



# Contra Costa School of Performing Arts

## Board Meeting

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### Date and Time

Monday April 22, 2024 at 5:30 PM PDT

### Location

CCSPA Conference Room

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Contra Costa School of Performing Arts

### Board Meeting

### Date and Time:

Monday, April 22, 2024 at 5:30 PM PDT

### Location:

2730 Mitchell Dr.  
Walnut Creek, CA 94598

505 Allegheny Drive  
Walnut Creek, CA 94598

4229 20th Street  
San Francisco, CA 94114

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Zoom: <https://us06web.zoom.us/j/82316354168>

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Call the Meeting to Order		Heather Vega	1 m
<b>B.</b> Record Attendance		Callie Tirlia	1 m
<b>C.</b> Establish a Quorum		Heather Vega	1 m
<b>D.</b> Agenda Review and Adoption		Heather Vega	1 m
The Board will review the agenda and adopt as presented or take action to change the order of items.			
<b>II. Closed Session</b>			<b>5:34 PM</b>
<b>A.</b> Review Potential Litigation	Discuss	Heather Vega	45 m

	Purpose	Presenter	Time
<b>III. Reconvene to Open Session</b>			<b>6:19 PM</b>
<b>A.</b> Report out on Action Taken in Closed Session	Discuss	Heather Vega	5 m
<b>IV. Public Comments</b>			<b>6:24 PM</b>
<p>The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.</p> <p>Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.</p>			
<b>A.</b> Items on the Agenda	FYI	Heather Vega	5 m
Public Comment regarding items on the agenda.			
<b>B.</b> Items Not on the Agenda	FYI	Heather Vega	5 m
Public Comment regarding items not on the agenda.			
<b>C.</b> Minutes	Vote	Heather Vega	2 m
Approve prior month's meeting minutes.			
<b>V. Finance</b>			<b>6:36 PM</b>
<b>A.</b> CBO Updates	FYI	Candice Phillips	15 m
CBO will provide updates on current work.			
<b>B.</b> Contract Negotiations	Vote	Candice Phillips	10 m
Review of upcoming contracts and vote as needed.			
<b>VI. Other Business</b>			<b>7:01 PM</b>
<b>A.</b> Executive Summary	Discuss	Catherine Foster, Candice Phillips	15 m

	Purpose	Presenter	Time	
	The Executive Director will provide an update on enrollment, attendance, academic progress, safety and culture as well as other matters and needs.			
<b>B.</b>	Approval of Correction to School Year 24-25 Calendar	Vote	Catherine Foster	5 m
	Correction of the year for May and June from 2024 to 2025.			
<b>C.</b>	Approval of Employee Work Calendars	Vote	Catherine Foster	10 m
	Review of the length of calendar days for certificated, classified, and certificated management work years. Change of office classified year length from 228 to 224.			
<b>D.</b>	Proposed Agreement with Smart Management Schools	Vote	Heather Vega	30 m
	Discuss agreement and vote.			
<b>VII.</b>	<b>Closing Items</b>			<b>8:01 PM</b>
<b>A.</b>	Adjourn Meeting	Vote		