



# ChartHouse Public Schools

## Board Meeting

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### **Date and Time**

Monday September 12, 2016 at 5:30 PM

### **Location**

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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## Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
<b>A.</b> Record Attendance and Guests		Vanessa Townsend-Crosby	2
<b>B.</b> Call the Meeting to Order		Alison Bacigalupo	2
<b>C.</b> Approve Minutes	Approve Minutes	Vanessa Townsend-Crosby	2
The Board will consider approving minutes from previous meeting(s).			
<b>D.</b> Agenda Review and Adoption	Vote	Neil McChesney	2
The Board will review the agenda and adopt as presented or take action to change the order of items.			
<b>II. Public Comment</b>			
<b>A.</b> Items on the Agenda	FYI	Alison Bacigalupo	10
<b>B.</b> Items Not on the Agenda	FYI	Alison Bacigalupo	5
<b>III. Closed Session</b>			
<b>A.</b> Public Employment	Vote	Neil McChesney	10
Title: Teacher Title: Substitute Teacher			
<b>IV. Reconvene Open Session</b>			
<b>A.</b> Report Out	FYI	Alison Bacigalupo	3
The Board will report out any action taken in closed session.			
<b>V. Information Items</b>			
<b>A.</b> Board Development	Discuss	Neil McChesney	30
The Board will listen to and discuss a recorded webinar from BoardOnTrack.			
<b>B.</b> ACRE Presentation	FYI	Neil McChesney	30
The CEO of ACRE will present an update on facilities development.			
<b>VI. Action Items</b>			
<b>A.</b> Anti-nepotism Policy	Vote	Neil McChesney	5
The Board will consider approving the proposed anti-nepotism policy.			

<b>B. Internet Service Agreement</b>	Vote	Neil McChesney	5
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The Board will consider authorizing the Executive Director to execute the Internet Service Agreement from Wave.

<b>C. Shadelands Art Center Facilities Use</b>	Vote	Neil McChesney	5
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The Board will consider authorizing the Executive Director to execute the facilities rental agreement for the Shadelands Auditorium.

<b>D. Line of Credit</b>	Vote	Neil McChesney	5
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The Board will consider authorizing a draw from the Pacific Western line of credit.

### **VII. Staff Reports**

<b>A. Executive Director</b>	FYI	Neil McChesney	10
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The Executive Director will update the Board on the first two weeks of SPA program.

<b>B. CSMC</b>	FYI	Neil McChesney	10
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Charter School Management Corporation will provide the board a budget update and answer any fiscal or business questions.

### **VIII. Board Reports**

<b>A. Trustees</b>	FYI	Alison Bacigalupo	10
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Trustees may make announcements or reports of their activities.

### **IX. Closing Items**

<b>A. Adjourn Meeting</b>	Vote	Alison Bacigalupo	1
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The Board Chairperson will adjourn the meeting.