



# Contra Costa School of Performing Arts

## Board Meeting

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### Date and Time

Tuesday August 20, 2024 at 5:30 PM PDT

### Location

2730 Mitchell Drive  
Walnut Creek, CA 94598

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Contra Costa School of Performing Arts

### Board Meeting

### Date and Time:

Tuesday, August 20, 2024 at 5:30 PM PDT

### Location:

4229 20th Street  
San Francisco, CA 94114

Google Meet Link: CCSPA/ChartHouse Board of Directors Meeting

Video call link: <https://meet.google.com/nkf-yvbi-bxv>

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The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Call the Meeting to Order		Heather Vega	1 m
<b>B.</b> Record Attendance		Callie Tirlia	1 m
<b>C.</b> Establish a Quorum		Heather Vega	1 m
<b>D.</b> Agenda Review and Adoption		Heather Vega	1 m
The Board will review the agenda and adopt as presented or take action to change the order of items.			
<b>II. Closed Session</b>			<b>5:34 PM</b>
<b>A.</b> Public Employee Discipline/Dismissal Release	Vote	Catherine Foster	10 m
<b>B.</b> Conference with Legal Counsel – Anticipated Litigation	Discuss	Heather Vega	20 m
Significant exposure to litigation pursuant to § 54956.9(b): 1 Case			

	Purpose	Presenter	Time
<b>III. Reconvene to Open Session</b>			<b>6:04 PM</b>
<b>A.</b> Report out on Action Taken in Closed Session	Discuss	Heather Vega	5 m
<b>IV. Public Comments</b>			<b>6:09 PM</b>
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<b>A.</b> Items on the Agenda	FYI	Heather Vega	5 m
Public Comment regarding items on the agenda.			
<b>B.</b> Items Not on the Agenda	FYI	Heather Vega	5 m
Public Comment regarding items not on the agenda.			
<b>V. Consent Agenda</b>			<b>6:19 PM</b>
<p>Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.</p>			
<b>A.</b> Consent Agenda Items	Vote	Heather Vega	5 m
Minutes for the July 23, 2024 meeting			
<b>VI. Committee Reports</b>			<b>6:24 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Financial Committee Report	Vote	Heather Vega	10 m
Review action taken during Financial Committee. Vote on minutes.			
<b>VII. Finance</b>			<b>6:34 PM</b>
<b>A.</b> Financial Report	FYI	Candice Phillips, Debbie Howard	25 m
<b>B.</b> Contract Updates	Vote	Catherine Foster	5 m
Review contract with Elevate K-12 for certificated virtual teaching of Biology and Chemistry.			
<b>C.</b> Loan Agreement	Vote	Heather Vega	10 m
Review documents and vote on any additions.			
<b>VIII. Other Business</b>			<b>7:14 PM</b>
<b>A.</b> Executive Summary	Discuss	Catherine Foster, Candice Phillips	5 m
The Executive Director will provide an update on enrollment, attendance, academic progress, safety and culture as well as other matters and needs.			
<b>B.</b> Salary Schedule Revision for 24-25	Vote	Catherine Foster, Callie Tirlia	5 m
Review and vote on the changes for SY 24-25.			
Changes:			
<ul style="list-style-type: none"> <li>• Review and vote on addition of the position of After School Coordinator to hourly schedule.</li> <li>• Review and vote on addition of Assistant Education Specialist to hourly schedule.</li> </ul>			
<b>C.</b> Independent Study Extension	Vote	Catherine Foster	10 m
Review program proposal on independent study opportunities to support with enrollment.			
<b>D.</b> Revision to Executive Director Contract Date	Vote	Catherine Foster	5 m
Correction to employment agreement of terms. Moving it from July 1st to July 30th to July 1st to June 30th.			

	Purpose	Presenter	Time
<b>E.</b> Revision to Board Meetings	Vote	Catherine Foster	5 m
Review change from September 17, 2024 to September 10, 2024.			

**IX. Closing Items** **7:44 PM**

<b>A.</b> Adjourn Meeting	Vote		
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