



Contra Costa School of Performing Arts

Regular Board Meeting

Date and Time

Monday January 8, 2018 at 5:30 PM PST

Location

2730 Mitchell Drive, Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Agenda

| | Purpose | Presenter | Duration |
|--|-----------------|---|----------|
| I. Opening Items | | | |
| A. Record Attendance and Guests | | Vanessa Townsend-Crosby | 1 m |
| B. Call the Meeting to Order | | Alison Bacigalupo | 1 m |
| C. Approve Minutes | Approve Minutes | Vanessa Townsend-Crosby | 2 m |
| | | Approve minutes for Regular Board Meeting on December 4, 2017 | |
| D. Agenda Review and Adoption | Vote | Alison Bacigalupo | 2 m |

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. Public Comment

| | | | |
|-----------------------------------|-----|-------------------|------|
| A. Items on the Agenda | FYI | Alison Bacigalupo | 10 m |
| B. Items Not on the Agenda | FYI | Alison Bacigalupo | 5 m |

III. Closed Session

| | | | |
|--|------|----------------|------|
| A. Public Employment | Vote | Neil McChesney | 10 m |
| <ul style="list-style-type: none">• Teacher• Classified• Intern | | | |
| B. Employee Discipline/Dismissal/Release | Vote | Neil McChesney | 5 m |
| C. Conference with Legal Counsel - Anticipated Litigation | Vote | Neil McChesney | 15 m |
| Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: 1 potential case | | | |

IV. Reconvene Open Session

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| A. Report Out | FYI | Alison Bacigalupo | 5 m |
| The Board will report out any action taken in closed session. | | | |

V. Information Items

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|--|---------|----------------|------|
| A. Board Training | Discuss | Neil McChesney | 60 m |
| The Board will participate in a training on the Brown Act and Conflict of Interest with legal counsel. | | | |
| B. Board Assessment | FYI | Neil McChesney | 5 m |
| The Board will receive directions on how to complete baseline assessments through BoardOnTrack. | | | |

VI. Action Items

| | | | |
|--|------|----------------|------|
| A. Board Officer Appointment | Vote | Neil McChesney | 10 m |
| The Board will consider making the annual appointments for the Board Officers pursuant to Article VIII of the Bylaws. | | | |
| <ul style="list-style-type: none">• Chair• Vice-Chair• President• Secretary• CFO | | | |
| B. 2016-17 Financial Audit | Vote | Neil McChesney | 15 m |
| The Board will review and consider approving the 2016-17 Financial Audit. | | | |

VII. Staff Reports

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|------------------------------|-----|----------------|------|
| A. Executive Director | FYI | Neil McChesney | 15 m |
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The Executive Director will update the Board on the last month's school business.

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| B. CSMC | FYI | Neil McChesney | 15 m |
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The Charter School Management Corporation representative will present the monthly financial reports.

VIII. Board Reports

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| A. Trustee | FYI | Alison Bacigalupo | 5 m |
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Trustees make announcements or reports of their activities.

IX. Closing Items

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| A. Adjourn Meeting | Vote | Alison Bacigalupo | 1 m |
|---------------------------|------|----------------------|-----|