



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Tuesday February 27, 2024 at 5:30 PM PST

Location

CCSPA Conference Room

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Contra Costa School of Performing Arts

Board Meeting

Date and Time:

Tuesday, February 27, 2024 at 5:30 PM PDT

Location:

2730 Mitchell Dr.
Walnut Creek, CA 94598

Zoom: <https://us06web.zoom.us/j/82316354168>

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice

Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director’s Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A.	Call the Meeting to Order	Heather Vega	1 m
B.	Record Attendance	Callie Tirlia	1 m
C.	Establish a Quorum	Heather Vega	1 m
D.	Agenda Review and Adoption	Heather Vega	1 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. PUBLIC COMMENTS 5:34 PM

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker’s card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation

	Purpose	Presenter	Time
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of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

A. Items on the Agenda Public Comment regarding items on the agenda.	FYI	Heather Vega	5 m
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B. Items Not on the Agenda Public Comment regarding items not on the agenda.	FYI	Heather Vega	5 m
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III. CONSENT AGENDA	5:44 PM
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Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.

A. Approve Minutes Board will consider approval of minutes from November 28, 2023. Approve minutes for Board Meeting on January 23, 2024	Approve Minutes	Callie Tirlia	2 m
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IV. FINANCE	5:46 PM
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A. CBO Updates CBO will provide updates on current work.	FYI	Candice Phillips	15 m
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B. 2nd Interim Budget A presentation of the 2nd Interim Budget and request for vote approval.	Vote	Candice Phillips, Debbie Howard	30 m
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C. Contract Discussion The Chief Business Officer will update the board on any contract changes or updates.	Vote	Candice Phillips	10 m
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V. OTHER BUSINESS	6:41 PM
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A. Executive Summary	Discuss	Catherine Foster, Candice Phillips	15 m
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	Purpose	Presenter	Time	
The Executive Director will provide an update on enrollment, attendance, academic progress, the audit, safety and culture as well as other matters and needs.				
B.	LCAP Mid-Year Update	Vote	Catherine Foster	15 m
C.	COCOSPA Safety Plan 23-24	Vote	Catherine Foster	15 m
VI.	CLOSED SESSION			7:26 PM
Heather Vega				
A.	Public Employee Employment/Discipline/Dismissal Release (§ 54957)	Vote	Catherine Foster	5 m
Board will be updated regarding personnel hired and approve any Public Employee Discipline/Dismissal/Releases.				
B.	Conference with Real Property Negotiations	Discuss	Heather Vega	10 m
C.	Executive Director Evaluation	Discuss	Greg Ponikvar, Heather Vega	60 m
VII.	RECONVENE TO OPEN SESSION			8:41 PM
A.	Report Out	FYI	Heather Vega	5 m
The Board will report out on actions taken in Closed Session, if any.				
VIII.	Closing Items			8:46 PM
A.	Adjourn Meeting	Vote		