



Contra Costa School of Performing Arts

Finance Committee

Date and Time

Tuesday April 27, 2021 at 5:00 PM PDT

Location

Meeting ID

meet.google.com/jgq-fqjc-pyo

Phone Numbers

(US)+1 414-909-7856

PIN: 223 978 667#

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			

	Purpose	Presenter	Time
A. Record Attendance and Guests			1 m
B. Call the Meeting to Order		David Wendt	
C. Approve Minutes	Approve Minutes	David Wendt	5 m
D. Agenda Review and Adoption	Vote	David Wendt	2 m

The Committee will review the agenda and adopt as presented or take action to change the order of items.

II. Public Comment 5:08 PM

A. Items on the Agenda	FYI	David Wendt	10 m
B. Items Not on the Agenda	FYI	David Wendt	5 m

III. Information Items 5:23 PM

A. 2021 - 2022 Draft Budget Review	Discuss	Neil McChesney	30 m
---	---------	----------------	------

The Committee will be reviewing the draft 2021 - 2022 Budget.

B. Extended Learning Opportunity Grant	Discuss	Neil McChesney	20 m
---	---------	----------------	------

The Committee will review the draft ELOG write-up.

IV. Action Items

V. Closing Items

A. Adjourn Meeting	Vote		
---------------------------	------	--	--

Cover Sheet

2021 - 2022 Draft Budget Review

Section:	III. Information Items
Item:	A. 2021 - 2022 Draft Budget Review
Purpose:	Discuss
Submitted by:	
Related Material:	CCSPA MYP Report for May Board Meeting 04.26.21.pdf CCSPA March Financials for May Board Meeting 04.26.21.pdf

Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021

	Year 1	Year 2	Year 3	Year 4
	2020-21	2021-22	2022-23	2023-24
SUMMARY				
Revenue				
LCFF Entitlement	3,951,456	4,680,978	5,205,674	5,828,881
Federal Revenue	271,216	253,654	410,554	151,288
Other State Revenues	690,714	880,539	719,586	716,885
Local Revenues	28,738	193,069	208,164	224,552
Fundraising and Grants	70,000	159,680	166,044	173,223
Total Revenue	5,012,124	6,167,921	6,710,021	7,094,829
Expenses				
Compensation and Benefits	3,059,522	3,736,911	3,967,985	4,133,223
Books and Supplies	226,904	399,096	437,091	468,035
Services and Other Operating Expenditures	1,729,334	2,139,542	2,182,363	2,224,104
Depreciation	55,754	47,671	15,338	12,539
Other Outflows	-	-	-	-
Total Expenses	5,071,514	6,323,220	6,602,777	6,837,902
Operating Income	(59,390)	(155,299)	107,244	256,927
Fund Balance				
Beginning Balance (Unaudited)	500,959	441,569	286,269	393,514
Audit Adjustment				
Beginning Balance (Audited)	500,959	441,569	286,269	393,514
Operating Income	(59,390)	(155,299)	107,244	256,927
Ending Fund Balance	441,569	286,269	393,514	650,441
Total Revenue Per ADA	11,477	12,510	12,658	12,406
Total Expenses Per ADA	11,613	12,825	12,456	11,956
Operating Income Per ADA	(136)	(315)	202	449
Fund Balance as a % of Expenses	9%	5%	6%	10%

Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021

	Year 1	Year 2	Year 3	Year 4
	2020-21	2021-22	2022-23	2023-24
Key Assumptions				
Enrollment Breakdown				
6	85	95	99	99
7	103	99	99	99
8	97	99	99	99
9	77	86	90	99
10	39	75	76	80
11	35	35	65	66
12	24	30	30	60
Total Enrolled	460	519	558	602
ADA %				
4-6	95.5%	95.0%	95.0%	95.0%
7-8	95.5%	95.0%	95.0%	95.0%
9-12	94.0%	95.0%	95.0%	95.0%
Average ADA %	94.9%	95.0%	95.0%	95.0%
ADA				
4-6	81	90	94	94
7-8	191	188	188	188
9-12	165	215	248	290
Total ADA	437	493	530	572
Demographic Information				
CALPADS Enrollment (for unduplicated % calc)	460	519	558	602
# Unduplicated (CALPADS)	122	138	148	160
# Free & Reduced Lunch (CALPADS)	-	-	-	-
# ELL (CALPADS)	-	-	-	-
New Students	9	59	39	44
School Information				
FTE's	37.3	42.9	43.9	44.8
Teachers	23	21	22	23
Certificated Pay Increases		2%	2%	2%
Classified Pay Increases		2%	2%	2%
# of school days	-	-	-	-

Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021

Default Expense Inflation Rate

Year 1	Year 2	Year 3	Year 4
2020-21	2021-22	2022-23	2023-24
	0%	0%	0%

Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021

	Year 1	Year 2	Year 3	Year 4
	2020-21	2021-22	2022-23	2023-24
REVENUE				
LCFF Entitlement				
8011 Charter Schools General Purpose Entitlement - State Aid	1,777,873	2,232,487	2,573,192	2,988,820
8012 Education Protection Account Entitlement	87,340	98,610	106,020	114,380
8019 State Aid - Prior Years	4,926	-	-	-
8096 Charter Schools in Lieu of Property Taxes	2,081,317	2,349,881	2,526,462	2,725,681
SUBTOTAL - LCFF Entitlement	3,951,456	4,680,978	5,205,674	5,828,881
Federal Revenue				
8181 Special Education - Entitlement	56,375	57,500	64,875	69,750
8220 Child Nutrition Programs	3,740	24,134	25,947	27,993
8290 CARES Act	202,989	118,475	266,187	-
8291 Title I	-	35,433	35,433	35,433
8292 Title II	8,112	8,112	8,112	8,112
8294 Title IV	-	10,000	10,000	10,000
SUBTOTAL - Federal Revenue	271,216	253,654	410,554	151,288
Other State Revenue				
8381 Special Education - Entitlement (State)	272,938	312,781	336,285	362,802
8382 Special Education Reimbursement (State)	152,909	216,000	216,000	216,000
8520 Child Nutrition - State	260	1,817	1,953	2,107
8550 Mandated Cost Reimbursements	11,713	12,483	15,168	17,108
8560 State Lottery Revenue	89,855	102,479	110,180	118,868
8590 CARES Act	163,040	234,980	40,000	-
SUBTOTAL - Other State Revenue	690,714	880,539	719,586	716,885
Local Revenue				
8634 Food Service Sales	-	60,894	65,470	70,632
8660 Interest	4	4	4	4
8693 Field Trips	-	73,438	78,956	85,182
8699 All Other Local Revenue	28,734	28,734	28,734	28,734
8701 8701 - Student Production/Event Revenue	-	30,000	35,000	40,000
SUBTOTAL - Local Revenue	28,738	193,069	208,164	224,552

Fundraising and Grants

Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021

	Year 1	Year 2	Year 3	Year 4
	2020-21	2021-22	2022-23	2023-24
8802 8802 - Donations - Private (Foundation Grants)	20,000	75,000	75,000	75,000
8803 8803 - Fundraising (school Site)	50,000	84,680	91,044	98,223
SUBTOTAL - Fundraising and Grants	70,000	159,680	166,044	173,223
TOTAL REVENUE	5,012,124	6,167,921	6,710,021	7,094,829

**Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021**

	Year 1 2020-21	Year 2 2021-22	Year 3 2022-23	Year 4 2023-24
EXPENSES				
Compensation & Benefits				
Certificated Salaries				
1100 Teachers Salaries	909,524	1,088,683	1,181,023	1,282,903
1101 Teacher - Bonus	12,000	7,000	6,000	600
1103 Teacher - Substitute Pay	29,180	20,000	22,000	22,440
1148 Teacher - Special Ed	142,487	67,570	68,921	70,300
1150 Teacher - Custom 1	260,432	338,504	345,274	352,179
1200 Certificated Pupil Support Salaries	317,280	395,097	402,999	391,267
1300 Certificated Supervisor & Administrator Salaries	455,720	501,916	511,955	522,194
SUBTOTAL - Certificated Salaries	2,126,623	2,418,770	2,538,172	2,641,883
Classified Salaries				
2100 Classified Instructional Aide Salaries	82,212	153,481	156,551	159,682
2300 Classified Supervisor & Administrator Salaries	45,653	152,517	155,567	158,679
2400 Classified Clerical & Office Salaries	134,626	198,999	202,979	207,039
SUBTOTAL - Classified Salaries	262,491	504,997	515,097	525,399
Employee Benefits				
3100 STRS	315,120	376,366	446,835	465,302
3300 OASDI-Medicare-Alternative	61,792	77,094	79,665	82,026
3400 Health & Welfare Benefits	223,388	281,589	307,529	335,569
3500 Unemployment Insurance	31,183	31,151	31,799	32,447
3600 Workers Comp Insurance	35,837	43,857	45,799	47,509
3900 Other Employee Benefits	3,088	3,088	3,088	3,088
SUBTOTAL - Employee Benefits	670,408	813,144	914,715	965,941
Books & Supplies				
4200 Books & Other Reference Materials	3,299	3,299	3,299	3,299
4300 Materials & Supplies	35,000	99,035	109,974	121,675
4315 Custodial Supplies	3,637	7,396	7,952	8,579
4320 Educational Software	46,500	45,000	48,382	52,197
4325 Instructional Materials & Supplies	18,195	61,631	66,263	71,488
4410 Classroom Furniture, Equipment & Supplies	7,000	47,000	47,000	47,000

Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021

	Year 1	Year 2	Year 3	Year 4
	2020-21	2021-22	2022-23	2023-24
4420 Computers: individual items less than \$5k	80,000	15,950	25,950	25,950
4430 Non Classroom Related Furniture, Equipment & Supplies	13,273	6,835	6,835	6,835
4710 Student Food Services	20,000	112,950	121,438	131,013
SUBTOTAL - Books and Supplies	226,904	399,096	437,091	468,035
Services & Other Operating Expenses				
5200 Travel & Conferences	2,000	20,000	20,600	21,218
5300 Dues & Memberships	15,000	15,000	15,000	15,000
5400 Insurance	55,000	63,960	70,829	78,707
5515 Janitorial, Gardening Services & Supplies	35,000	94,554	97,391	100,312
5535 Utilities - All Utilities	120,000	165,000	169,950	175,049
5605 Equipment Leases	10,000	20,000	20,000	20,000
5610 Rent	856,056	1,045,944	1,045,944	1,045,944
5615 Repairs and Maintenance - Building	91,547	30,000	30,900	31,827
5631 Other Space Rental	5,000	20,600	21,218	21,855
5803 Accounting Fees	8,316	10,700	11,021	11,352
5809 Banking Fees	1,500	1,000	1,030	1,061
5812 Business Services	122,445	146,256	151,728	147,855
5815 Consultants - Instructional	9,578	20,000	20,600	21,218
5820 Consultants - Non Instructional - Custom 1	10,000	30,000	30,000	30,000
5824 District Oversight Fees	41,015	48,310	53,557	59,789
5830 Field Trips Expenses	1,000	91,797	98,695	106,477
5839 Fundraising Expenses	1,500	10,000	10,000	10,000
5843 Interest - Loans Less than 1 Year	2,064	2,064	2,064	2,064
5845 Legal Fees	100,000	100,000	100,000	100,000
5851 Marketing and Student Recruiting	30,000	30,000	30,000	30,000
5857 Payroll Fees	4,750	4,893	5,039	5,190
5861 Prior Yr Exp (not accrued)	26,295	-	-	-
5863 Professional Development	49,316	25,000	25,000	30,000
5869 Special Education Contract Instructors	20,000	20,000	20,600	21,218
5872 Special Education Encroachment	9,879	11,108	12,035	12,977
5881 Student Information System	16,500	16,500	16,500	16,500
5887 Technology Services	59,500	70,000	75,000	80,000
5900 Communications	26,074	26,856	27,662	28,492
SUBTOTAL - Services & Other Operating Exp.	1,729,334	2,139,542	2,182,363	2,224,104

Depreciation Expense

Contra Costa School of the Performing Arts
Multi-year Projection
As of Mar FY2021

	Year 1	Year 2	Year 3	Year 4
	2020-21	2021-22	2022-23	2023-24
6900 Depreciation	55,754	47,671	15,338	12,539
SUBTOTAL - Depreciation Expense	55,754	47,671	15,338	12,539
Other Outflows				
SUBTOTAL - Other Outflows	-	-	-	-
TOTAL EXPENSES	5,071,514	6,323,220	6,602,777	6,837,902

Contra Costa School of the Performing Arts

2020-21

As of Mar FY2021

	Year 1 2020-21	Year 2 2021-22	Year 3 2022-23	Year 4 2023-24
Revenues and related expenses				
Statewide LCFF Assumptions				
LCFF COLA	0.00%	3.84%	2.98%	3.05%
TK-3 LCFF Base	7,702	7,998	8,236	8,487
4-6 LCFF Base	7,818	8,118	8,360	8,615
7-8 LCFF Base	8,050	8,359	8,608	8,871
9-12 LCFF Base	9,329	9,687	9,976	10,280
TK-3 Gr Span Adj	801	832	857	883
9-12 Gr Span Adj	243	252	259	267
School LCFF Assumptions				
LCFF per ADA	9,048	9,494	9,820	10,192
ILPT per ADA	4,766	4,766	4,766	4,766
Unduplicated Pupil % (3 year avg)	26.63%	27.27%	26.55%	26.56%
District UPP	47.22%	47.22%	47.22%	47.22%
Other Federal and State Revenues				
EDCOE SELPA Federal Rate	125.00	125.00	125.00	125.00
EDCOE SELPA State Rate	625.00	634.38	634.38	634.38
LAUSD SPED Federal Rate	203.72	203.72	203.72	203.72
LAUSD SPED State Rate	630.50	630.50	630.50	630.50
Other SELPA Fed	0	0.00	0.00	0.00
Other SELPA State	0	0.00	0.00	0.00
Mandated Cost Reimbursements: K-8	16.86	17.11	17.33	17.61
Mandated Cost Reimbursements: 9-12	46.87	47.57	48.18	48.96
One Time Funding	0.00	0.00	0.00	0.00
State Lottery Unrestricted	149.00	150.00	150.00	150.00
State Lottery Restricted	48.00	49.00	49.00	49.00
Absence Factor	1.04	1.04	1.04	1.04
SB740 maximum per ADA	1,211.00	1,256.00	1,256.00	1,256.00
SB740 Lease & ADA Default Proration	90%	90%	90%	90%
SB740 Other Costs Default Proration	0%	0%	0%	0%
Fees				
Authorizer Fees	150001.00%	1.00%		
Special Education Encroachment Fees	0.03	0.03		
Payroll				
Annual Pay Increase				
Certificated		2.00%	2.00%	2.00%
Classified		2.00%	2.00%	2.00%
Is school 501c3?				
School Fund?				
Benefits				
STRS	16.15%	15.92%	18.00%	18.00%
PERS	20.70%	23.00%	26.30%	27.30%
PARS	3.75%	3.75%	3.75%	3.75%
Social Security	6.20%	6.20%	6.20%	6.20%

Medicare	1.45%	1.45%	1.45%	1.45%
Health & Welfare Benefits				
Yes	\$8,050	\$8,533	\$9,045	\$9,588
H&W average annual increase		6.00%	6.00%	6.00%
In Lieu Medical Stipend				
FUTA %	0.60%	0.60%	0.60%	0.60%
FUTA Tax Base	\$7,000	\$7,000	\$7,000	\$7,000
SUTA %	8.10%	8.10%	8.10%	8.10%
SUTA Tax Base	\$7,000	\$7,000	\$7,000	\$7,000
School Fund %				
ETT (part of SUTA)	\$7	\$7	\$7	\$7
Workers Comp	1.50%	1.50%	1.50%	1.50%

Driver/ Rate Type
<p>Prior Year Enrollment ADA ADA ADA</p> <p>Flat Rate (NR) Prior Year Enrollment Prior Year Enrollment Prior Year Enrollment P-A ADA P-A ADA Multiplier to state lottery rates ADA</p> <p>% of LCFF % of Sped Revenue</p>
<p>% of eligible payroll % of eligible payroll % of eligible payroll % of eligible payroll</p>

% of total payroll
Annual rate per employee

Annual stipend
% of eligible payroll

% of eligible payroll

Annual rate per employee
% of total payroll

Contra Costa School of the Performing Arts
Income Statement
As of Mar FY2021

	Actual			YTD	Budget						
	Jan	Feb	Mar		Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining
SUMMARY											
Revenue											
LCFF Entitlement	342,467	169,836	594,445	2,780,968	3,886,053	3,946,530	3,951,456	4,926	65,403	1,170,488	70%
Federal Revenue	7,245	-	282	182,254	78,323	263,104	271,216	8,112	192,893	88,962	67%
Other State Revenues	47,720	-	85,195	297,421	822,404	536,496	690,714	154,218	(131,690)	393,293	43%
Local Revenues	1,406	275,219	(273,407)	30,880	149,120	28,738	28,738	-	(120,382)	(2,142)	107%
Fundraising and Grants	-	11,980	1,102	67,903	150,000	70,000	70,000	-	(80,000)	2,097	97%
Total Revenue	398,837	457,035	407,617	3,359,426	5,085,900	4,844,868	5,012,124	167,256	(73,776)	1,652,699	67%
Expenses											
Compensation and Benefits	252,497	251,461	263,898	2,155,382	3,148,817	3,059,523	3,059,522	0	89,294	904,141	70%
Books and Supplies	6,336	2,489	11,177	122,274	333,926	220,466	226,904	(6,438)	107,022	104,630	54%
Services and Other Operating Expenditures	33,221	391,912	156,925	1,212,445	1,232,366	1,136,094	1,729,334	(593,239)	(496,968)	516,889	70%
Depreciation	(9,835)	4,813	4,813	43,315	55,754	55,754	55,754	-	-	12,438	78%
Other Outflows	83	82	-	1,747	-	-	-	-	-	(1,747)	
Total Expenses	282,302	650,756	436,813	3,535,163	4,770,862	4,471,837	5,071,514	(599,678)	(300,652)	1,536,351	70%
Operating Income	116,535	(193,721)	(29,196)	(175,737)	315,038	373,032	(59,390)	(432,422)	(374,428)	116,347	
Fund Balance											
Beginning Balance (Unaudited)					500,958	500,959	500,959				
Operating Income					315,038	373,032	(59,390)				
Ending Fund Balance					815,996	873,990	441,569				
Fund Balance as a % of Expenses					17%	20%	9%				

**Contra Costa School of the Performing Arts
Income Statement
As of Mar FY2021**

	Actual			YTD	Budget						
	Jan	Feb	Mar	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v2 vs.	Current Forecast Remaining	% Current Forecast Spent
								Current Forecast	Current Forecast		
KEY ASSUMPTIONS											
Enrollment Summary											
4-6					90	85	85	-	(5)		
7-8					192	200	200	-	8		
9-12					190	175	175	-	(15)		
Total Enrolled					472	460	460	-	(12)		
ADA %											
4-6					96.6%	95.5%	95.5%	0.0%	-1.1%		
7-8					103.1%	95.5%	95.5%	0.0%	-7.6%		
9-12					77.6%	94.0%	94.0%	0.0%	16.4%		
Average ADA %					91.6%	94.9%	94.9%	0.0%	3.3%		
ADA											
4-6					86.97	81.20	81.20	-	(5.77)		
7-8					197.88	191.00	191.00	-	(6.88)		
9-12					147.44	164.50	164.50	-	17.06		
Total ADA					432.29	436.70	436.70	-	4.41		

**Contra Costa School of the Performing Arts
Income Statement
As of Mar FY2021**

	Actual			YTD	Budget						
	Jan	Feb	Mar	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE											
LCFF Entitlement											
8011 Charter Schools General Purpose Entitlement - State Aid	164,910	164,910	80,793	1,088,575	1,850,309	1,777,873	1,777,873	-	(72,435)	689,299	61%
8012 Education Protection Account Entitlement	21,614	-	-	43,229	86,458	87,340	87,340	-	882	44,111	49%
8019 State Aid - Prior Years	-	4,926	-	4,926	-	-	4,926	4,926	4,926	-	100%
8096 Charter Schools in Lieu of Property Taxes	155,943	-	513,652	1,644,238	1,949,286	2,081,317	2,081,317	-	132,030	437,079	79%
SUBTOTAL - LCFF Entitlement	342,467	169,836	594,445	2,780,968	3,886,053	3,946,530	3,951,456	4,926	65,403	1,170,488	70%
Federal Revenue											
8181 Special Education - Entitlement	-	-	-	-	56,375	56,375	56,375	-	-	56,375	0%
8220 Child Nutrition Programs	-	-	282	1,001	21,948	3,740	3,740	-	(18,208)	2,739	27%
8290 CARES Act	7,245	-	-	181,253	-	202,989	202,989	-	202,989	21,736	89%
8292 Title II	-	-	-	-	-	-	8,112	8,112	8,112	8,112	0%
SUBTOTAL - Federal Revenue	7,245	-	282	182,254	78,323	263,104	271,216	8,112	192,893	88,962	67%
Other State Revenue											
8381 Special Education - Entitlement (State)	23,435	-	18,614	161,827	270,181	272,938	272,938	-	2,756	111,111	59%
8382 Special Education Reimbursement (State)	-	-	66,545	66,545	213,053	128,766	152,909	24,143	(60,144)	86,364	44%
8520 Child Nutrition - State	-	-	36	87	1,652	260	260	-	(1,392)	173	33%
8550 Mandated Cost Reimbursements	-	-	-	11,713	11,713	11,713	11,713	-	-	0	100%
8560 State Lottery Revenue	24,285	-	-	24,285	89,850	89,855	89,855	-	4	65,570	27%
8590 CARES Act	-	-	-	32,965	235,954	32,965	163,040	130,075	(72,914)	130,075	20%
SUBTOTAL - Other State Revenue	47,720	-	85,195	297,421	822,404	536,496	690,714	154,218	(131,690)	393,293	43%
Local Revenue											
8634 Food Service Sales	-	100	-	316	55,340	-	-	-	(55,340)	(316)	
8660 Interest	-	-	-	-	4	4	4	-	-	4	0%
8693 Field Trips	-	-	-	-	65,042	-	-	-	(65,042)	-	
8699 All Other Local Revenue	796	235	1,093	6,811	28,734	28,734	28,734	-	-	21,923	24%
8701 8701 - Student Production/Event Revenue	-	-	829	829	-	-	-	-	-	(829)	
8999 Uncategorized Revenue	610	274,884	(275,330)	22,924	-	-	-	-	-	(22,924)	
SUBTOTAL - Local Revenue	1,406	275,219	(273,407)	30,880	149,120	28,738	28,738	-	(120,382)	(2,142)	107%
Fundraising and Grants											
8802 8802 - Donations - Private (Foundation Grants)	-	-	-	20,000	75,000	20,000	20,000	-	(55,000)	-	100%
8803 8803 - Fundraising (school Site)	-	11,980	1,102	47,903	75,000	50,000	50,000	-	(25,000)	2,097	96%
SUBTOTAL - Fundraising and Grants	-	11,980	1,102	67,903	150,000	70,000	70,000	-	(80,000)	2,097	97%
TOTAL REVENUE	398,837	457,035	407,617	3,359,426	5,085,900	4,844,868	5,012,124	167,256	(73,776)	1,652,699	67%

**Contra Costa School of the Performing Arts
Income Statement
As of Mar FY2021**

	Actual			YTD	Budget							
	Jan	Feb	Mar	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v2 vs.	Current Forecast Remaining	% Current Forecast Spent	
								Current Forecast	Current Forecast			
EXPENSES												
Compensation & Benefits												
Certificated Salaries												
1100 Teachers Salaries	75,929	73,058	74,950	639,297	1,250,265	909,524	909,524	-	340,741	270,227	70%	
1101 Teacher - Bonus	-	-	-	-	-	12,000	12,000	-	(12,000)	12,000	0%	
1103 Teacher - Substitute Pay	4,778	3,488	-	8,777	19,497	29,180	29,180	-	(9,683)	20,403	30%	
1148 Teacher - Special Ed	14,016	14,041	14,955	107,587	163,780	142,488	142,487	0	21,293	34,901	76%	
1150 Teacher - Custom 1	25,765	24,926	26,382	203,085	-	260,432	260,432	-	(260,432)	57,347	78%	
1200 Certificated Pupil Support Salaries	17,940	17,940	17,940	159,309	227,280	317,280	317,280	-	(90,000)	157,971	50%	
1300 Certificated Supervisor & Administrator Salaries	45,577	45,577	45,577	407,688	545,720	455,720	455,720	-	90,000	48,032	89%	
SUBTOTAL - Certificated Salaries	184,005	179,030	179,803	1,525,742	2,206,542	2,126,624	2,126,623	0	79,919	600,882	72%	
Classified Salaries												
2100 Classified Instructional Aide Salaries	5,095	7,288	10,570	51,892	82,212	82,212	82,212	-	-	30,320	63%	
2300 Classified Supervisor & Administrator Salaries	5,100	5,100	5,150	32,765	61,200	45,653	45,653	-	15,547	12,888	72%	
2400 Classified Clerical & Office Salaries	9,152	9,651	13,307	92,585	145,600	134,626	134,626	-	10,974	42,041	69%	
2999 Payroll Temporary Holding Account	-	-	3,582	3,582	-	-	-	-	-	(3,582)		
SUBTOTAL - Classified Salaries	19,347	22,038	32,610	180,824	289,012	262,491	262,491	-	26,521	81,668	69%	
Employee Benefits												
3100 STRS	22,476	26,597	26,599	201,507	308,786	315,120	315,120	0	(6,334)	113,613	64%	
3300 OASDI-Medicare-Alternative	6,604	4,697	5,603	50,537	72,367	61,792	61,792	0	10,574	11,255	82%	
3400 Health & Welfare Benefits	19,791	19,024	19,209	186,025	207,007	223,388	223,388	-	(16,381)	37,362	83%	
3500 Unemployment Insurance	(0)	-	-	(0)	27,670	31,183	31,183	-	(3,513)	31,183	0%	
3600 Workers Comp Insurance	-	-	-	8,882	37,433	35,837	35,837	0	1,597	26,955	25%	
3900 Other Employee Benefits	274	74	74	1,866	-	3,088	3,088	-	(3,088)	1,222	60%	
SUBTOTAL - Employee Benefits	49,145	50,392	51,485	448,816	653,263	670,408	670,408	0	(17,145)	221,591	67%	
Books & Supplies												
4200 Books & Other Reference Materials	-	-	38	849	3,299	3,299	3,299	-	-	2,450	26%	
4300 Materials & Supplies	4,277	1,123	2,355	12,551	70,000	35,000	35,000	-	35,000	22,449	36%	
4315 Custodial Supplies	-	-	125	125	3,637	3,637	3,637	-	-	3,512	3%	
4320 Educational Software	261	135	3,239	40,696	50,000	46,500	46,500	-	3,500	5,804	88%	
4325 Instructional Materials & Supplies	427	-	645	3,628	36,389	18,195	18,195	-	18,195	14,566	20%	
4410 Classroom Furniture, Equipment & Supplies	-	-	2,576	6,945	7,000	7,000	7,000	-	-	55	99%	
4420 Computers: individual items less than \$5k	-	-	-	41,242	56,728	80,000	80,000	-	(23,272)	38,758	52%	
4430 Non Classroom Related Furniture, Equipment & Supplies	-	104	-	1,953	6,835	6,835	13,273	(6,438)	(6,438)	11,320	15%	
4710 Student Food Services	1,372	1,128	2,200	14,284	100,038	20,000	20,000	-	80,038	5,716	71%	
SUBTOTAL - Books and Supplies	6,336	2,489	11,177	122,274	333,926	220,466	226,904	(6,438)	107,022	104,630	54%	
Services & Other Operating Expenses												
5200 Travel & Conferences	-	-	525	1,237	10,000	2,000	2,000	-	8,000	763	62%	
5300 Dues & Memberships	750	935	750	12,982	26,606	15,000	15,000	-	11,606	2,018	87%	
5400 Insurance	-	-	16,749	51,785	55,000	55,000	55,000	-	-	3,215	94%	
5515 Janitorial, Gardening Services & Supplies	4,020	2,580	1,280	19,812	91,800	50,000	35,000	15,000	56,800	15,188	57%	
5535 Utilities - All Utilities	12,646	1,187	4,042	82,206	180,000	150,000	120,000	30,000	60,000	37,794	69%	
5605 Equipment Leases	792	361	466	3,300	30,000	10,000	10,000	-	20,000	6,700	33%	
5610 Rent	15,413	365,204	85,885	618,896	208,946	224,276	856,056	(631,779)	(647,110)	237,160	72%	
5615 Repairs and Maintenance - Building	(26,780)	526	4,427	84,930	30,000	90,000	91,547	(1,547)	(61,547)	6,617	93%	
5631 Other Space Rental	-	-	-	-	20,000	5,000	5,000	-	15,000	5,000	0%	
5803 Accounting Fees	-	-	-	6,800	8,316	8,316	8,316	-	-	1,516	82%	
5809 Banking Fees	365	35	35	867	3,500	3,500	1,500	2,000	2,000	633	58%	

**Contra Costa School of the Performing Arts
Income Statement
As of Mar FY2021**

	Actual			YTD	Budget						
	Jan	Feb	Mar	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v2 vs.	Current Forecast Remaining	% Current Forecast Spent
								Current Forecast	Current Forecast		
5812 Business Services	9,335	9,335	9,335	89,016	112,022	118,147	122,445	(4,298)	(10,423)	33,428	73%
5815 Consultants - Instructional	320	480	640	3,720	49,578	9,578	9,578	-	40,000	5,858	39%
5820 Consultants - Non Instructional - Custom 1	-	-	-	300	10,000	10,000	10,000	-	-	9,700	3%
5824 District Oversight Fees	53	-	-	1,553	38,861	40,965	41,015	(49)	(2,154)	39,462	4%
5830 Field Trips Expenses	-	35	-	35	81,303	5,000	1,000	4,000	80,303	965	4%
5839 Fundraising Expenses	51	79	55	1,193	10,000	10,000	1,500	8,500	8,500	307	80%
5843 Interest - Loans Less than 1 Year	-	-	-	-	2,064	2,064	2,064	-	-	2,064	0%
5845 Legal Fees	562	969	154	43,782	100,000	100,000	100,000	-	-	56,218	44%
5851 Marketing and Student Recruiting	5,818	206	2,385	23,024	20,000	30,000	30,000	-	(10,000)	6,976	77%
5857 Payroll Fees	340	743	373	3,584	3,500	3,500	4,750	(1,250)	(1,250)	1,166	75%
5861 Prior Yr Exp (not accrued)	-	-	-	26,295	-	26,295	26,295	-	(26,295)	-	100%
5863 Professional Development	484	178	13,500	49,316	40,000	40,000	49,316	(9,316)	(9,316)	-	100%
5869 Special Education Contract Instructors	2,304	2,304	3,983	8,591	-	20,000	20,000	-	(20,000)	11,410	43%
5872 Special Education Encroachment	-	-	-	-	9,797	9,879	9,879	-	(83)	9,879	0%
5881 Student Information System	1,158	1,158	2,133	13,575	-	16,500	16,500	-	(16,500)	2,925	82%
5887 Technology Services	4,400	4,651	9,019	44,753	65,000	55,000	59,500	(4,500)	5,500	14,747	75%
5900 Communications	1,191	884	1,190	20,831	26,074	26,074	26,074	-	-	5,243	80%
5915 Postage and Delivery	-	63	-	63	-	-	-	-	-	(63)	
SUBTOTAL - Services & Other Operating Exp.	33,221	391,912	156,925	1,212,445	1,232,366	1,136,094	1,729,334	(593,239)	(496,968)	516,889	70%
Capital Outlay & Depreciation											
6900 Depreciation	(9,835)	4,813	4,813	43,315	55,754	55,754	55,754	-	-	12,438	78%
SUBTOTAL - Capital Outlay & Depreciation	(9,835)	4,813	4,813	43,315	55,754	55,754	55,754	-	-	12,438	78%
Other Outflows											
7438 Long term debt - Interest	38	82	-	490	-	-	-	-	-	(490)	
7999 Uncategorized Expense	45	-	-	1,257	-	-	-	-	-	(1,257)	
SUBTOTAL - Other Outflows	83	82	-	1,747	-	-	-	-	-	(1,747)	
TOTAL EXPENSES	282,302	650,756	436,813	3,535,163	4,770,862	4,471,837	5,071,514	(599,678)	(300,652)	1,536,351	70%

**Contra Costa School of the Perform
Monthly Cash Forecast
As of Mar FY2021**

	2020-21												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Forecast	May Forecast	Jun Forecast		
Beginning Cash	632,869	621,238	820,135	683,696	885,942	972,836	1,004,368	1,223,161	1,368,132	1,431,172	907,517	890,509		
REVENUE														
LCFF Entitlement	-	442,488	247,560	342,468	320,853	320,853	342,467	169,836	594,445	137,378	196,366	200,799	3,951,456	635,945
Federal Revenue	-	-	-	174,008	416	303	7,245	-	282	33,736	2,340	312	271,216	52,575
Other State Revenue	11,599	14,439	23,435	56,400	23,464	35,169	47,720	-	85,195	11,888	238,122	13,163	690,714	130,119
Other Local Revenue	486	1,787	2,491	120	231	22,547	1,406	275,219	(273,407)	(7,679)	2,769	2,769	28,738	-
Fundraising & Grants	961	21,787	19,681	6,253	2,239	3,901	-	11,980	1,102	699	699	699	70,000	-
TOTAL REVENUE	13,046	480,500	293,167	579,248	347,203	382,773	398,837	457,035	407,617	176,022	440,295	217,742	5,012,124	818,640
EXPENSES														
Certificated Salaries	48,210	187,054	191,882	188,110	179,686	187,960	184,005	179,030	179,803	200,239	200,321	200,321	2,126,623	-
Classified Salaries	15,285	18,963	17,198	18,841	18,293	18,250	19,347	22,038	32,610	24,834	28,417	28,417	262,491	-
Employee Benefits	43,645	46,031	59,450	49,857	49,586	49,226	49,145	50,392	51,485	80,060	80,074	61,458	670,408	-
Books & Supplies	50,672	5,940	26,493	5,676	3,501	9,988	6,336	2,489	11,177	75,356	14,637	14,637	226,904	-
Services & Other Operating Expenses	103,368	100,706	133,921	131,131	60,891	100,371	33,221	391,912	156,925	181,361	156,701	152,118	1,729,334	26,709
Capital Outlay & Depreciation	-	-	-	-	-	43,525	(9,835)	4,813	4,813	3,146	4,646	4,646	55,754	-
Other Outflows	47,796	(47,492)	20	289	217	752	83	82	-	(1,747)	-	-	-	-
TOTAL EXPENSES	308,976	311,202	428,965	393,903	312,174	410,072	282,302	650,756	436,813	563,250	484,796	461,597	5,071,514	26,709
Operating Cash Inflow (Outflow)	(295,930)	169,299	(135,798)	185,344	35,029	(27,299)	116,535	(193,721)	(29,196)	(387,228)	(44,501)	(243,855)	(59,390)	791,931
Revenues - Prior Year Accruals	-	-	-	-	-	-	108,724	(8,953)	8,843	(36,131)	18,121	18,121		
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	521	-	-		
Other Assets	79,424	(47,741)	-	-	-	-	-	-	-	(35)	-	-		
Fixed Assets	-	-	-	-	-	43,525	(9,835)	4,813	4,813	3,146	4,646	4,646		
Due To (From)	273,265	206,003	207	18,975	58,875	18,203	2,187	-	-	-	-	-		
Expenses - Prior Year Accruals	(146,467)	-	-	-	-	-	965	4,027	(805)	(4,187)	-	-		
Accounts Payable - Current Year	140,035	(133,863)	(6,407)	740	(3,977)	-	4,547	830	4,271	(104,466)	-	-		
Summerholdback for Teachers	(61,958)	5,200	5,560	5,519	5,299	5,437	4,967	4,850	4,642	4,725	4,725	4,725	-	
Loans Payable (Current)	-	-	-	-	-	-	(579,965)	-	-	-	-	-		
Loans Payable (Long Term)	-	-	-	(8,333)	(8,333)	(8,333)	570,667	(16,666)	-	-	-	-		
Other Liabilities	-	-	-	-	-	-	-	349,791	70,472	-	-	-		
Ending Cash	621,238	820,135	683,696	885,942	972,836	1,004,368	1,223,161	1,368,132	1,431,172	907,517	890,509	674,146		

Contra Costa School of the Performing Arts
Balance Sheet
As of Mar FY2021

	Jun FY2020	Mar FY2021
ASSETS		
Cash Balance	632,869	1,431,172
Accounts Receivable	109,245	632
Other Current Assets	2,515	2,480
Prepays	33,065	1,417
Fixed Assets, Net	140,347	97,032
Due From Others	569,603	(8,113)
TOTAL ASSETS	1,487,645	1,524,619
LIABILITIES & EQUITY		
Accounts Payable	244,758	105,313
Current Loans and Other Payables	641,923	465,077
Long-Term Loans and Other Liabilities	100,006	629,008
Beginning Net Assets	350,574	500,958
Net Income (Loss) to Date	150,384	(175,737)
TOTAL LIABILITIES & EQUITY	1,487,645	1,524,619

Cover Sheet

Extended Learning Opportunity Grant

Section: III. Information Items
Item: B. Extended Learning Opportunity Grant
Purpose: Discuss
Submitted by:
Related Material:
2021_Expanded_Learning_Opportunities_Grant_Plan_Contra_Costa_School_20210426.pdf



Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Contra Costa School of Performing Arts	Robert Chalwell Principal	robert.chalwell@cocospa.org 925.235.1130

The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level,

including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

Parent/Guardian involvement in the development of the plan was facilitated as follows:

1. The administering of recurrent School Reopening Readiness and Mental Health and Wellbeing Surveys, which also addressed education program preferences; safety, health, and hygiene concerns, and identified student learning and socio-emotional support needs.
2. As part of weekly engagements via Zoom, a small parent group of parent leaders (new and existing) were provided information on research-based learning and socio-emotional support needs; initial education program proposals; and draft programmatic documents. In these forums parents/guardians were afforded opportunity to give feedback and to offer alternative or additional proposals. In the month of May, the cumulative work of this small parent group informed the content of a series of presentations on the 2021-2022 school year. The series of Zoom Meetings (Wednesdays from 6:30pm-7:30pm), dedicated to planning for the new school year, culminates in a comprehensive presentation of the 2021 Education Program on Monday May 31st.

Teachers involvement in the development of the plan was facilitated as follows:

1. As part of weekly engagements via Zoom, all teachers were provided information on research-based learning and socio-emotional support needs; initial program program priorities; and draft programmatic documents. In these forums teachers were afforded opportunity to give feedback and to offer alternative or additional proposals. In the month of May, the cumulative work of these teacher engagements informed the content of a series of presentations on the 2021-2022 school year. The series of Zoom Meetings (Wednesdays from 8:30am-9:30am), dedicated to planning for the new school year, culminates in a comprehensive presentation of the 2021-2022 Education Program on Monday May 31st.

Student involvement in the development of the plan was facilitated as follows:

1. As part of multiple formal and informal weekly engagements in Community Meeting, Leadership, Senior Committee, and other forums, all students were provided information on planning for the next school year. These engagements included: recurrent School Reopening Readiness and Mental Health and Wellbeing Surveys; the Healthy Kids Survey; Circle discussions and activities to allow for reflection on what supports and initiatives would support all students (individually and as a group) next year. In these forums students were afforded opportunity to give feedback and to offer alternative or additional proposals.

In the month of May, the cumulative work of these student engagements informed the content of a series of presentations on the 2021-2022 school year. The series of Zoom Meetings (Mondays from 8:30am-9:25am), dedicated to planning for the new school year, culminates in a comprehensive presentation of the 2021-2022 Education Program on Monday May 31st.

A description of how students will be identified and the needs of students will be assessed.

There are four primary processes by which a student will be identified:

- Academic: In addition to lesson embedded checks-for-understanding (CFUs), and regular formative and summative assessments, SPA administers twice annual universal diagnostic screening using NWEA MAP.
- Mental Health & Social and Emotional Wellbeing: As of the 2020-2021SY, SPA conducts twice annual mental health surveillance screening to inform Tier 1 Mental Health & Wellness Programming, Targeted Tier 2 Mental Health Supports, and Individualized Intensive Tier 3 Mental Health Services.
- SST Process - A student may also be identified as part of a schoolwide referral process, that includes a period of relevant data collection and the convening of a student success team (SST) meeting that prescribes appropriate interventions and supports to respond to evidenced needs.
- Parent Request - A parent can identify their student as being in need of intervention support.
- IEP Mandate - An IEP Team, based on student data, can identify a student as being in need of intervention support.

The needs of students will be assessed in the following ways:

- Academic: In addition to lesson embedded checks-for-understanding (CFUs), and regular formative and summative assessments, SPA administers twice annual diagnostic screening using NWEA MAP.
- Mental Health & Social and Emotional Wellbeing: As of the 2020-2021SY, SPA conducts twice annual mental health surveillance screening to inform Tier 1 Mental Health & Wellness Programming, Targeted Tier 2 Mental Health Supports, and Individualized Intensive Tier 3 Mental Health Services.
- Undiagnosed Disabilities: In cases of acute need, a student may participate in more comprehensive testing administered by an Education Specialist or the School Psychologist

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Parents and guardians will be informed of the opportunities for supplemental instruction and support in the following ways:

- Weekly and Special Issue (as-needed) SPA Family Newsletters
- Schoolwide Pre-recorded message broadcast phone calls
- Targeted engagement through the Ensemble parent organization
- Individual and small group engagement by teachers with students and families
- One-on-one engagement by members of the leadership team with students and families
- Multi-stakeholder Arts Council meetings
- Regular engagements with new families for outreach, onboarding, and orientation

*Weekly Stakeholder Meetings on the 2021-2022 School Year to afford information sharing and input gathering on scheduled agenda items, as follows:

*Wednesday April 28th @ 6:30pm Topics to include: the Expanded Learning Opportunity Grant Planning and the Local Control and Accountability Plan.

*Wednesday May 5th @ 6:30pm Topics to include: Safety, Health & Hygiene Systems; Campus-Based Schedule; Distance Learning Options; Arrival & Dismissal Times; Class Sizes

*Wednesday May 12th @ 6:30pm Topics to include: Establishing a Responsive Return to School Learning Culture; Daily Socio-Emotional & Wellness Support; Student Success *Framework; School Discipline, Culture & Climate

*Wednesday May 19th @ 6:30pm Topics to include: Special Education; Arts Education; Parent & Family Engagement & Volunteer Opportunities; Multi-Scenario & Contingency Planning

*Wednesday May 26th @ 6:30pm Understanding New Developments in Country, State, and Federal Health, and Safety Guidance

*Monday May 31st @ 6:30pm Presentation of 2021/2022 SPA Full Return to Campus-Based Programming Plan

A description of the LEA’s plan to provide supplemental instruction and support.

COCOSPA is soberly aware that the learning and holistic wellbeing of students in the 2021-2022 school will require wrap around multi-tiered support (behavior, attendance, and grades). Three (3) central goals of school-wide programming in the next school year are to:

- afford access to diverse, research-based curriculum and learning support resources for all students
- embedded mental health and social and emotional wellbeing practices in some portion of every single hour of each school day
- continued capacity-building in pupil and family engagement and outreach, staff-wide

These central goals, serve as a true north for resource allocation and programming that afford the following:

Tier 1- Universal, high-quality, and research-based programming afforded schoolwide to all students in the general education classroom and facilitated by all teachers.

- Once-weekly standalone SEL instruction in Community Meeting
- Professional Development for all teachers to support classroom embedded DDI, SEL, CRE, and Restorative Practices embedded in each hour of instruction
- Increased academic and holistic wellbeing support in the hire of a Coordinator of Wellness, Climate, and Culture; a School Social Work; two (2) additional Instructional Aides, and two (2) Campus Supervisors
- Daily scheduled wrap around support for all students in Learning Lab, a daily scheduled hour where students are “walked to”:
- Academic Interventions and opportunities for Acceleration, via the Edgenuity MyPath Personalized Student Intervention Interface and engagements with Intervention Teachers
- Socio-emotional & Behavioral Support, via small group engagements in the Wellness Center
- Mentor/Advising Support, via engagements with Advisor/Mentors
- Daily nutrition and physical wellness support via the Choice Lunch Program and Health & Wellness Programming

Tier 2- Targeted interventions for small groups of students who need additional supports to those afforded at Tier 1.

- Academic Interventions and opportunities for Acceleration in all subject areas, via differentiated curriculum using the Edgenuity Platform

- Before and After School learning and SEL support for groups of students struggling to effectively reacclimate to campus-based learning during the regular school day
- Socio-emotional & Behavioral Support, via small group and one-on-one engagements with the school Guidance Counselor, Coordinator of Wellness, or Social Worker
- IEP Goals Monitoring & Support, via engagements with IEP Case Managers and Education Specialists

504-Plan Goals Monitoring & Support, via engagements with Guidance Counselor, Advisor Mentors, and Intervention Teachers

- ELD Support & Interventions, via engagements with TESOL certified ELD Interventionist
- Robust and diverse Summer School Offerings in 2021 and 2022

Tier 3- Intense supports afforded to individual students who need additional supports to those afforded at Tier 1 and 2.

Opportunities for access to specialized learning curriculum in all subject areas, via Edgenuity

Opportunities for daily smaller group or individual learning, SEL, and behavioral supports to meet acute learning needs

Counseling Enriched Education Programming through ERMHS that provide intense, high frequency education related mental health services to eligible students and their families.

Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Extending instructional learning time	\$80,000	
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports	\$313,000	
Integrated student supports to address other barriers to learning		

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports		
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility		
Additional academic services for students		
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs		
Total Funds to implement the Strategies		

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

School leadership worked extensively on coordinating all State and federal relief funds to ensure revenue was appropriately allocated and that funds work in a complimentary fashion. This involved careful review of approved expenditure descriptions, analysis of existing programs and services to supplement, and an assessment of needs and areas of growth for new program and service creation. The process resulted in a strategic and targeted spending plan that will achieve meaningful outcomes for Contra Costa School of Performing Arts and that will optimize all relief revenue.

Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California *Education Code (EC)* Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact ELOGrants@cde.ca.gov or lcff@cde.ca.gov

Instructions: Plan Requirements

An LEA receiving ELO Grant funds under *EC* Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.
- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the

supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
 - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
 - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
 - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

Fiscal Requirements

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.

- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

Instructions: Plan Descriptions

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of how parents, teachers, and school staff were involved in the development of the plan

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

A description of how students will be identified and the needs of students will be assessed

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

A description of the LEA's plan to provide supplemental instruction and support

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

Instructions: Expenditure Plan

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education
March 2021