



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Tuesday November 28, 2023 at 5:30 PM PST

Location

CCSPA Conference Room

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Contra Costa School of Performing Arts

Board Meeting

Date and Time:

Tuesday November 28, 2023 at 5:30 PM PDT

Location:

2730 Mitchell Dr.
Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a

primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

Zoom: <https://us06web.zoom.us/j/82316354168>

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A.	Call the Meeting to Order	Heather Vega	1 m
B.	Record Attendance	Callie Tirlia	1 m
C.	Establish a Quorum	Heather Vega	1 m
D.	Agenda Review and Adoption	Heather Vega	1 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. PUBLIC COMMENTS 5:34 PM

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Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation

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<p>of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.</p>			
A. Items on the Agenda	FYI	Heather Vega	5 m
Public Comment regarding items on the agenda.			
B. Items Not on the Agenda	FYI	Heather Vega	5 m
Public Comment regarding items not on the agenda.			

III. CONSENT AGENDA 5:44 PM

Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.

A. Approve Minutes	Approve Minutes	Callie Tirlia	2 m
Board will consider approval of minutes from October 24, 2023.			
Approve minutes for Board Meeting on October 24, 2023			

IV. FINANCE 5:46 PM

A. Financial Report	FYI	Candice Phillips	15 m
B. EPA Spending Plan	Vote	Candice Phillips	5 m

V. OTHER BUSINESS 6:06 PM

A. Enrollment Update	FYI	Catherine Foster, Miguel Soza	20 m
B. Executive Summary	Discuss	Catherine Foster	10 m
C. Facilities Update	Vote	Candice Phillips	20 m
Presentation from real estate broker. Possible discussion and vote on agreement.			
D. Executive Director Contract Date Adjustment	Vote	Candice Phillips	5 m
DMS needs contract dates to mirror the fiscal year for STRS reporting purposes.			

	Purpose	Presenter	Time
E. Salary Schedule Review Salary Schedule	Vote	Candice Phillips	5 m
F. Salary Survey	Vote	Heather Vega	10 m
VI. CLOSED SESSION			7:16 PM
Heather Vega			
A. Public Employee Employment/Discipline/Dismissal Release (§ 54957)	FYI	Catherine Foster	5 m
Board will be updated regarding personnel hired and approve any Public Employee Discipline/Dismissal/Releases.			
B. Executive Director Evaluation	Discuss	Heather Vega	30 m
Board will discuss the evaluation of the Executive Director.			
VII. RECONVENE TO OPEN SESSION			7:51 PM
A. Report Out	FYI	Heather Vega	5 m
The Board will report out on actions taken in Closed Session, if any.			
VIII. Closing Items			7:56 PM
A. Adjourn Meeting	Vote		