



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Monday May 7, 2018 at 5:30 PM PDT

Location

2730 Mitchell Drive, Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Vanessa Townsend-Crosby	1 m
B. Call the Meeting to Order		Alison Bacigalupo	1 m
C. Approve Minutes	Approve Minutes	Vanessa Townsend-Crosby	2 m
D. Agenda Review and Adoption	Vote	Alison Bacigalupo	2 m

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. Public Comment

A. Items on the Agenda	FYI	Alison Bacigalupo	10 m
B. Items Not on the Agenda	FYI	Alison Bacigalupo	5 m

III. Closed Session

A. Public Employment	Vote	Neil McChesney	10 m
<ul style="list-style-type: none">• Administrator• Teacher• Classified• Intern			
B. Employee Discipline/Dismissal/Release	Vote	Neil McChesney	5 m

IV. Reconvene Open Session

A. Report Out	FYI	Alison Bacigalupo	5 m
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The Board will report out any action taken in closed session.

V. Information Items

A. LCAP Update	FYI	Neil McChesney	10 m
The Board will hear an update from the Executive Director on the Local Control Accountability Plan (LCAP) Annual Update process.			
B. Board Appointee Interview	Discuss	Neil McChesney	20 m
The Board will interview a candidate for appointment to the vacant seat.			

VI. Action Items

A. Board Appointment	Vote	Neil McChesney	5 m
The Board will consider appointing a candidate to the vacant seat.			
B. Board Service Agreement and Job Description	Vote	Neil McChesney	15 m
The Board will consider approving the proposed Board Service Agreement and Job Description.			
C. Line of Credit	Vote	Neil McChesney	10 m
The Board will consider approving the renewal and increase of the Pacific Western Bank Line of Credit and authorize the Executive Director to execute necessary documentation.			

VII. Staff Reports

A. Executive Director	FYI	Neil McChesney	15 m
The Executive Director will update the Board on the last month's school business.			
B. CSMC	FYI	Neil McChesney	15 m

The Charter School Management Corporation representative will present the monthly financial reports.

VIII. Board Reports

A. Trustee	FYI	Alison Bacigalupo	5 m
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Trustees make announcements or reports of their activities.

IX. Closing Items

A. Adjourn Meeting	Vote	Alison Bacigalupo	1 m
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