



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Tuesday July 23, 2024 at 5:30 PM PDT

Location

2730 Mitchell Drive, Walnut Creek, CA 94598

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Contra Costa School of Performing Arts

Board Meeting

Date and Time:

Tuesday, July 23, 2024 at 5:30 PM PDT

Location:

4229 20th Street
San Francisco, CA 94114

Zoom: <https://us06web.zoom.us/j/82316354168>

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice

Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director’s Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Heather Vega	1 m
B. Record Attendance		Callie Tirlia	1 m
C. Establish a Quorum		Heather Vega	1 m
D. Agenda Review and Adoption		Heather Vega	1 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. Public Comments 5:34 PM

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Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation

	Purpose	Presenter	Time
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of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

A. Items on the Agenda Public Comment regarding items on the agenda.	FYI	Heather Vega	5 m
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B. Items Not on the Agenda Public Comment regarding items not on the agenda.	FYI	Heather Vega	5 m
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III. Consent Agenda			5:44 PM
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Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.

A. Consent Agenda Items Minutes for the Special Meeting April 25, 2024 Minutes for June 25, 2024 Minutes for July 8, 2024	Vote	Heather Vega	5 m
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IV. Finance			5:49 PM
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A. Financial Report	FYI	Candice Phillips, Debbie Howard	25 m
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V. Other Business			6:14 PM
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A. Executive Summary	Discuss	Catherine Foster, Candice Phillips	5 m
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The Executive Director will provide an update on enrollment, attendance, academic progress, safety and culture as well as other matters and needs.

B. Board Member Appointment Interview and vote on potential board members.	Vote	Heather Vega	20 m
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	Purpose	Presenter	Time
C. Salary Schedule Revision for 24-25	Vote	Catherine Foster, Callie Tirlia	5 m
Review and vote on the Salary Schedule changes for SY 24-25.			
Changes:			
<ul style="list-style-type: none"> • Tab 2 - Teacher FTE Calc: change from .15 FTE to .20 FTE per section • Tab 3 - No-teacher Salaried: addition of option for Master's Stipend 			
D. Board Committees	Vote	Catherine Foster, Heather Vega	10 m
Pursuant to Article VII, section 23 of the ChartHouse Public School Bylaws, establish board committees:			
<ul style="list-style-type: none"> • Financial • Governance • Fundraising • Recruitment/Enrollment/Rentention • Academic Excellence 			
E. Nominating Policy for Non-Board Members to Serve on Committees	Vote	Catherine Foster	10 m
Review and vote on policy to for non-board members to serve on committees.			
VI. Closed Session			7:04 PM
A. Review Potential Litigation	Discuss	Heather Vega	10 m
B. Employee Action	Vote	Catherine Foster	10 m
Review resignations, terminations and new hires. Vote on employee actions.			
VII. Reconvene to Open Session			7:24 PM
A. Report out on Action Taken in Closed Session	Discuss	Heather Vega	5 m
VIII. Closing Items			7:29 PM
A. Adjourn Meeting	Vote		