



Contra Costa School of Performing Arts

Special Board Meeting

Date and Time

Thursday June 22, 2023 at 4:00 PM PDT

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/84586264374?pwd=ZUFFanBWV2tTZ0JTTEVpaXVqQTM2dz09>

Meeting ID: 845 8626 4374

Passcode: 960178

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Board meeting will be held at 2730 Mitchell Dr., Walnut Creek, CA 94598.

*Adding a zoom location per Brown Act, each member attending via zoom will post the agenda in their window, announce their address, and announce if there is anyone over the age of 18 attending with them.

Heather Vega: 4040 Hope Avenue, Concord, CA 94521

Charles Hill: 1412 Market St., Oakland, CA 94607

Fatemeh Bani-Taba: 1655 N. California Ave., Walnut Creek, CA 94596

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Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Call the Meeting to Order		Heather Vega	
B. Record Attendance		Heather Vega	
C. Establishment of Quorum		Heather Vega	
D. Agenda Review and Adoption	Vote	Heather Vega	5 m
The Board will review the agenda and adopt as presented or take action to change the order of items.			
II. PUBLIC COMMENTS			4:05 PM
The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.			

	Purpose	Presenter	Time
<p>Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.</p>			
A.	Items on the Agenda	Heather Vega	5 m
III.	APPROVALS FOR OPERATIONS		4:10 PM
A.	Review using debit versus credit card	Vote	Brandy Byers
	<p>Board Policy 1 requires board approval for applying for a school credit card. We are requesting approval for this credit card with a limit of \$10000 in Catherine Foster's name specifically.</p>		
B.	Adding Day Porter	Vote	Brandy Byers
	<p>Request to add a day porter to the janitorial contract. This added service will cost approximately \$3000/month.</p>		
C.	Accept Plan	Vote	Brandy Byers
	<p>Per Education Growth Group's recommendations, and the timeline stipulated by the bond covenants, we need to review and accept the implementation of Education Growth Group's recommendations.</p>		
IV.	CLOSED SESSION		4:19 PM
A.	Public Employee Employment/Discipline/Dismissal Release (§ 54957)	Vote	Heather Vega
	<p>Review and acceptance of public employee dismissal/ release.</p>		
B.	Public Employee Performance Evaluation § 54957	Vote	David Wendt
	<p>Title: Executive Director</p>		
V.	TRANSITION PLANNING		4:39 PM
A.	Transition Plan	Vote	David Wendt

Purpose

Presenter

Time

Transition committee will provide a recommendation and plan for the upcoming leadership transition.

VI. Closing Items

4:54 PM

A. Adjourn Meeting

Heather Vega

1 m