



# Contra Costa School of Performing Arts

## Board Meeting

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### Date and Time

Tuesday June 25, 2024 at 5:30 PM PDT

### Location

CCSPA Conference Room

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Contra Costa School of Performing Arts

### Board Meeting

### Date and Time:

Tuesday, June 25, 2024 at 5:30 PM PDT

### Location:

2730 Mitchell Dr.  
Walnut Creek, CA 94598

505 Allegheny Drive  
Walnut Creek, CA 94598

4229 20th Street  
San Francisco, CA 94114

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Zoom: <https://us06web.zoom.us/j/82316354168>

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b>	Call the Meeting to Order	Heather Vega	1 m
<b>B.</b>	Record Attendance	Callie Tirlia	1 m
<b>C.</b>	Establish a Quorum	Heather Vega	1 m
<b>D.</b>	Agenda Review and Adoption	Heather Vega	1 m
	The Board will review the agenda and adopt as presented or take action to change the order of items.		
<b>II. Public Comments</b>			<b>5:34 PM</b>
	The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal		

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<p>opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.</p> <p>Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.</p>			
<b>A.</b>	Items on the Agenda Public Comment regarding items on the agenda.	FYI Heather Vega	5 m
<b>B.</b>	Items Not on the Agenda Public Comment regarding items not on the agenda.	FYI Heather Vega	5 m
<b>III.</b>	<b>Closed Session</b>		<b>5:44 PM</b>
<b>A.</b>	Executive Director Evaluation	Discuss Heather Vega	10 m
<b>B.</b>	Review Potential Litigation	Discuss Heather Vega	10 m
<b>IV.</b>	<b>Reconvene to Open Session</b>		<b>6:04 PM</b>
<b>A.</b>	Report out on Action Taken in Closed Session	Discuss Heather Vega	5 m
<b>V.</b>	<b>Consent Agenda</b>		<b>6:09 PM</b>
<p>Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.</p>			
<b>A.</b>	Consent Agenda Items Minutes DMS Contract Employee Handbook	Vote Heather Vega	5 m
<b>VI.</b>	<b>Finance</b>		<b>6:14 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Budget for School Year 2024 - 2025	Vote	Catherine Foster, Candice Phillips, Charles Hill, Debbie Howard	25 m
Review and vote on budget.			
<b>B.</b> Contract Negotiations	Vote	Candice Phillips, Catherine Foster	10 m
Review of upcoming contracts and vote as needed. EdTec Custodial			
<b>C.</b> Bondholder Loan Terms	FYI	Heather Vega, Charles Hill	5 m
<b>VII. Other Business</b>			<b>6:54 PM</b>
<b>A.</b> Executive Summary	Discuss	Catherine Foster, Candice Phillips	5 m
The Executive Director will provide an update on enrollment, attendance, academic progress, safety and culture as well as other matters and needs.			
<b>B.</b> LCAP for School Year 2024-2025	Vote	Catherine Foster	15 m
Review and approval of Local Control Accountability Plan for 2024 - 2025.			
<b>C.</b> Employee Sick Policy School Year 2024-2025	Vote	Catherine Foster, Debbie Howard	10 m
Review and vote on update to employee sick day policy.			
<b>D.</b> Cell Phone Policy School Year 2024-2025	Vote	Catherine Foster	10 m
Review and vote on proposed cell phone policy for school year 2024 - 2025.			
<b>E.</b> Organization Chart School Year 2024 - 2025	Vote	Catherine Foster	5 m
Review and vote on the organization chart.			
<b>F.</b> Executive Director Compensation Study	Vote	Heather Vega	10 m
Review and vote on compensation study.			
<b>G.</b> Executive Director Agreement School Year 2024-2025	Vote	Heather Vega	10 m

	Purpose	Presenter	Time	
	Review and vote on the agreement.			
<b>H.</b>	Board Meeting Schedule School Year 2024-2025	Vote	Heather Vega	15 m
<b>I.</b>	Board Member Terms Renewals/Resignations	Vote	Heather Vega	10 m
<b>J.</b>	Board Member Recognition		Heather Vega	5 m
<b>VIII.</b>	<b>Closing Items</b>			<b>8:29 PM</b>
<b>A.</b>	Adjourn Meeting	Vote		