



Contra Costa School of Performing Arts

Special Board Meeting

Date and Time

Wednesday February 5, 2025 at 5:00 PM PST

Location

Virtual <https://meet.google.com/nkf-yvbi-bxv>

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Board meeting will be held virtually.

*Adding a zoom location per Brown Act, each member attending via zoom will post the agenda in their window, announce their address, and announce if there is anyone over the age of 18 attending with them.

2220 Piedmont Avenue
Berkeley, CA 94720

2125 Ahnieta Drive
Pleasant Hill, CA 94523

4040 Hope Avenue
Concord, CA 94521

1719 West Street
Concord, CA 94521

505 Allegheny Dr
Walnut Creek, CA 94598

4229 20th Street
San Francisco, CA 94114

2121 Chicory Drive
Oakley, CA 94561

2730 Mitchell Drive
Walnut Creek, CA 94598

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A. Call the Meeting to Order		Heather Vega	
B. Record Attendance		Heather Vega	1 m
C. Establishment of Quorum		Heather Vega	1 m

	Purpose	Presenter	Time
D. Agenda Review and Adoption	Vote	Heather Vega	1 m
<p>The Board will review the agenda and adopt as presented or take action to change the order of items.</p>			
II. PUBLIC COMMENTS			5:03 PM
<p>The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.</p> <p>Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.</p>			
A. Items on the Agenda		Heather Vega	2 m
III. New Business			5:05 PM
A. Real Estate Agreement	Vote	Heather Vega	20 m
<p>Review and vote on listing agreement.</p>			
IV. Governance			5:25 PM
A. Board Assignment	Vote	Heather Vega	5 m
<p>Appointment of Secretary which is needed for our Statement of Information. In California a business's annual report is called the Statement of Information. It's a required filing that keeps the state updated with information about participants in the company. It must be filed on time, and the penalty for being late is hefty: \$250, versus the filing fee of up to \$25.</p>			
V. Closing Items			5:30 PM
A. Adjourn Meeting		Heather Vega	