



# ChartHouse Public Schools

## Board Meeting

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**Date and Time**

Monday June 6, 2016 at 6:00 PM

**Location**

1661 Botelho Drive, Suite 100, Walnut Creek, CA 94596

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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## Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
A. Record Attendance and Guests		Vanessa Townsend-Crosby	2
B. Call the Meeting to Order		Alison Bacigalupo	2
<b>II. Public Comment</b>			
A. Items on the Agenda	FYI	Alison Bacigalupo	10
B. Items Not on the Agenda	FYI	Alison Bacigalupo	5
<b>III. Closed Session</b>			
A. Public Employment	Vote	Neil McChesney	20
Title: Teacher Title: Director of Curriculum and Integration Title: Director of Special Education and Student Services Title: Director of Administrative Services Title: Artistic Director Title: Curriculum Specialist Title: Office Manager			
<b>IV. Reconvene Open Session</b>			
A. Report Out	FYI	Alison Bacigalupo	3
The Board will report out any action taken in closed session.			
<b>V. Information Items</b>			
A. LCAP Presentation	FYI	Neil McChesney	15
The Executive Director will make a brief presentation on the State requirements for a Local Control Accountability Plan (LCAP).			
<b>VI. Action Items</b>			
A. LCAP	Vote	Neil McChesney	10
The Board will consider approving the 2016-17 SPA LCAP.			
B. Budget	Vote	Neil McChesney	10
The Board will consider approving the 2016-17 SPA Budget.			
C. Facilities Lease	Vote	Neil McChesney	20
The Board will consider approving a lease for the Shadelands property.			

<b>D. Food Services Agreement</b>	Vote	Neil McChesney	5
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The Board will consider approval of the proposed agreement for food services from Revolution Foods.

<b>E. MealTime</b>	Vote	Neil McChesney	10
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The Board will consider approving a proposal for MealTime point of sale services.

<b>F. SPA Complaint Policies</b>	Vote	Neil McChesney	10
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The Board will consider approving the proposed SPA complaint policies.

<b>G. Science Labs</b>	Vote	Neil McChesney	10
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The Board will consider approving a proposal for mobile science labs.

<b>H. Instructional Materials</b>	Vote	Neil McChesney	10
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The Board will consider authorizing the Executive Director to purchase textbooks and instructional materials not to exceed \$250 per student.

#### **VII. Staff Reports**

<b>A. Executive Director</b>	FYI	Neil McChesney	10
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The Executive Director will update the Board on the SPA planning year progress.

#### **VIII. Board Reports**

<b>A. Trustees</b>	FYI	Alison Bacigalupo	10
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Trustees may make announcements or reports of their activities.

#### **IX. Closing Items**

<b>A. Adjourn Meeting</b>	Vote	Alison Bacigalupo	1
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The Board Chairperson will adjourn the meeting.