



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Tuesday May 23, 2023 at 5:30 PM PDT

Location

Contra Costa School of Performing Arts
2730 Mitchell Drive
Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A.	Call the Meeting to Order	Heather Vega	
B.	Record Attendance	Heather Vega	
C.	Establishment of Quorum	Heather Vega	
D.	Agenda Review and Adoption	Vote Heather Vega	5 m
The Board will review the agenda and adopt as presented or take action to change the order of items.			
II. PUBLIC COMMENTS			5:35 PM
The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.			
Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.			
A.	Items on the Agenda	Heather Vega	10 m
B.	Items not on the Agenda	Heather Vega	10 m
III. CONSENT AGENDA			5:55 PM
Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.			

	Purpose	Presenter	Time
A. Approve Meeting Minutes	Approve Minutes	Heather Vega	5 m
<p>The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on April 25, 2023.</p> <p>Approve minutes for Regular Board Meeting on April 25, 2023</p>			
B. Approve Meeting Minutes - Special Meeting May 2, 2023	Approve Minutes	Heather Vega	5 m
<p>The Board will consider the approval of the minutes from the Special Board of Directors meeting held on May 2, 2023.</p>			
C. Board Policies	Vote	Brandy Byers	5 m
<p>The Board will review and consider for approval the Board Policies attached: BP 27, BP 29 - BP 35, and BP 39.</p>			
IV. COMMITTEES			6:10 PM
<p>The Board will hear reports from its committees.</p>			
A. Finance Committee	FYI	Charles Hill	5 m
<p>The Board will hear a report from this committee.</p>			
V. FISCAL REPORTS			6:15 PM
A. Monthly Financial Report	Discuss	EdTec Client Managers	15 m
<p>The Board will hear a presentation and report from EdTec Client Managers on the monthly financial report, including other important updates.</p>			
VI. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS			6:30 PM
A. Rental Adjustment for Diablo Ballet	Vote	Brandy Byers	5 m
<p>Board will consider approving a rental adjustment for a summer time rent of the dance studios to \$35/ hour, which includes the studio taking care of the cleaning of the spaces.</p>			
B. Report from Dr. Caprice Young and team	Discuss	Brandy Byers	60 m

	Purpose	Presenter	Time	
The Board will hear an update from Dr. Young regarding her review of the school and the recommendations she and/or her team are making.				
C.	Consider approvals for services starting July 1, 2023.	Vote	Brandy Byers	15 m
	Communication			
	Janitorial			
	Food			
	Landscape			
	Technology			
VII. CLOSED SESSION				7:50 PM
The Board will move to Closed Session.				
A.	Negotiations	Discuss	Brandy Byers	15 m
	Per §54956, Board will discuss negotiations with legal counsel.			
B.	Public Employee Employment/Discipline/Dismissal Release (§ 54957)	Vote	Brandy Byers	15 m
	Board will be updated regarding personnel hired and approve any Public Employee Discipline/Dismissal/Releases.			
C.	Liability Claim	FYI	Brandy Byers	15 m
	Claimant: Contra Costa School of Performing Arts Agency Claimed Against: GuideOne Insurance			
VIII. RECONVENE TO OPEN SESSION				8:35 PM
A.	Report Out	FYI	Heather Vega	3 m
	The Board will report out on actions taken in Closed Session, if any.			
IX. Closing Items				8:38 PM
A.	Adjourn Meeting		Heather Vega	1 m