



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Monday May 9, 2016 at 3:30 PM PDT

Location

1661 Botelho Drive, Suite 100, Walnut Creek, CA; Dial-in: 8001 Kelok Way, Clayton, CA 94517; 1360 Detroit Avenue, Concord, CA 94520; 27120 SW 95th Avenue, Suite 3230, Wilsonville, OR 97070

Because this is a special meeting, the public may address the Board regarding any item on this meeting's agenda. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda (comments will not be taken for items not on the agenda). Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Agenda

	Purpose	Presenter	Time
I. Opening Items			3:30 PM
Opening Items			

	Purpose	Presenter	Time
A. Record Attendance and Guests		Vanessa Townsend-Crosby	1 m
B. Call the Meeting to Order		Alison Bacigalupo	1 m
C. Pledge of Allegiance		Alison Bacigalupo	1 m
D. Agenda review and adoption	Vote	Alison Bacigalupo	1 m
II. Public Comment			3:34 PM
Academic Excellence			
A. Items on the Agenda	FYI	Alison Bacigalupo	3 m
III. Action Items			3:37 PM
Finance			
A. Chief Financial Officer	Vote	Neil McChesney	2 m
The Board will consider appointing a trustee to serve as the Chief Financial Officer per the Board Bylaws.			
For informational purposes, the current officers are as follows:			
<ul style="list-style-type: none"> - Board Chair: Alison Bacigalupo - Board Vice-Chair: Gabriela Rowland - Board President: Neil McChesney - Board Secretary: Vanessa Townsend-Crosby 			
B. Line of Credit Authorization	Vote	Neil McChesney	5 m
The Board will consider taking the following action to formalize the acceptance of the Pacific Western Line of Credit:			
<ul style="list-style-type: none"> - Authorize the Board Chair and Board President as signers of the Loan Documentation - Authorize the Board President to advance on the Line of Credit in compliance with the SPA Fiscal Policies - Authorize the Board Chair and the Board President to be signers on the account 			
C. Line of Credit Advance Approval	Vote	Neil McChesney	5 m
The Board will consider authorizing the Board President to advance up to \$90,000 on the Pacific Western Line of Credit.			
D. Approve Minutes	Vote	Vanessa Townsend-Crosby	2 m

The Board will consider approving minutes from the May 2nd, 2016 Board meeting.

	Purpose	Presenter	Time
IV. Closing Items			3:51 PM
A. Adjourn Meeting	Vote	Alison Bacigalupo	1 m

The Board Chairperson will adjourn the meeting.