



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Tuesday March 28, 2023 at 5:30 PM PDT

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			

	Purpose	Presenter	Time
A. Call the Meeting to Order		Lynna McPhatter- Harris	
B. Record Attendance		Lynna McPhatter- Harris	
C. Establishment of Quorum		Lynna McPhatter- Harris	
D. Agenda Review and Adoption	Vote	Lynna McPhatter- Harris	5 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. PUBLIC COMMENTS

5:35 PM

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

A. Items on the Agenda		Lynna McPhatter- Harris	
B. Items not on the Agenda		Lynna McPhatter- Harris	15 m

III. CONSENT AGENDA

5:50 PM

Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.

	Purpose	Presenter	Time
A. Approve Meeting Minutes - Regular Meeting, February 28, 2023	Approve Minutes	Lynna McPhatter-Harris	5 m

The Board will consider approving the minutes from the Regular Board Meeting on February 28, 2023.

B. Approve Meeting Minutes - Special Meeting, March 8, 2023	Approve Minutes	Lynna McPhatter-Harris	5 m
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The Board will consider the approval of the minutes from the Special Board of Directors meeting held on March 8, 2023.

IV. FISCAL REPORTS

6:00 PM

A. Monthly Financial Report	Discuss	EdTec Client Managers	15 m
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The Board will hear a presentation and report from EdTec Client Managers on the monthly financial report, including other important updates.

V. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS

6:15 PM

A. Executive Director Report	Discuss	Brandy Byers	15 m
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The Board will hear an update on school business and discuss the development of a 3-year Strategic Plan from Dr. Byers.

B. Space Rental	Vote	Brandy Byers	10 m
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Diablo Valley Ballet has requested to use our dance studios (and bathrooms) during the times presented at a lower rate than our Community Use policy.

VI. CLOSED SESSION

6:40 PM

The Board will move to Closed Session.

A. Negotiations	Discuss	Brandy Byers	30 m
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Board will discuss ongoing negotiations.

B. Pending Litigation		Brandy Byers	15 m
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Board will be updated regarding pending litigation.

C. Public Employment			10 m
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	Purpose	Presenter	Time
Certificated Staff			

VII. RECONVENE TO OPEN SESSION **7:35 PM**

A. Report Out	FYI	Lynna McPhatter- Harris	3 m
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The Board will report out on actions taken in Closed Session, if any.

VIII. Closing Items **7:38 PM**

A. Adjourn Meeting		Lynna McPhatter- Harris	1 m
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