



# Contra Costa School of Performing Arts

## Governance Committee Meeting

### Date and Time

Tuesday June 1, 2021 at 4:00 PM PDT

### Location

Meeting ID

[meet.google.com/ryr-fnyw-fcr](https://meet.google.com/ryr-fnyw-fcr)

Phone Numbers

(US)+1 443-499-3274

PIN: 280 460 793#

### Agenda

|  | Purpose         | Presenter    | Time               |
|--|-----------------|--------------|--------------------|
| <b>I. Opening Items</b>  |                 |              | <b>4:00 PM</b>     |
| Opening Items  |                 |              |                    |
| <b>A. Record Attendance</b>  |                 | Heather Vega | 1 m                |
| <b>B. Call the Meeting to Order</b>  |                 | Heather Vega | 1 m                |
| <b>C. Approve Minutes</b>  | Approve Minutes | Heather Vega | 1 m                |
| Approve minutes for Governance Committee Meeting on April 27, 2021                                       |                 |              |                    |
| <b>D. Agenda Review and Adoption</b>   | Vote            | Heather Vega | 5 m                |
| The Committee will review the agenda and adopt as presented or take action to change the order of items. |                 |              |                    |
| <br><b>II. Public Comment</b>  |                 |              | <br><b>4:08 PM</b> |
| <b>A. Items on the Agenda</b>  | FYI             | Heather Vega | 5 m                |
| <b>B. Items Not on the Agenda</b>  | FYI             | Heather Vega | 5 m                |

|   | Purpose | Presenter    | Time           |
|---|---------|--------------|----------------|
| <b>III. Governance</b>  |         |              | <b>4:18 PM</b> |
| <b>A. Governance Calendar/Tracker Review</b>  | Discuss | Heather Vega | 30 m           |
| The Committee will continue their review of the Governance Calendar/Tracker for completeness. |         |              |                |
| <b>B. Board Retreat Planning</b>  | Discuss | Heather Vega | 10 m           |
| The Committee will discuss potential plans for a Board Retreat.                               |         |              |                |
| <br><b>IV. Other Business</b>   |         |              |                |
| <b>V. Closing Items</b>   |         |              | <b>4:58 PM</b> |
| <b>A. Adjourn Meeting</b>   | Vote    | Heather Vega | 1 m            |

# Cover Sheet

## Approve Minutes

|                          |  |
|--------------------------|--|
| <b>Section:</b>          | I. Opening Items   |
| <b>Item:</b>             | C. Approve Minutes   |
| <b>Purpose:</b>          | Approve Minutes  |
| <b>Submitted by:</b>     |  |
| <b>Related Material:</b> | Minutes for Governance Committee Meeting on April 27, 2021 |



# Contra Costa School of Performing Arts

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday April 27, 2021 at 12:00 PM

#### Location

Meeting ID

[meet.google.com/nte-pqnu-rbr](https://meet.google.com/nte-pqnu-rbr)

Phone Numbers

(US)+1 219-364-5063

PIN: 518 611 458#

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#### Committee Members Present

H. Vega (remote), N. McChesney (remote)

#### Committee Members Absent

*None*

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

H. Vega called a meeting of the Governance Committee of Contra Costa School of Performing Arts to order on Tuesday Apr 27, 2021 at 12:16 PM.

#### C. Agenda Review and Adoption

N. McChesney made a motion to adopt the agenda as presented.

H. Vega seconded the motion.

The committee **VOTED** to approve the motion.

##### Roll Call

H. Vega        Aye

N. McChesney Aye

## **II. Governance**

### **A. Committee Priorities**

The Committee discussed current priorities including building Board capacity, developing compliance systems, and a summer Board retreat.

### **B. Meeting Schedule**

The Committee set a regular monthly Board meeting.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:58 PM.

Respectfully Submitted,  
N. McChesney