



# Contra Costa School of Performing Arts

## Board Meeting

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### Date and Time

Tuesday September 10, 2024 at 5:30 PM PDT

### Location

2730 Mitchell Drive  
Walnut Creek, CA 94598

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Contra Costa School of Performing Arts

### Board Meeting

### Date and Time:

Tuesday, September 10, 2024 at 5:30 PM PDT

### Location:

1719 West Street, Concord, CA 94521

Google Meet Link: CCSPA/ChartHouse Board of Directors Meeting

Video call link: <https://meet.google.com/nkf-yvbi-bxv>

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The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Call the Meeting to Order		Heather Vega	1 m
<b>B.</b> Record Attendance		Callie Tirlia	1 m
<b>C.</b> Establish a Quorum		Heather Vega	1 m
<b>D.</b> Agenda Review and Adoption		Heather Vega	1 m
The Board will review the agenda and adopt as presented or take action to change the order of items.			
<b>II. Closed Session</b>			<b>5:34 PM</b>
<b>A.</b> Public Employee Discipline/Dismissal Release	Vote	Catherine Foster	10 m
<b>III. Reconvene to Open Session</b>			<b>5:44 PM</b>
<b>A.</b> Report out on Action Taken in Closed Session	Discuss	Heather Vega	5 m

**IV. Public Comments 5:49 PM**

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Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

- A.** Items on the Agenda FYI Heather Vega 5 m  
Public Comment regarding items on the agenda.
- B.** Items Not on the Agenda FYI Heather Vega 5 m  
Public Comment regarding items not on the agenda.

**V. Consent Agenda 5:59 PM**

Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.

- A.** Consent Agenda Items Vote Heather Vega 5 m  
Minutes for the August 15, 2024 Financial Committee meeting  
Minutes for the August 20, 2024 meeting

**VI. Finance 6:04 PM**

- A.** Unaudited Financial Report Vote Debbie Howard, Catherine Foster 20 m  
Review the unaudited actuals for 23-24. Vote on the report.

	Purpose	Presenter	Time
<b>VII. Other Business</b>			<b>6:24 PM</b>
<b>A. Executive Summary</b>	Discuss	Catherine Foster, Candice Phillips	5 m
The Executive Director will provide an update on enrollment, attendance, academic progress, safety and culture as well as other matters and needs.			
<b>VIII. Board Updates</b>			<b>6:29 PM</b>
<b>A. Comments from Board Members</b>	FYI	Heather Vega	20 m
Board members give updates on activities that have been supporting the school.			
<b>B. Future Agenda Items</b>	Discuss	Heather Vega	10 m
Items for future meetings.			
<b>IX. Closing Items</b>			<b>6:59 PM</b>
<b>A. Adjourn Meeting</b>	Vote		