



# Contra Costa School of Performing Arts

## Regular Board Meeting

---

### **Date and Time**

Tuesday February 28, 2023 at 5:30 PM PST

### **Location**

Contra Costa School of Performing Arts  
2730 Mitchell Drive  
Walnut Creek, CA 94598  
Room 125

---

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

---

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Heather Vega	
<b>B.</b> Record Attendance		Heather Vega	
<b>C.</b> Establishment of Quorum		Heather Vega	
<b>D.</b> Agenda Review and Adoption	Vote	Heather Vega	5 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

## **II. PUBLIC COMMENTS** **5:35 PM**

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

<b>A.</b> Items on the Agenda		Heather Vega	
<b>B.</b> Items not on the Agenda		Heather Vega	15 m

## **III. CONSENT AGENDA** **5:50 PM**

Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.

	Purpose	Presenter	Time
<b>A. Approve Meeting Minutes</b>	Approve Minutes	Heather Vega	5 m

The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on January 24, 2023.

Approve minutes for Regular Board Meeting on January 24, 2023

<b>B. 2022-23 SAFETY PLAN</b>	Vote	Brandy Byers	
-------------------------------	------	--------------	--

The board will consider approving the 2022-23 Safety Plan.

#### **IV. COMMITTEES 5:55 PM**

The Board will hear reports from its committees.

<b>A. Finance Committee</b>	FYI	Charles Hill	5 m
-----------------------------	-----	--------------	-----

The Board will hear a report from this committee.

<b>B. Long Term Planning Ad Hoc Committee</b>	Discuss	Charles Hill	5 m
---	---------	--------------	-----

The Board will hear any updates from the long-term planning committee.

#### **V. FISCAL REPORTS 6:05 PM**

<b>A. Monthly Financial Report</b>	Discuss	EdTec Client Managers	15 m
------------------------------------	---------	-----------------------	------

The Board will hear a presentation and report from EdTec Client Managers on the monthly financial report, including other important updates.

#### **VI. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS 6:20 PM**

<b>A. Executive Director Report</b>	Discuss	Brandy Byers	15 m
-------------------------------------	---------	--------------	------

The Board will hear an update on school business from Dr. Byers.

<b>B. Board Representation</b>	Vote	Brandy Byers	10 m
--------------------------------	------	--------------	------

Requesting board representation during our WASC visit - March 23 - and during our CCCOE Annual Oversight (parent/ board) visit - March 20, 9-12 (parent group is meeting with CCCOE from 11-12).

#### **VII. CLOSED SESSION 6:45 PM**

The Board will move to Closed Session.

	Purpose	Presenter	Time
<b>A. Negotiations</b>	Discuss	Brandy Byers	90 m

Per §54956, Board will discuss negotiations with legal counsel.

<b>B. Public Employee Employment/Discipline/Dismissal Release (§ 54957)</b>	Vote	Brandy Byers	15 m
---	------	--------------	------

Board will be updated regarding personnel hired and approve any Public Employee Discipline/Dismissal/Releases.

**VIII. RECONVENE TO OPEN SESSION 8:30 PM**

<b>A. Report Out</b>	FYI	Heather Vega	3 m
----------------------	-----	--------------	-----

The Board will report out on actions taken in Closed Session, if any.

**IX. Closing Items 8:33 PM**

<b>A. Adjourn Meeting</b>		Heather Vega	1 m
---------------------------	--	--------------	-----