



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Tuesday April 25, 2023 at 5:30 PM PDT

Location

Contra Costa School of Performing Arts
2730 Mitchell Drive
Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Heather Vega	
B. Record Attendance		Heather Vega	
C. Establishment of Quorum		Heather Vega	
D. Agenda Review and Adoption	Vote	Heather Vega	5 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. PUBLIC COMMENTS **5:35 PM**

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

A. Items on the Agenda		Heather Vega	
B. Items not on the Agenda		Heather Vega	15 m

III. CONSENT AGENDA **5:50 PM**

Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.

	Purpose	Presenter	Time
A. Approve Meeting Minutes - Regular Meeting, March 28, 2023	Approve Minutes	Heather Vega	5 m

The Board will consider approving the minutes from the Regular Board Meeting on March 28, 2023.

IV. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS 5:55 PM

A. School Year Calendar	Vote	Brandy Byers	5 m
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Board will review and approve the school year calendar for 23-24.

B. Executive Director Report	Discuss	Brandy Byers	15 m
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The Board will hear an update on school business and work with the teacher leads regarding Project Based Learning.

V. FISCAL REPORTS 6:15 PM

A. Monthly Financial Report	Discuss	EdTec Client Managers	15 m
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The Board will hear a presentation and report from EdTec Client Managers on the monthly financial report, including other important updates.

VI. CLOSED SESSION 6:30 PM

The Board will move to Closed Session.

A. Negotiations	Discuss	Brandy Byers	30 m
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Board will discuss ongoing negotiations.

B. Public Employee Evaluation		Heather Vega	15 m
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Board will discuss public employee evaluation: Executive Director.

C. Public Employee Discipline/Dismissal Release §54957			15 m
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VII. RECONVENE TO OPEN SESSION 7:30 PM

A. Report Out	FYI	Heather Vega	3 m
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The Board will report out on actions taken in Closed Session, if any.

Purpose Presenter Time

VIII. PARTNERSHIP PROPOSALS

7:33 PM

A. Review and approve partnership and support proposals	Vote	Brandy Byers	20 m
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The board will review proposals for potential partnerships supporting the office with finances, attendance, CalPADS, Human Resources, and other office-related activities.

1. Harness Potential
2. DMS
3. CSMC
4. CVCHS
5. The Creek (After School/ ELOP program)
6. OSA

IX. Closing Items

7:53 PM

A. Adjourn Meeting		Heather Vega	1 m
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