



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Tuesday January 24, 2023 at 5:30 PM PST

Location

Contra Costa School of Performing Arts
2730 Mitchell Drive
Walnut Creek, CA 94598
Room 125

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Call the Meeting to Order		Heather Vega	
B. Record Attendance		Heather Vega	
C. Establishment of Quorum		Heather Vega	
D. Agenda Review and Adoption	Vote	Heather Vega	5 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. PUBLIC COMMENTS **5:35 PM**

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.

Speakers will be given three (3) minutes for items *on* the agenda, and two (2) minutes for items *not* on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

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| A. Items on the Agenda | Heather Vega |
| B. Items not on the Agenda | Heather Vega |

III. CONSENT AGENDA **5:35 PM**

Items listed under consent agenda are considered routine and will be approved/adopted in one single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request by any member of the Board and acted upon separately.

	Purpose	Presenter	Time
A. Approve Minutes	Approve Minutes	Heather Vega	5 m

The Board will consider the approval of the minutes from the Regular Board of Directors annual retreat held on November 18, 2022.

Approve minutes for Annual Retreat on November 18, 2022

B. Approve Minutes	Approve Minutes	Heather Vega	
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The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on December 14, 2022.

Approve minutes for Regular Board Meeting on December 14, 2022

C. BP 25	Vote	Brandy Byers	
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The board will consider approving a policy for Internet Use and Agreement from the sample CSDC policy.

D. BP 26	Vote	Brandy Byers	
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The Board will consider approval of the Community Use of Facilities board policy per sample CSDC policy. Note: *Education Code section 38131, the Civic Center Act, provides that "There is a civic center at each and every public school facility and grounds within the state where the citizens, parent teacher associations, Camp Fire girls, Boy Scout troops, veterans' organizations, farmers' organizations, school-community advisory councils, senior citizens' organizations, clubs and associations formed for recreational, educational, political, economic, artistic, or moral activities of the public school districts may engage in supervised recreational activities, and where they may meet and discuss, from time to time, as they may desire, any subjects and questions that in their judgment pertain to the educational, political, economic, artistic, and moral interests of the citizens of the communities in which they reside."*

E. School Accountability Report Card	Vote	Brandy Byers	
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The Board will consider approving the School Accountability Report Card.

IV. COMMITTEES

5:40 PM

The Board will hear reports from its committees.

A. Finance Committee	FYI	Charles Hill	5 m
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The Board will hear a report from this committee.

B. Facilities Ad Hoc Committee	Vote	Brandy Byers	5 m
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The Board will hear a report from this committee and consider closing this committee.

	Purpose	Presenter	Time
C. Long Term Planning Ad Hoc Committee	Discuss	Charles Hill	5 m

The Board will hear any updates from the long-term planning committee.

V. FISCAL REPORTS 5:55 PM

A. Monthly Financial Report	Discuss	EdTec Client Managers	15 m
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The Board will hear a presentation and report from EdTec Client Managers on the monthly financial report, including other important updates.

VI. Partnership 6:10 PM

A. Partnership Needs	Discuss	Brandy Byers	20 m
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The board will review areas current and expanded opportunities for partnership to support the operations of the school.

VII. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS 6:30 PM

A. Executive Director Report	Discuss	Brandy Byers	30 m
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The Board will hear an update on school business from Dr. Byers.

VIII. Compensation Study 7:00 PM

A. Comparable Compensation Data	Vote	Heather Vega	5 m
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Review of and Possible Approval of Comparable Compensation Data for Charter School Executive Director/CEO

IX. CLOSED SESSION 7:05 PM

The Board will move to Closed Session.

A. Negotiations and Partnerships	Discuss	Brandy Byers	15 m
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Per §54956, Board will discuss and provide direction regarding possible partners and associated negotiations.

B. Public Employee Employment/Discipline/Dismissal Release (§ 54957)	Vote	Brandy Byers	15 m
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	Purpose	Presenter	Time
Board will be updated regarding personnel hired and approve any Public Employee Discipline/Dismissal/Releases.			

C. Public Employment	Vote	Heather Vega	15 m
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Public Employment
Title: Executive Director/CEO

X. RECONVENE TO OPEN SESSION 7:50 PM

A. Report Out	FYI	Heather Vega	3 m
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The Board will report out on actions taken in Closed Session, if any.

B. Executive Director Salary and Compensation	FYI	Heather Vega	5 m
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Oral report of salary, salary schedule, or compensation paid in the form of fringe benefits to Executive Director/CEO

C. Employment Agreement	Vote	Heather Vega	5 m
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Review and Possible Approval of Fixed Term Employment Agreement for Executive Director/CEO

XI. Closing Items 8:03 PM

A. Adjourn Meeting		Heather Vega	1 m
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