



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Tuesday October 15, 2024 at 5:30 PM PDT

Location

2730 Mitchell Drive
Walnut Creek, CA 94598

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Contra Costa School of Performing Arts

Board Meeting

Date and Time:

Tuesday, October 15, 2024 at 5:30 PM PDT

Location:

Google Meet Link: CCSPA/ChartHouse Board of Directors Meeting

Video call link: <https://meet.google.com/nkf-yvbi-bxv>

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice

Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director’s Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Heather Vega	1 m
B. Record Attendance		Callie Tirlia	1 m
C. Establish a Quorum		Heather Vega	1 m
D. Agenda Review and Adoption		Heather Vega	1 m
	The Board will review the agenda and adopt as presented or take action to change the order of items.		
E. Special Report: Student Council		Catherine Foster, Kameron Parker Jacobs, Nadia Cruz, Jupiter Norcome, Jax Sears	10 m
	Present on events from the students. Propose student representative.		
II. Public Comments			5:44 PM
	The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal		

Purpose Presenter Time

opportunity for each speaker, persons wishing to address the Board must fill out a speaker’s card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

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|-----------|--|-----|--------------|-----|
| A. | Items on the Agenda
Public Comment regarding items on the agenda. | FYI | Heather Vega | 5 m |
| B. | Items Not on the Agenda
Public Comment regarding items not on the agenda. | FYI | Heather Vega | 5 m |

III. Closed Session 5:54 PM

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|-----------|--|------|------------------|------|
| A. | Public Employee Discipline/Dismissal Release | Vote | Catherine Foster | 15 m |
|-----------|--|------|------------------|------|

IV. Reconvene to Open Session 6:09 PM

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|-----------|--|---------|--------------|-----|
| A. | Report out on Action Taken in Closed Session | Discuss | Heather Vega | 5 m |
|-----------|--|---------|--------------|-----|

V. Consent Agenda 6:14 PM

Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.

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|-----------|--|------|--------------|-----|
| A. | Consent Agenda Items
Minutes for the September 10, 2024 meeting
Minutes for the September 16, 2024 Financial Committee meeting | Vote | Heather Vega | 5 m |
|-----------|--|------|--------------|-----|

	Purpose	Presenter	Time
VI. Finance			6:19 PM
A. Financial Report	Discuss	Debbie Howard, Catherine Foster	20 m
Review the YTD financial report.			
B. Financial Committee	FYI	Heather Vega	5 m
Updates from the financial committee meeting.			
VII. Other Business			6:44 PM
A. Executive Summary	Discuss	Catherine Foster	15 m
The Executive Director will provide an update on enrollment, attendance, academic progress, safety and culture as well as other matters and needs.			
B. Prop 28 Annual Report	Vote	Catherine Foster	5 m
Review and vote on the report.			
C. Instructional Minute Waiver	Vote	Catherine Foster	5 m
Review the procedure for the waiver and vote. Instructional Minute Waiver for 22-23 per audit findings. j13a emergency closure 4-17-24.			
D. 24-25 Organization Chart	Vote	Catherine Foster	5 m
Review updates and vote.			
E. Committee Structure	Discuss	Catherine Foster	10 m
Review and discuss committee structure, goals, and efficiency.			
VIII. Board Updates			7:24 PM
A. Comments from Board Members	FYI	Heather Vega	20 m
Board members give updates on activities that have been supporting the school.			
B. Future Agenda Items	Discuss	Heather Vega	5 m
Items for future meetings.			

Purpose

Presenter

Time

IX. Closing Items

7:49 PM

A. Adjourn Meeting

Vote