



ChartHouse Public Schools

Board Meeting

Date and Time

Monday May 2, 2016 at 9:00 AM

Location

500 Ygnacio Valley Road, Suite 190 Walnut Creek CA 94596

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Vanessa Townsend-Crosby	1
B. Call the Meeting to Order		Alison Bacigalupo	1
C. Pledge of Allegiance		Alison Bacigalupo	1
D. Approve Minutes	Approve Minutes	Alison Bacigalupo	1
E. Agenda review and adoption	Vote	Alison Bacigalupo	1
II. Public Comment			
A. Items on the Agenda	FYI	Alison Bacigalupo	3
B. Items not on the Agenda	FYI	Alison Bacigalupo	2
III. Board Retreat			
A. Governance Training	FYI	Neil McChesney	50
The Board will participate in training on best practices for governance and oversight.			
B. Budget Workshop	FYI	CSMC and Neil McChesney	90
The Board will participate in a detailed workshop on the SPA budget.			
C. Brown Act and Conflict of Interest Training	FYI	Young, Minney & Corr LLP	60
The Board will participate in training on the Brown Act and Conflict of Interest Laws provided by legal counsel.			
D. Academic Program Overview	FYI	Neil McChesney	30
The Board will hear a presentation on the SPA Academic Program.			
IV. Action Items			
A. Technology Infrastructure, Devices, and IT Management	Vote	Neil McChesney	10
The Board will consider approving proposals for technology infrastructure, gear and devices, and IT management services for year one of SPA.			
B. Facilities Lease	Vote	Neil McChesney	10
The Board will consider approving a lease for SPA school facilities.			
C. School Furnishings	Vote	Neil McChesney	10

The Board will consider approving a proposal or authorizing the Executive Director to approve a proposal with a specific dollar threshold for classroom and office furnishings for SPA.

D. Line of Credit	Vote	Neil McChesney	10
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The Board will consider approving a Line of Credit proposal for SPA cash-flow management.

E. Curriculum and Instructional Materials	Vote	Neil McChesney	10
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The Board will consider authorizing the Executive Director to procure curriculum and instructional materials, including textbooks and supplementals, with a specific dollar threshold.

F. Enrollment and Admissions Policy	Vote	Neil McChesney	5
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The Board will consider approving the proposed policy.

V. Staff Reports

A. Executive Director	FYI	Neil McChesney	2
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The Executive Director will update the Board on the SPA planning year progress.

VI. Board Reports

A. Trustees	FYI	Alison Bacigalupo	2
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Trustees may make announcements or present reports of their activities.

VII. Closing Items

A. Adjourn Meeting	Vote	Alison Bacigalupo	1
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The Board Chairperson will adjourn the meeting.