



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Monday September 22, 2025 at 5:00 PM PDT

Location

Virtual Charthouse Board Meeting meet.google.com/ddi-swfq-nym

Contra Costa School of Performing Arts

Board Meeting

Date and Time:

Monday, September 22, 2025 at 5:00 PM PDT

Location:

Google Meet Link: CCSPA/ChartHouse Board of Directors Meeting

Video call link: meet.google.com/ddi-swfq-nym

2730 Mitchell Drive
Walnut Creek, CA 94598

505 Allegheny Drive
Walnut Creek, CA 94598

4040 Hope Avenue
Concord, CA 94521

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A.	Call the Meeting to Order	Heather Vega	1 m
B.	Record Attendance	Catherine Foster	1 m
C.	Establish a Quorum	Heather Vega	1 m
D.	Agenda Review and Adoption	Heather Vega	1 m
	The Board will review the agenda and adopt as presented or take action to change the order of items.		
II. Public Comments			5:04 PM
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	Purpose	Presenter	Time
speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.			

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

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| A. | Items on the Agenda | FYI | Heather Vega | 1 m |
| | Public Comment regarding items on the agenda. | | | |
| B. | Items Not on the Agenda | FYI | Heather Vega | 1 m |
| | Public Comment regarding items not on the agenda. | | | |

III.	Consent Agenda		5:06 PM
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Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.

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| A. | Consent Agenda Items | Vote | Heather Vega | 1 m |
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- Minutes for the June 9, 2025 Board meeting

IV.	Finance		5:07 PM
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| A. | Unaudited Financials | Vote | Debbie Howard | 10 m |
| | Review and vote on the unaudited financials. | | | |

	Purpose	Presenter	Time
B. Financial Report	FYI	Debbie Howard, Catherine Foster	5 m
Review the monthly financial report.			
V. Closed Session			5:22 PM
A. Conference with Legal Counsel – Existing Litigation	Discuss	Catherine Foster	10 m
B. Conference with Real Property Negotiations 2730 Mitchell Drive	Discuss	Heather Vega	10 m
VI. Other Business			5:42 PM
A. Dissolution Resolution	Vote	Catherine Foster	10 m
Review and vote on ChartHouse Public Schools and 2730 Mitchell Drive LLC Dissolution.			
B. Contract Review	Vote	Heather Vega	5 m
Review of contract with Colliers.			
VII. Closing Items			5:57 PM
A. Adjourn Meeting		Heather Vega	1 m