



Contra Costa School of Performing Arts

Board Meeting

Date and Time

Tuesday August 22, 2023 at 5:30 PM PDT

Location

CCSPA Conference Room

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A.	Call the Meeting to Order	Heather Vega	
B.	Record Attendance	Heather Vega	
C.	Establishment of Quorum	Heather Vega	
D.	Agenda Review and Adoption	Vote Heather Vega	5 m
	The Board will review the agenda and adopt as presented or take action to change the order of items.		
II. PUBLIC COMMENTS			5:35 PM
<p>The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.</p> <p>Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.</p>			
A.	Items on the Agenda	Discuss Heather Vega	3 m
	Review items on the agenda.		
B.	Items not on the Agenda	Discuss Heather Vega	3 m
III. CONSENT AGENDA			5:41 PM
<p>Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.</p>			

	Purpose	Presenter	Time
A. Approve Meeting Minutes	Approve Minutes	Catherine Foster	1 m
Board will consider approval of minutes from July 25, 2023.			
IV. Executive Director Updates			5:42 PM
Executive Director to provide general updates.			
A. Executive Summary	Discuss	Catherine Foster	10 m
B. Approval of Organization Chart	Vote	Catherine Foster	5 m
V. Committee Reports			5:57 PM
A. Financial Committee Report	Discuss	Charles Hill	10 m
VI. Financial Update and Considerations			6:07 PM
A. Financial Update	Discuss	Catherine Foster	20 m
Candice will give the monthly financial report.			
B. Salary Schedules	Vote	Catherine Foster	10 m
Review updated salary schedules based on alignment with DMS.			
VII. Administrative Items			6:37 PM
A. Food Service Agreement	Vote	Adiagha Mbonisi	10 m
Board will consider the food service at CoCoSPA and vote on any necessary items.			
B. Ultimate FieldHouse Agreement	Vote	Catherine Foster	5 m
Proposal to use the Ultimate Fieldhouse.			
VIII. Board Retreat			6:52 PM
A. Board Retreat	Discuss	Catherine Foster	15 m
Board will discuss dates and agenda items for the upcoming Board Retreat and training.			
IX. CLOSED SESSION			7:07 PM

	Purpose	Presenter	Time
The Board will move to Closed Session.			
A. Public Employee Employment/Discipline/Dismissal Release (§ 54957)	Vote	Catherine Foster	15 m
Board will be updated regarding personnel hired and approve any Public Employee Discipline/Dismissal/Releases.			
B. Evaluation Executive Director	Discuss	Heather Vega	15 m
C. Prop 39	Vote	Catherine Foster	10 m
Review timing and needs for filing Prop 39.			
X.	RECONVENE TO OPEN SESSION		7:47 PM
A. Report Out	FYI	Heather Vega	3 m
The Board will report out on actions taken in Closed Session, if any.			
XI.	Closing Items		7:50 PM
A. Adjourn Meeting		Heather Vega	1 m