



# ChartHouse Public Schools

## Board Meeting

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### **Date and Time**

Monday December 5, 2016 at 5:30 PM

### **Location**

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598; Dial-in Locations: Avenue Plaza 2111, St. Charles Avenue, New Orleans, LA (Trustees Bacigalupo and Sarna) and Rosewood Sand Hill Resort, Ballroom, 2825 Sand Hill Road, Menlo Park, CA (Trustee Lynch)

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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## Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
A. Record Attendance and Guests		Vanessa Townsend-Crosby	1
B. Call the Meeting to Order		Alison Bacigalupo	1
C. Approve Minutes	Approve Minutes	Vanessa Townsend-Crosby	2
D. Agenda Review and Adoption	Vote	Neil McChesney	2
The Board will review the agenda and adopt as presented or take action to change the order of items.			
<b>II. Public Comment</b>			
A. Items on the Agenda	FYI	Alison Bacigalupo	10
B. Items Not on the Agenda	FYI	Alison Bacigalupo	5
<b>III. Closed Session</b>			
A. Employee Discipline/Dismissal/Release	Vote	Neil McChesney	5
B. Public Employment	Vote	Neil McChesney	5
<ul style="list-style-type: none"><li>• Teacher</li><li>• Substitute Teacher</li></ul>			
<b>IV. Reconvene Open Session</b>			
A. Report Out	FYI	Alison Bacigalupo	5
The Board will report out any action taken in closed session.			
<b>V. Information Items</b>			
A. Board Fundraising Event	FYI	Neil McChesney	20
The Board will provide an update on plans for a fundraising event to be held in late winter.			
B. BoardOnTrack	Discuss	Neil McChesney	5
The Board will discuss the effectiveness of the BoardOnTrack program and the potential to renew for 2017.			
<b>VI. Action Items</b>			

<b>A. CSMC Loan</b>	Vote	Neil McChesney	15
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The Board will consider approving and executing the CSMC Promissory Note and Loan Agreement.

<b>B. First Interim Budget</b>	Vote	Neil McChesney	10
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The Board will approve the first interim budget.

#### **VII. Staff Reports**

<b>A. Executive Director</b>	FYI	Neil McChesney	20
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The Executive Director will update the Board on the previous month's school business.

<b>B. CSMC</b>	FYI	Neil McChesney	15
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Charter School Management Corporation will provide the Board a budget update and answer any fiscal questions.

#### **VIII. Board Reports**

<b>A. Trustee</b>	FYI	Alison Bacigalupo	10
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Trustees may make announcements or reports of their activities.

#### **IX. Closing Items**

<b>A. Adjourn Meeting</b>	Vote		
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