



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Tuesday November 29, 2022 at 5:30 PM PST

Location

Contra Costa School of Performing Arts
2730 Mitchell Drive
Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A.	Call the Meeting to Order	Marie Gil	
B.	Record Attendance	Marie Gil	
C.	Establishment of Quorum	Marie Gil	
D.	Agenda Review and Adoption	Vote	Marie Gil 5 m
The Board will review the agenda and adopt as presented or take action to change the order of items. *Note that should a new Board President be approved, that person will take over any agenda items assigned to Marie Gil.			
E.	Approve Minutes	Approve Minutes	Marie Gil 5 m
The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on October 25, 2022.			
Approve minutes for Board of Directors on October 25, 2022			
II. PUBLIC COMMENTS			5:40 PM
The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.			
Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.			
A.	Items on the Agenda	Marie Gil	
B.	Items not on the Agenda	Marie Gil	
III. Board Nomination for Officers			5:40 PM
A.	Board will review and approve officers.	Vote	Marie Gil 10 m
IV. COMMITTEES			5:50 PM
The Board will hear reports from its committees.			
A.	Finance Committee	FYI	David Wendt 5 m
The Board will hear a report from this committee.			
B.	Fundraising Ad Hoc Committee	FYI	Fatemeh Bani-Taba 5 m
The Board will hear a report from this committee.			

	Purpose	Presenter	Time
C. Facilities Ad Hoc Committee	FYI	Brandy Byers	5 m

The Board will hear a report from this committee.

D. C3/CTE Advisory Committee	Vote	Brandy Byers	10 m
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The Board will consider approving the creation of a C3/CTE Advisory Committee.

E. Long Term Planning Ad Hoc Committee	Vote	Charles Hill	5 m
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The Board will consider approving the creation of an ad hoc committee to focus on sustainability and long term planning.

F. Enrollment Ad Hoc Committee	FYI	Heather Vega	5 m
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The Board will hear a report from the enrollment ad hoc committee.

V. FISCAL REPORTS

6:25 PM

A. Monthly Financial Report	Discuss	EdTec Client Managers	10 m
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The Board will hear a presentation and report from EdTec Client Managers on the monthly financial report, including other important updates.

B. Approval of Revised Budget	Vote	EdTec Client Managers	10 m
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The Board will consider for approval of the revised budget.

VI. Board Policies

6:45 PM

The Board will consider approving Board Policies 15-17.

A. Board Policy 15	Vote	Brandy Byers	5 m
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The Board will consider adopting the policy regarding Administration of Medications, Anti-Seizure Medication, Emergencies, and Head Lice as recommended by the Charter Schools Development Center.

B. Board Policy 16	Vote	Brandy Byers	5 m
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The Board will consider approval of Board Policy 16 regarding Injury and Illness Prevention Program Guidance per the recommendation of the Charter School Development Center.

C. Board Policy 17	Vote	Brandy Byers	5 m
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The Board will consider for approval Board Policy 17 regarding Health Examination and Immunizations as recommended by the Charter School Development Center.

	Purpose	Presenter	Time
VII. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS			7:00 PM
A. Executive Director Report	FYI	Brandy Byers	15 m
The Board will hear an update on school business from Dr. Byers.			
VIII. CLOSED SESSION			7:15 PM
The Board will move to Closed Session.			
A. Public Employment (§ 54957)	Vote	Heather Vega	15 m
Title: Administration Teachers Classified			
B. Public Employee Discipline/Dismissal Release (§ 54957)			
Title: Public Employee Discipline/Dismissal/Release			
IX. RECONVENE TO OPEN SESSION			7:30 PM
A. Report Out	FYI	Marie Gil	
The Board will report out on actions taken in Closed Session, if any.			
X. Closing Items			7:30 PM
A. Adjourn Meeting		Marie Gil	1 m