



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Tuesday January 21, 2025 at 5:30 PM PST

Location

2730 Mitchell Drive
Walnut Creek, CA 94598

Contra Costa School of Performing Arts

Board Meeting

Date and Time:

Tuesday, January 21, 2025 at 5:30 PM PDT

Location:

Google Meet Link: CCSPA/ChartHouse Board of Directors Meeting

Video call link: <https://meet.google.com/nkf-yvbi-bxv>

4229 20th street
San Francisco, CA 94114

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two

minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director’s Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Heather Vega	1 m
B. Record Attendance		Callie Tirlia	1 m
C. Establish a Quorum		Heather Vega	1 m
D. Agenda Review and Adoption		Heather Vega	1 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. Public Comments 5:34 PM

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker’s card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation

	Purpose	Presenter	Time
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of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

A. Items on the Agenda Public Comment regarding items on the agenda.	FYI	Heather Vega	5 m
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B. Items Not on the Agenda Public Comment regarding items not on the agenda.	FYI	Heather Vega	5 m
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III. Consent Agenda	5:44 PM
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Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.

A. Consent Agenda Items <ul style="list-style-type: none"> • Minutes for the December 3, 2024 Board meeting • 2024-2025 School Safety Plan • Dissolution of Enrollment Committee • Dissolution of Fundraising Committee 	Vote	Heather Vega	5 m
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IV. Closed Session	5:49 PM
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A. Conference with Legal Counsel: Anticipated Litigation	Discuss	Catherine Foster	30 m
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B. Public Employee Discipline/Dismissal Release	Vote	Catherine Foster	5 m
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V. Reconvene to Open Session	6:24 PM
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A. Report out on Action Taken in Closed Session	Discuss	Heather Vega	5 m
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	Purpose	Presenter	Time
VI. Finance			6:29 PM
A. Financial Report	Vote	Debbie Howard, Catherine Foster	15 m
Review and vote on the December financial statement.			
VII. Other Business			6:44 PM
A. Notice of Violation	Discuss	Heather Vega, Catherine Foster	15 m
Board will consider options and plan to respond to the Notice of Violation.			
B. Options for Continued Operation	Vote	Catherine Foster, Heather Vega	15 m
The Board will consider continued operation beyond the 2024-25 school year.			
C. Executive Summary	Discuss	Catherine Foster	10 m
The Executive Director will provide an update on enrollment, attendance, academic progress, safety and culture as well as other matters and needs.			
VIII. Board Updates			7:24 PM
A. Comments from Board Members	FYI	Heather Vega	15 m
Board members give updates on activities that have been supporting the school.			
B. Future Agenda Items	Discuss	Heather Vega	5 m
Items for future meetings.			
IX. Closing Items			7:44 PM
A. Adjourn Meeting	Vote		