



Contra Costa School of Performing Arts

Board of Directors

Regular Meeting - AGENDA

Date and Time

Tuesday October 25, 2022 at 5:30 PM PDT

Location

Contra Costa School of Performing Arts
Classroom 101
Closed Session: Conference Room
2730 Mitchell Drive
Walnut Creek CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A.	Call the Meeting to Order	Marie Gil	
B.	Record Attendance	Marie Gil	
C.	Establishment of Quorum	Marie Gil	
D.	Agenda Review and Adoption	Vote	Marie Gil 5 m
	The Board will review the agenda and adopt as presented or take action to change the order of items.		
E.	Approve Minutes	Approve Minutes	Marie Gil 5 m
	The Board will consider the approval of the minutes from the Regular Board of Directors meeting held on September 19, 2022.		
	Approve minutes for Regular Board Meeting on September 19, 2022		
II. PUBLIC COMMENTS			5:40 PM
The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order.			
Speakers will be given three (3) minutes for items <i>on</i> the agenda, and two (2) minutes for items <i>not</i> on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.			
A.	Items on the Agenda	Marie Gil	
B.	Items not on the Agenda	Marie Gil	
III. BOARD OF DIRECTOR MEMBERSHIP			5:40 PM
A.	Interviews of Prospective Candidates for the Board of Directors	Discuss	Brandy Byers 90 m
	The Board will interview prospective candidates for Board of Director Membership.		
IV. Informational Items			7:10 PM
A.	SPA's Potential Contribution Toward Credentialing	Discuss	Brandy Byers 5 m
	The board will discuss the need for a board policy regarding SPA's potential contribution toward individuals attaining their teaching credentials and what the parameters might be.		
V. COMMITTEES			7:15 PM
A.	C3/CTE Advisory Committee	Vote	Brandy Byers 10 m

	Purpose	Presenter	Time
The Board will consider approving the creation of a C3/CTE Advisory Committee.			

B. Fundraising Ad Hoc Committee	FYI	Fatemeh Bani-Taba	10 m
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The Board will hear a presentation and report from the Fundraising Ad Hoc Committee.

C. Facilities Ad Hoc Committee	FYI	Brandy Byers	10 m
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The Board will hear a presentation and report from the Facilities Ad Hoc Committee.

VI. FISCAL REPORTS 7:45 PM

A. Monthly Financial Report	Discuss	EdTec Client Managers	10 m
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The Board will hear a presentation and report from EdTec Client Managers on the monthly financial report and other important updates.

B. Approval of Revised Budget	Vote	EdTec Client Managers	10 m
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The Board will consider approval of the revised budget.

C. Financial and Enrollment Data Update with Decision Points	Vote	EdTec Client Managers	10 m
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The Board will consider for approval the direction for Financial and Enrollment Data.

VII. BOARD ITEMS 8:15 PM

A. Appointment(s) to the Board of Directors	Vote	Marie Gil	30 m
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The Board will take action to fill any vacancies on the Board by appointing new member(s) to the Board of Directors for new two (2) year term(s).

B. Revised Organization Chart with Job Description for Associate Principal	Vote	Brandy Byers	10 m
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The Board will consider approving the revised Organization Chart with Job Description for Associate Principal.

VIII. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS 8:55 PM

A. Executive Director Report	Vote	Brandy Byers	15 m
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The Board will hear an update on school business from Dr. Byers and consider approval for two out of state field trips.

IX. CLOSED SESSION 9:10 PM

	Purpose	Presenter	Time
The Board will move to Closed Session.			
A. Public Employment (§ 54957)			
Title: Administration Teachers Classified			
B. Public Employee Discipline/Dismissal Release (§ 54957)			
Title: Public Employee Discipline/Dismissal/Release			
C. Student Placement Discussion	FYI	Brandy Byers	5 m
Discussion on confidential student record information.			
D. Facilities Contract Discussion	FYI	Brandy Byers	5 m
The board will discuss details of facilities contracts.			
X. RECONVENE TO OPEN SESSION			9:20 PM
A. Report Out	FYI	Marie Gil	
The Board will report out on actions taken in Closed Session, if any.			
XI. Closing Items			9:20 PM
A. Adjourn Meeting		Marie Gil	1 m