



ChartHouse Public Schools

Regular Board Meeting

Date and Time

Monday September 11, 2017 at 5:30 PM

Location

2730 Mitchell Drive, Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Vanessa Townsend-Crosby	1
B. Call the Meeting to Order		Alison Bacigalupo	1
C. Approve Minutes	Approve Minutes	Vanessa Townsend-Crosby	2
D. Agenda Review and Adoption	Vote	Alison Bacigalupo	2

The Board will review the agenda and adopt as presented or take action to change the order of items.

II. Public Comment

A. Items on the Agenda	FYI	Alison Bacigalupo	10
B. Items Not on the Agenda	FYI	Alison Bacigalupo	5

III. Closed Session

A. Public Employment	Vote	Neil McChesney	10
-----------------------------	------	----------------	----

- Teacher
- Classified
- Intern

IV. Reconvene Open Session

A. Report Out	FYI	Alison Bacigalupo	5
----------------------	-----	-------------------	---

The Board will report out any action taken in closed session.

V. Information Items

A. Facilities Update	Discuss	Neil McChesney	15
-----------------------------	---------	----------------	----

The Board will hear an update on the 17-18 school facilities.

VI. Action Items

A. Nomination Committee	Vote	Neil McChesney	15
--------------------------------	------	----------------	----

The Board will appoint a committee to designate qualified candidates for appointment to the Board of Directors (per Bylaws Article VII, Section 6).

B. Janitorial Services	Vote	Neil McChesney	5
-------------------------------	------	----------------	---

The Board will consider approving the proposal for janitorial services.

C. Landscape Services	Vote	Neil McChesney	5
------------------------------	------	----------------	---

The Board will consider approving the proposal for landscaping services.

D. Principal Office of the Corporation	Vote	Neil McChesney	5
---	------	----------------	---

The Board will consider changing the Principal Office of the Corporation to be 2730 Mitchell Drive, Walnut Creek, CA 94598.

E. Unaudited Actuals	Vote	Neil McChesney	10
-----------------------------	------	----------------	----

The Board will review and approve the 2016-17 Unaudited Actuals Report.

VII. Staff Reports

A. Executive Director	FYI	Neil McChesney	15
------------------------------	-----	----------------	----

The Executive Director will update the Board on the last month's school business.

B. CSMC	FYI	Neil McChesney	15
----------------	-----	----------------	----

The Charter School Management Corporation representative will present the monthly financial reports.

VIII. Board Reports

A. Trustee	FYI	Alison Bacigalupo	5
Trustees make announcements or reports of their activities.			

IX. Closing Items

A. Adjourn Meeting	Vote	Alison Bacigalupo	1
---------------------------	------	-------------------	---