Or dial: (US) +1 470-268-2255 PIN: 928 438 705#

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**Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote)

**Directors Absent**

T. Gerlach

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

Jason Rudolph (remote), Jerry Simmons (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Dec 20, 2021 at 5:10 PM.

**C. Agenda Review and Adoption**

D. Wendt made a motion to Adopt the Agenda.

M. Gil seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Gil Aye

D. Padberg Aye

T. Gerlach Absent

H. Vega Aye

D. Wendt Aye

**II. PUBLIC COMMENT**

**A.**

**Items on the Agenda**

No public comments.

**B. Items not on the Agenda**

No public comments.

**III. INFORMATIONAL ITEM**

**A. 1st Interim Quarterly Financial Report**

Trustee Gil expressed thanks for the provision of the documents.

**IV. INFORMATIONAL ITEM**

**A. Brown Act Training**

Mr. Jason Rudolph and Mr. Jerry Simmons with YMC Charter Law facilitated the Annual Brown Act Training for the Board of Directors.

**V. CLOSED SESSION**

**A. Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

The Board of Directors and Executive Dr. Chalwell participated in closed session.

**VI. RECONVENE TO OPEN SESSION**

**A. Report Out**

The Board Chair reported that no actions were taken in closed session.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,  
D. Padberg

# Coversheet

## Revised Brown Act Requirements on Teleconferencing Rules

**Section:** V. ACTION ITEMS  
**Item:** A. Revised Brown Act Requirements on Teleconferencing Rules  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Revised\_Brown\_Act\_Requirements\_on\_Teleconferencing\_Rules.pdf



### **Revised Brown Act Requirements on Teleconferencing Rules**

The Governing Board of the Contra Costa School of Performing Arts determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

# Coversheet

## Financial Report and Update from EdTec

**Section:** VI. STAFF REPORTS  
**Item:** B. Financial Report and Update from EdTec  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** CCSPA January Board Meeting (November Financials).pdf  
CCSPA January Board Meeting (November Financials) 1.6.22.pdf



# Contra Costa School of Performing Arts Board Financial Update

MADHULIKHA MUPPIDI

KENDALL AOZASA

JANUARY 10, 2022





# Contents

## 1. 2021-22 Financial Update

- A. Upcoming Plans
- B. Forecast Update
- C. Cash Flow Projections

## 2. Exhibits

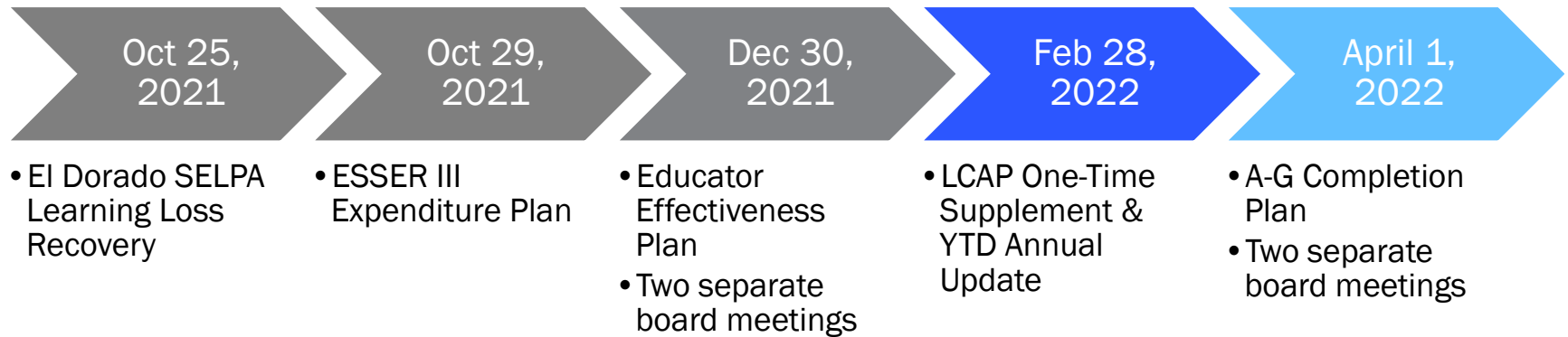
- A. YTD Financials
- B. Cash Flow
- C. Balance Sheet

# 2021-22



# Plans Due Throughout 2021-22

## LCAP and A-G plans require board approval



# Expanded Learning Opportunities

## Similar grants aimed at providing additional supplementary support

### ELO Grant (ELO-G)

One time funding (spend by Sep 2024)

\$274,991

Budgeted in FY22

Plan approved in Spring 2021

#### Requirements

- Extended learning & add'l services
- 10% for Paraprofessionals
- Serves all students

### ELO Program (ELO-P)

Ongoing funding

\$50,000

Not yet budgeted

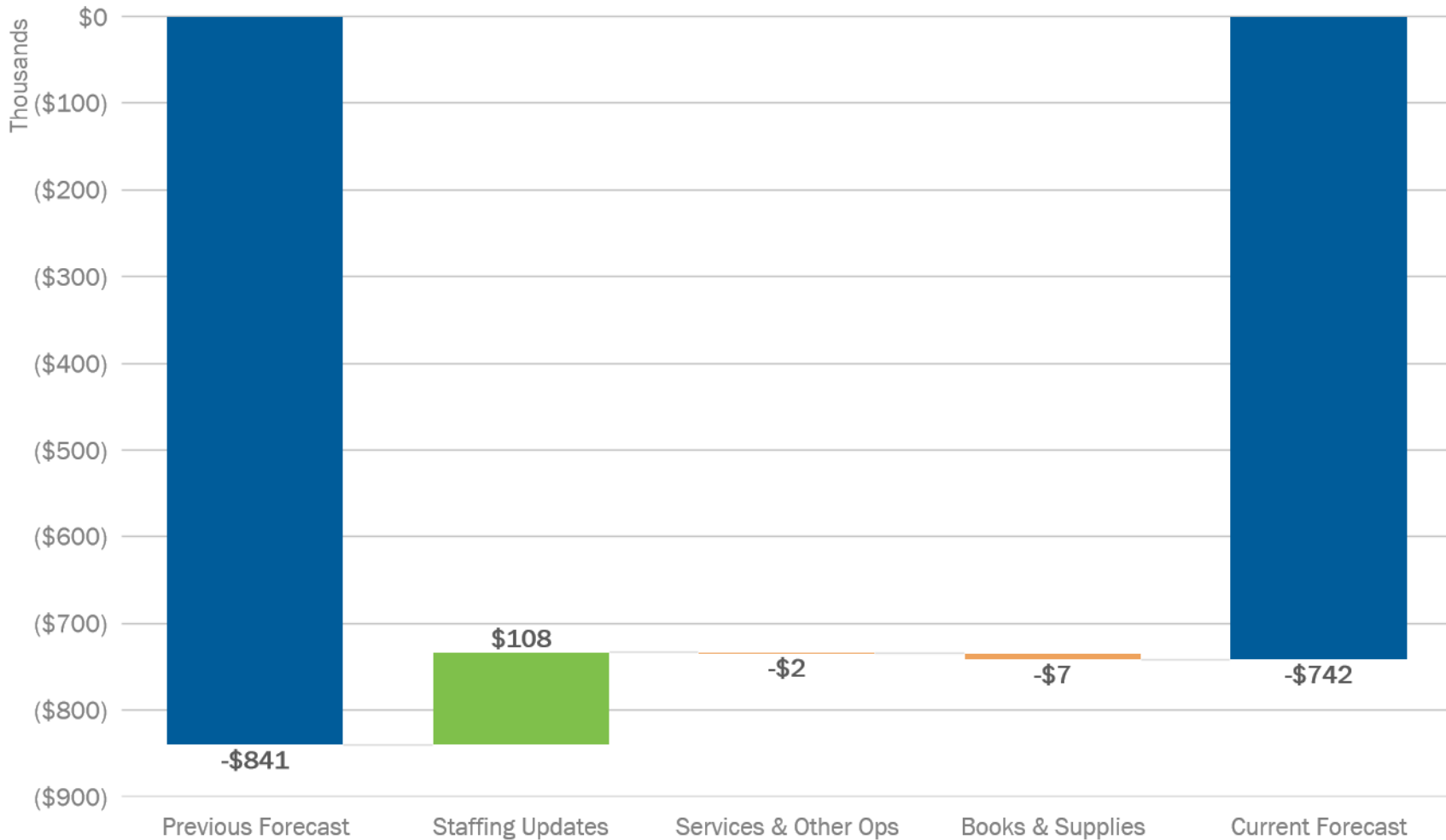
Plan to be developed

#### Requirements

- 9 hrs per day + 30 intersession days
- 20:1 student: adult
- FY23+ Must offer to all 6<sup>th</sup> grade students

# 2021-22 Forecast Update

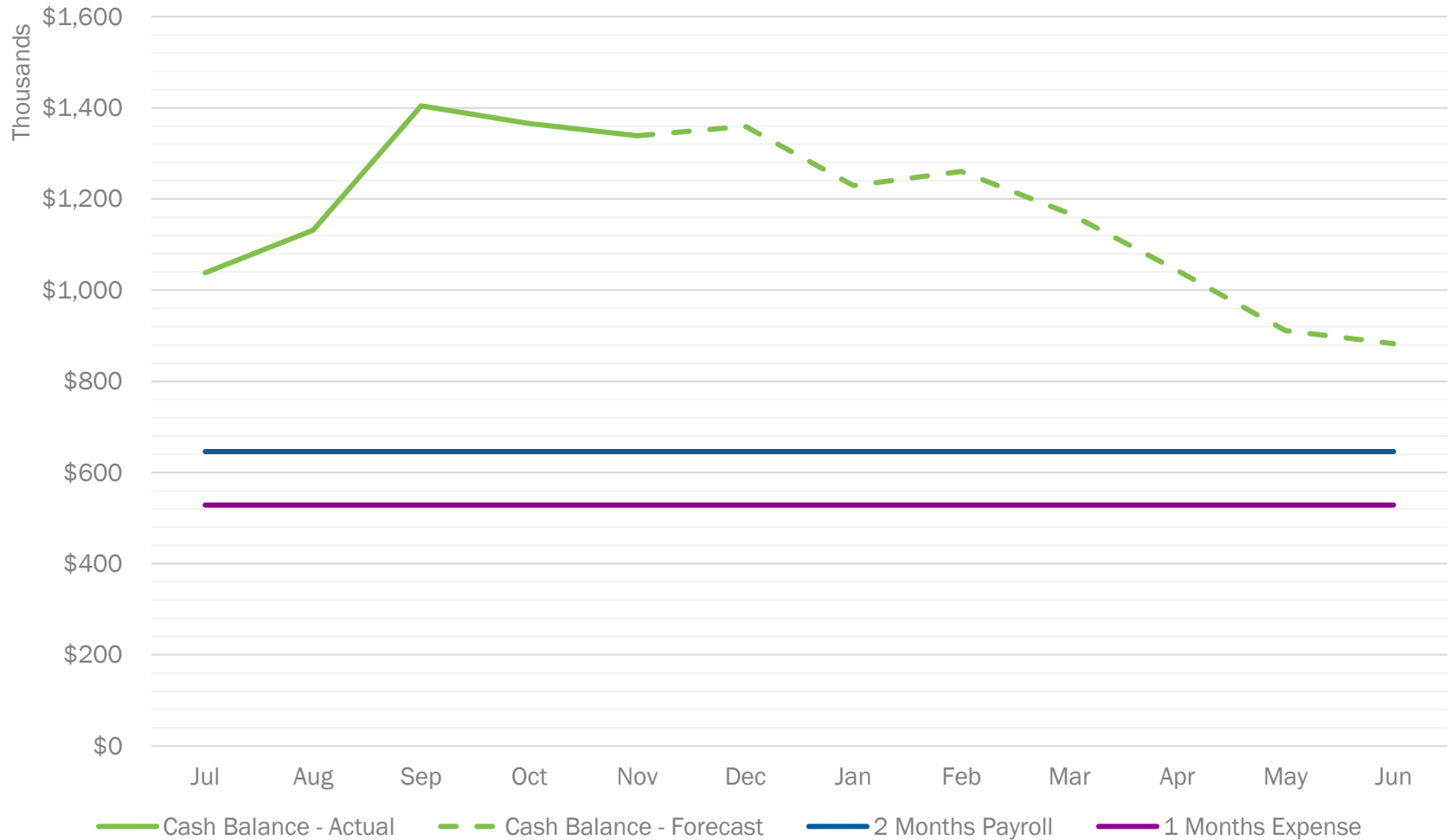
## Operating income increases \$99K since previous forecast





# 2021-22 Monthly Cash Balance

## Cash flow drop in spring due to enrollment/ADA decrease



**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Nov FY2022**

	Actual			YTD	Budget						
	Sep	Oct	Nov	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>											
<b>Revenue</b>											
LCFF Entitlement	342,811	363,628	343,260	1,271,067	4,736,468	4,005,653	4,005,653	-	(730,815)	2,734,586	32%
Federal Revenue	20,043	-	12,044	32,087	253,654	253,264	253,459	195	(195)	221,372	13%
Other State Revenues	27,103	27,103	27,103	111,423	880,539	1,017,685	1,017,685	-	137,146	906,262	11%
Local Revenues	13,215	10,074	22,673	68,514	193,069	173,399	173,399	-	(19,671)	104,885	40%
Fundraising and Grants	3,847	1,000	2,016	20,964	159,680	147,280	147,280	-	(12,400)	126,316	14%
<b>Total Revenue</b>	<b>407,020</b>	<b>401,804</b>	<b>407,096</b>	<b>1,504,055</b>	<b>6,223,411</b>	<b>5,597,281</b>	<b>5,597,476</b>	<b>195</b>	<b>(625,935)</b>	<b>4,093,420</b>	<b>27%</b>
<b>Expenses</b>											
Compensation and Benefits	322,463	323,967	298,174	1,408,799	3,794,631	4,004,844	3,874,590	130,254	(79,960)	2,465,791	36%
Books and Supplies	45,982	35,691	10,390	135,296	399,096	270,459	277,822	(7,362)	121,275	142,525	49%
Services and Other Operating Expenditures	233,516	147,303	156,949	826,014	2,141,630	2,115,180	2,139,530	(24,350)	2,100	1,313,516	39%
Depreciation	4,565	4,565	4,565	22,823	47,671	47,671	47,671	-	-	24,847	48%
Other Outflows	1,398	5,687	5,036	14,373	-	-	-	-	-	(14,373)	
<b>Total Expenses</b>	<b>607,923</b>	<b>517,213</b>	<b>475,113</b>	<b>2,407,305</b>	<b>6,383,028</b>	<b>6,438,154</b>	<b>6,339,613</b>	<b>98,541</b>	<b>43,415</b>	<b>3,932,307</b>	<b>38%</b>
<b>Operating Income</b>	<b>(200,903)</b>	<b>(115,409)</b>	<b>(68,017)</b>	<b>(903,250)</b>	<b>(159,617)</b>	<b>(840,873)</b>	<b>(742,137)</b>	<b>98,736</b>	<b>(582,520)</b>	<b>161,113</b>	
<b>Fund Balance</b>											
Beginning Balance (Unaudited)					1,069,909	1,158,535	1,158,535				
Operating Income					(159,617)	(840,873)	(742,137)				
<b>Ending Fund Balance</b>					<b>910,292</b>	<b>317,661</b>	<b>416,398</b>				
Fund Balance as a % of Expenses					14%	5%	7%				



**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Nov FY2022**

	Actual			YTD	Budget						
	Sep	Oct	Nov	Actual YTD	Approved	Previous	Current	Previous	Approved	Current	% Current
					Budget v1	Forecast	Forecast	Forecast vs. Current Forecast	Budget v1 vs. Current Forecast	Forecast Remaining	Forecast Spent
<b>KEY ASSUMPTIONS</b>											
<b>Enrollment Summary</b>											
4-6					95	83	83	-		(12)	
7-8					198	190	190	-		(8)	
9-12					226	170	170	-		(56)	
<b>Total Enrolled</b>					<b>519</b>	<b>443</b>	<b>443</b>	-		<b>(76)</b>	
<b>ADA %</b>											
4-6					95.0%	95.0%	95.0%	0.0%		0.0%	
7-8					95.0%	95.0%	95.0%	0.0%		0.0%	
9-12					95.0%	95.0%	95.0%	0.0%		0.0%	
<b>Average ADA %</b>					<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>0.0%</b>		<b>0.0%</b>	
<b>ADA</b>											
4-6					90.25	78.85	78.85	-		(11.40)	
7-8					188.10	180.50	180.50	-		(7.60)	
9-12					214.70	161.50	161.50	-		(53.20)	
<b>Total ADA</b>					<b>493.05</b>	<b>420.85</b>	<b>420.85</b>	-		<b>(72.20)</b>	

**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Nov FY2022**

Actual			YTD	Budget								
Sep	Oct	Nov	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current	Approved Budget v1 vs. Current	Current Forecast Remaining	% Current Forecast Spent		
<b>REVENUE</b>												
<b>LCFF Entitlement</b>												
8011	Charter Schools General Purpose Entitlement - State Aid	99,928	179,871	179,871	559,597	2,287,977	1,935,584	1,935,584	-	(352,392)	1,375,987	29%
8012	Education Protection Account Entitlement	-	21,835	-	21,835	98,610	84,170	84,170	-	(14,440)	62,335	26%
8096	Charter Schools in Lieu of Property Taxes	242,883	161,922	163,389	689,635	2,349,881	1,985,899	1,985,899	-	(363,983)	1,296,264	35%
<b>SUBTOTAL - LCFF Entitlement</b>		<b>342,811</b>	<b>363,628</b>	<b>343,260</b>	<b>1,271,067</b>	<b>4,736,468</b>	<b>4,005,653</b>	<b>4,005,653</b>	-	<b>(730,815)</b>	<b>2,734,586</b>	<b>32%</b>
<b>Federal Revenue</b>												
8181	Special Education - Entitlement	-	-	-	-	57,500	57,500	57,500	-	-	57,500	0%
8220	Child Nutrition Programs	-	-	-	-	24,134	20,600	20,600	-	(3,534)	20,600	0%
8291	Title I	-	-	-	-	35,433	38,177	38,414	237	2,981	38,414	0%
8292	Title II	-	-	-	-	8,112	8,512	8,470	(42)	358	8,470	0%
8294	Title IV	-	-	2,500	2,500	10,000	10,000	10,000	-	-	7,500	25%
8297	PY Federal - Not Accrued	-	-	9,544	9,544	-	-	-	-	-	(9,544)	
8299	All Other Federal Revenue	20,043	-	-	20,043	118,475	118,475	118,475	-	-	98,432	17%
<b>SUBTOTAL - Federal Revenue</b>		<b>20,043</b>	<b>-</b>	<b>12,044</b>	<b>32,087</b>	<b>253,654</b>	<b>253,264</b>	<b>253,459</b>	<b>195</b>	<b>(195)</b>	<b>221,372</b>	<b>13%</b>
<b>Other State Revenue</b>												
8381	Special Education - Entitlement (State)	27,103	27,103	27,103	111,423	312,781	300,908	300,908	-	(11,873)	189,485	37%
8382	Special Education Reimbursement (State)	-	-	-	-	216,000	216,000	216,000	-	-	216,000	0%
8520	Child Nutrition - State	-	-	-	-	1,817	1,551	1,551	-	(266)	1,551	0%
8550	Mandated Cost Reimbursements	-	-	-	-	12,483	12,554	12,554	-	72	12,554	0%
8560	State Lottery Revenue	-	-	-	-	102,479	100,220	100,220	-	(2,259)	100,220	0%
8590	All Other State Revenue	-	-	-	-	234,980	386,453	386,453	-	151,473	386,453	0%
<b>SUBTOTAL - Other State Revenue</b>		<b>27,103</b>	<b>27,103</b>	<b>27,103</b>	<b>111,423</b>	<b>880,539</b>	<b>1,017,685</b>	<b>1,017,685</b>	-	<b>137,146</b>	<b>906,262</b>	<b>11%</b>
<b>Local Revenue</b>												
8634	Food Service Sales	-	-	-	-	60,894	51,977	51,977	-	(8,917)	51,977	0%
8660	Interest	-	-	-	-	4	4	4	-	-	4	0%
8693	Field Trips	-	-	3,816	3,816	73,438	62,684	62,684	-	(10,754)	58,868	6%
8699	All Other Local Revenue	7,743	5,572	10,060	36,847	28,734	28,734	28,734	-	-	(8,113)	128%
8701	8701 - Student Production/Event Revenue	-	100	5,168	5,268	30,000	30,000	30,000	-	-	24,732	18%
8999	Uncategorized Revenue	5,473	4,402	3,629	22,583	-	-	-	-	-	(22,583)	
<b>SUBTOTAL - Local Revenue</b>		<b>13,215</b>	<b>10,074</b>	<b>22,673</b>	<b>68,514</b>	<b>193,069</b>	<b>173,399</b>	<b>173,399</b>	-	<b>(19,671)</b>	<b>104,885</b>	<b>40%</b>
<b>Fundraising and Grants</b>												
8802	8802 - Donations - Private (Foundation Grants)	-	-	-	-	75,000	75,000	75,000	-	-	75,000	0%
8803	8803 - Fundraising (school Site)	3,847	1,000	2,016	20,964	84,680	72,280	72,280	-	(12,400)	51,316	29%
<b>SUBTOTAL - Fundraising and Grants</b>		<b>3,847</b>	<b>1,000</b>	<b>2,016</b>	<b>20,964</b>	<b>159,680</b>	<b>147,280</b>	<b>147,280</b>	-	<b>(12,400)</b>	<b>126,316</b>	<b>14%</b>
<b>TOTAL REVENUE</b>		<b>407,020</b>	<b>401,804</b>	<b>407,096</b>	<b>1,504,055</b>	<b>6,223,411</b>	<b>5,597,281</b>	<b>5,597,476</b>	<b>195</b>	<b>(625,935)</b>	<b>4,093,420</b>	<b>27%</b>

**Contra Costa School of the Performing Arts**  
**Income Statement**  
**As of Nov FY2022**

	Actual			YTD	Budget						
	Sep	Oct	Nov	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>EXPENSES</b>											
<b>Compensation &amp; Benefits</b>											
<b>Certificated Salaries</b>											
1100 Teachers Salaries	111,883	110,149	191,217	549,648	1,182,519	1,481,265	1,399,480	81,786	(216,961)	849,832	39%
1101 Teacher - Bonus	-	-	-	-	7,000	10,000	10,000	-	(3,000)	10,000	0%
1103 Teacher - Substitute Pay	-	-	-	-	20,000	-	-	-	20,000	-	-
1148 Teacher - Special Ed	6,022	8,620	6,022	26,687	120,000	127,445	127,445	-	(7,445)	100,758	21%
1150 Teacher - Custom 1	29,482	25,872	(59,518)	23,799	348,001	86,629	86,629	-	261,371	62,830	27%
1200 Certificated Pupil Support Salaries	22,547	23,760	20,367	107,248	395,097	405,143	387,143	18,000	7,954	279,895	28%
1300 Certificated Supervisor & Administrator Salaries	42,302	44,862	37,323	203,991	503,916	503,916	489,202	14,714	14,714	285,211	42%
<b>SUBTOTAL - Certificated Salaries</b>	<b>212,236</b>	<b>213,263</b>	<b>195,412</b>	<b>911,373</b>	<b>2,576,533</b>	<b>2,614,399</b>	<b>2,499,899</b>	<b>114,500</b>	<b>76,634</b>	<b>1,588,526</b>	<b>36%</b>
<b>Classified Salaries</b>											
2100 Classified Instructional Aide Salaries	20,685	21,949	28,587	90,226	153,481	216,072	224,102	(8,030)	(70,620)	133,876	40%
2200 Classified Support Salaries	-	2,776	3,024	5,800	-	33,041	33,041	-	(33,041)	27,241	18%
2300 Classified Supervisor & Administrator Salaries	6,281	6,736	6,081	29,438	-	70,000	70,000	-	(70,000)	40,562	42%
2400 Classified Clerical & Office Salaries	13,102	12,643	8,322	59,200	201,652	159,773	159,773	-	41,879	100,574	37%
2935 Other Classified - Substitute	173	1,399	1,471	3,042	-	20,000	20,000	-	(20,000)	16,958	15%
<b>SUBTOTAL - Classified Salaries</b>	<b>40,239</b>	<b>45,504</b>	<b>47,485</b>	<b>187,706</b>	<b>355,134</b>	<b>498,886</b>	<b>506,916</b>	<b>(8,030)</b>	<b>(151,782)</b>	<b>319,210</b>	<b>37%</b>
<b>Employee Benefits</b>											
3100 STRS	34,009	35,005	31,985	148,679	426,742	431,083	411,709	19,373	15,032	263,031	36%
3300 OASDI-Medicare-Alternative	6,468	6,662	6,621	28,339	67,901	80,205	79,159	1,046	(11,257)	50,819	36%
3400 Health & Welfare Benefits	21,052	18,673	16,081	110,787	290,122	298,655	294,435	4,220	(4,313)	183,647	38%
3500 Unemployment Insurance	0	4,529	260	4,789	31,136	31,830	33,678	(1,848)	(2,542)	28,889	14%
3600 Workers Comp Insurance	8,127	-	-	15,750	43,975	46,699	45,102	1,597	(1,127)	29,352	35%
3900 Other Employee Benefits	331	331	331	1,375	3,088	3,088	3,693	(605)	(605)	2,318	37%
<b>SUBTOTAL - Employee Benefits</b>	<b>69,987</b>	<b>65,199</b>	<b>55,278</b>	<b>309,719</b>	<b>862,964</b>	<b>891,559</b>	<b>867,775</b>	<b>23,784</b>	<b>(4,811)</b>	<b>558,056</b>	<b>36%</b>
<b>Books &amp; Supplies</b>											
4200 Books & Other Reference Materials	70	143	-	419	3,299	3,299	3,299	-	-	2,880	13%
4300 Materials & Supplies	1,156	2,175	1,397	8,612	99,035	50,301	50,301	-	48,734	41,689	17%
4315 Custodial Supplies	-	-	-	33	7,396	6,313	6,313	-	1,083	6,280	1%
4320 Educational Software	29,984	2,826	95	44,553	45,000	45,000	45,000	-	-	447	99%
4325 Instructional Materials & Supplies	2,365	10,643	8,378	34,426	61,631	30,301	35,140	(4,838)	26,492	714	98%
4410 Classroom Furniture, Equipment & Supplies	1,892	677	520	3,377	47,000	12,000	14,524	(2,524)	32,476	11,147	23%
4420 Computers: individual items less than \$5k	61	3,835	-	18,030	15,950	20,000	20,000	-	(4,050)	1,970	90%
4430 Non Classroom Related Furniture, Equipment & Supplies	37	-	-	37	6,835	6,835	6,835	-	-	6,798	1%
4710 Student Food Services	10,418	15,392	-	25,810	112,950	96,410	96,410	-	16,540	70,600	27%
<b>SUBTOTAL - Books and Supplies</b>	<b>45,982</b>	<b>35,691</b>	<b>10,390</b>	<b>135,296</b>	<b>399,096</b>	<b>270,459</b>	<b>277,822</b>	<b>(7,362)</b>	<b>121,275</b>	<b>142,525</b>	<b>49%</b>
<b>Services &amp; Other Operating Expenses</b>											
5200 Travel & Conferences	-	-	-	707	20,000	10,000	10,000	-	10,000	9,293	7%
5300 Dues & Memberships	8,171	-	4,450	14,471	15,000	15,000	15,000	-	-	529	96%
5400 Insurance	43,936	8	-	52,794	63,960	63,960	63,960	-	(0)	11,166	83%
5515 Janitorial, Gardening Services & Supplies	12,573	9,996	10,354	48,205	94,554	105,000	105,000	-	(10,446)	56,795	46%
5535 Utilities - All Utilities	21,078	5,917	8,597	49,198	165,000	165,000	165,000	-	-	115,802	30%
5605 Equipment Leases	1,097	1,189	-	3,068	20,000	20,000	20,000	-	-	16,932	15%
5610 Rent	90,385	93,026	85,892	441,072	1,045,944	1,045,944	1,045,944	-	-	604,873	42%
5615 Repairs and Maintenance - Building	4,990	1,696	3,343	19,052	30,000	30,000	31,731	(1,731)	(1,731)	12,680	60%
5631 Other Space Rental	5,600	-	1,750	12,950	20,600	33,150	33,150	-	(12,550)	20,200	39%
5803 Accounting Fees	-	-	-	-	10,700	10,700	10,700	-	-	10,700	0%

**Contra Costa School of the Performing Arts  
Income Statement  
As of Nov FY2022**

		Actual			YTD	Budget						
		Sep	Oct	Nov	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
5809	Banking Fees	65	35	35	206	1,000	1,000	1,000	-	-	794	21%
5812	Business Services	12,024	12,024	12,024	60,120	147,789	145,864	145,870	(6)	1,920	85,749	41%
5815	Consultants - Instructional	1,628	960	1,857	4,692	20,000	15,000	15,000	-	5,000	10,308	31%
5820	Consultants - Non Instructional - Custom 1	250	1,600	450	2,800	30,000	15,000	15,000	-	15,000	12,200	19%
5824	District Oversight Fees	50	-	-	1,550	48,865	41,557	41,557	-	7,308	40,007	4%
5830	Field Trips Expenses	-	5,000	1,017	6,017	91,797	78,355	78,355	-	13,442	72,338	8%
5839	Fundraising Expenses	611	274	-	985	10,000	10,000	10,000	-	-	9,015	10%
5843	Interest - Loans Less than 1 Year	-	-	-	-	2,064	2,064	2,064	-	-	2,064	0%
5845	Legal Fees	598	-	6,811	22,502	100,000	100,000	100,000	-	-	77,498	23%
5851	Marketing and Student Recruiting	22	643	6,427	8,509	30,000	30,000	30,000	-	-	21,491	28%
5857	Payroll Fees	390	345	339	1,803	4,893	4,893	4,893	-	-	3,090	37%
5861	Prior Yr Exp (not accrued)	-	28	-	586	-	586	586	-	(586)	-	100%
5863	Professional Development	20,384	59	6,750	28,193	25,000	28,000	28,193	(193)	(3,193)	-	100%
5869	Special Education Contract Instructors	2,225	7,350	-	9,575	20,000	20,000	42,420	(22,420)	(22,420)	32,845	23%
5872	Special Education Encroachment	-	-	-	-	11,108	10,752	10,752	-	356	10,752	0%
5881	Student Information System	1,083	1,083	1,083	5,417	16,500	16,500	16,500	-	-	11,083	33%
5887	Technology Services	4,400	4,400	4,400	22,000	70,000	70,000	70,000	-	-	48,000	31%
5900	Communications	1,841	1,570	1,370	9,328	26,856	26,856	26,856	-	-	17,528	35%
5915	Postage and Delivery	115	100	-	216	-	-	-	-	-	(216)	
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>		<b>233,516</b>	<b>147,303</b>	<b>156,949</b>	<b>826,014</b>	<b>2,141,630</b>	<b>2,115,180</b>	<b>2,139,530</b>	<b>(24,350)</b>	<b>2,100</b>	<b>1,313,516</b>	<b>39%</b>
<b>Capital Outlay &amp; Depreciation</b>												
6900	Depreciation	4,565	4,565	4,565	22,823	47,671	47,671	47,671	-	-	24,847	48%
<b>SUBTOTAL - Capital Outlay &amp; Depreciation</b>		<b>4,565</b>	<b>4,565</b>	<b>4,565</b>	<b>22,823</b>	<b>47,671</b>	<b>47,671</b>	<b>47,671</b>	<b>-</b>	<b>-</b>	<b>24,847</b>	<b>48%</b>
<b>Other Outflows</b>												
7438	Long term debt - Interest	146	-	19	165	-	-	-	-	-	(165)	
7999	Uncategorized Expense	1,252	5,687	5,017	14,208	-	-	-	-	-	(14,208)	
<b>SUBTOTAL - Other Outflows</b>		<b>1,398</b>	<b>5,687</b>	<b>5,036</b>	<b>14,373</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(14,373)</b>	
<b>TOTAL EXPENSES</b>		<b>607,923</b>	<b>517,213</b>	<b>475,113</b>	<b>2,407,305</b>	<b>6,383,028</b>	<b>6,438,154</b>	<b>6,339,613</b>	<b>98,541</b>	<b>43,415</b>	<b>3,932,307</b>	<b>38%</b>

**Contra Costa School of the Perform**  
**Monthly Cash Forecast**  
**As of Nov FY2022**

	2021-22												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast		
<b>Beginning Cash</b>	<b>1,222,950</b>	<b>1,037,941</b>	<b>1,131,664</b>	<b>1,404,113</b>	<b>1,365,253</b>	<b>1,338,741</b>	<b>1,359,358</b>	<b>1,229,241</b>	<b>1,260,282</b>	<b>1,168,323</b>	<b>1,042,727</b>	<b>910,894</b>		
<b>REVENUE</b>														
LCFF Entitlement	-	221,369	342,811	363,628	343,260	520,581	366,561	468,367	299,058	318,516	299,058	299,058	4,005,653	163,387
Federal Revenue	-	-	20,043	-	12,044	9,044	1,717	15,938	1,717	30,467	15,938	1,717	253,459	144,836
Other State Revenue	15,057	15,057	27,103	27,103	27,103	424,088	24,694	58,037	121,705	30,288	58,037	154,870	1,017,685	34,544
Other Local Revenue	1,109	21,442	13,215	10,074	22,673	(4,373)	18,210	18,210	18,210	18,210	18,210	18,210	173,399	-
Fundraising & Grants	1,903	12,198	3,847	1,000	2,016	18,045	18,045	18,045	18,045	18,045	18,045	18,045	147,280	-
<b>TOTAL REVENUE</b>	<b>18,069</b>	<b>270,066</b>	<b>407,020</b>	<b>401,804</b>	<b>407,096</b>	<b>967,385</b>	<b>429,226</b>	<b>578,596</b>	<b>458,734</b>	<b>415,525</b>	<b>409,287</b>	<b>491,900</b>	<b>5,597,476</b>	<b>342,767</b>
<b>EXPENSES</b>														
Certificated Salaries	80,652	209,811	212,236	213,263	195,412	232,176	224,808	224,808	224,808	224,808	224,808	232,308	2,499,899	-
Classified Salaries	17,270	37,209	40,239	45,504	47,485	50,136	44,846	44,846	44,846	44,846	44,846	44,846	506,916	-
Employee Benefits	59,092	60,163	69,987	65,199	55,278	83,578	95,723	83,936	83,936	78,023	78,023	54,837	867,775	-
Books & Supplies	19,354	23,880	45,982	35,691	10,390	39,818	17,118	17,118	17,118	17,118	17,118	17,118	277,822	-
Services & Other Operating Expenses	127,326	160,920	233,516	147,303	156,949	233,250	180,938	180,938	184,076	180,415	180,415	175,085	2,139,530	(1,600)
Capital Outlay & Depreciation	4,565	4,565	4,565	4,565	4,565	1,012	3,973	3,973	3,973	3,973	3,973	3,973	47,671	-
Other Outflows	893	1,359	1,398	5,687	5,036	(14,373)	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>309,151</b>	<b>497,905</b>	<b>607,923</b>	<b>517,213</b>	<b>475,113</b>	<b>625,597</b>	<b>567,405</b>	<b>555,618</b>	<b>558,756</b>	<b>549,182</b>	<b>549,182</b>	<b>528,166</b>	<b>6,339,613</b>	<b>(1,600)</b>
<b>Operating Cash Inflow (Outflow)</b>	<b>(291,082)</b>	<b>(227,839)</b>	<b>(200,903)</b>	<b>(115,409)</b>	<b>(68,017)</b>	<b>341,788</b>	<b>(138,179)</b>	<b>22,979</b>	<b>(100,022)</b>	<b>(133,658)</b>	<b>(139,895)</b>	<b>(36,266)</b>	<b>(742,137)</b>	<b>344,367</b>
Revenues - Prior Year Accruals	73,417	328,834	438,923	27,287	-	28,164	-	-	-	-	-	-	-	-
Other Assets	29,485	-	(4,373)	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	4,565	4,565	4,565	4,565	4,565	1,012	3,973	3,973	3,973	3,973	3,973	3,973	3,973	-
Expenses - Prior Year Accruals	-	(45,803)	(2,211)	-	-	(31,849)	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(71,016)	(12,305)	-	100	44	(98,434)	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(37,888)	6,633	5,143	4,957	5,592	4,090	4,090	4,090	4,090	4,090	4,090	4,090	-	-
Loans Payable (Long Term)	-	-	(8,333)	-	(8,333)	-	-	-	-	-	-	-	-	-
Other Liabilities	107,510	39,639	39,638	39,639	39,639	(224,153)	-	-	-	-	-	-	-	-
<b>Ending Cash</b>	<b>1,037,941</b>	<b>1,131,664</b>	<b>1,404,113</b>	<b>1,365,253</b>	<b>1,338,741</b>	<b>1,359,358</b>	<b>1,229,241</b>	<b>1,260,282</b>	<b>1,168,323</b>	<b>1,042,727</b>	<b>910,894</b>	<b>882,691</b>		

**Contra Costa School of the Performing Arts**  
**Balance Sheet**  
**As of Nov FY2022**

	<b>Jun FY2021</b>	<b>Nov FY2022</b>
<b>ASSETS</b>		
Cash Balance	1,222,950	1,338,741
Accounts Receivable	954,975	86,515
Other Current Assets	2,515	2,515
Prepays	29,485	4,373
Fixed Assets, Net	82,131	59,308
Due From Others	3,809	3,809
<b>TOTAL ASSETS</b>	<b>2,295,866</b>	<b>1,495,261</b>
<b>LIABILITIES &amp; EQUITY</b>		
Accounts Payable	240,248	130,139
Deferred Revenue	202,528	224,153
Current Loans and Other Payables	644,547	852,342
Long-Term Loans and Other Liabilities	50,008	33,342
Beginning Net Assets	500,958	1,158,535
Net Income (Loss) to Date	657,576	(903,250)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,295,866</b>	<b>1,495,261</b>