APPROVED

Yu Ming Charter School

Minutes

Board of Directors Regular Meeting

Date and Time
Thursday October 26, 2023 at 4:30 PM

Location

- In person (CHE Campus): 2501 Chestnut Street, Oakland, CA 94607
- Zoom Meeting (see info below)
- Teleconference Location 1 (MLK Jr. Campus): 675 41st Street, Oakland, CA 94609
- Teleconference Location 2 (CAR Campus): 16244 Carolyn Street, San Leandro, CA 94578

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet in person and via the Zoom meeting platform. Members of the public who wish to access this Board meeting remotely may do so at:
http://tiny.cc/10-26-23-Board **- Meeting ID: 839-6537-3061 - Password: 043547**
Dial by your location: (312) 626 6799 (Chicago), (646) 876 9923 (New York), (646) 931 3860, (301) 715 8592 (Washington DC), (408) 638 0968 (San Jose), (669) 444 9171, (669) 900 6833 (San Jose), (253) 215 8782 (Tacoma), (346) 248 7799 (Houston)

Directors Present
G. Borden, J. Henry, J. Schorr, R. Lee, Y. Yeh

Directors Absent
A. Mumby, K. Brown, M. McDaniel

Guests Present

E. Wood (remote), F. Sassin (remote), M. Andrejko, Mario Choi, Board Candidate, S. Wang

I. Opening Items

A. Call the Meeting to Order

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Thursday Oct 26, 2023 at 4:39 PM.

B. Record Attendance and Guests

C. Approve Agenda

Y. Yeh made a motion to approve the agenda.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
K. Brown	Absent
A. Mumby	Absent
R. Lee	Aye
J. Henry	Aye
M. McDaniel	Absent
J. Schorr	Aye
Y. Yeh	Aye
G. Borden	Aye

II. Consent Agenda

A. Approval of Consent Agenda

J. Schorr made a motion to approve the consent agenda.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
J. Schorr	Aye
J. Henry	Aye
A. Mumby	Absent
K. Brown	Absent
M. McDaniel	Absent
G. Borden	Aye
R. Lee	Aye

B. Sept 12 Meeting Minutes

J. Schorr made a motion to approve the minutes from Board of Directors Special Meeting on 09-12-23.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Lee	Aye
M. McDaniel	Absent
K. Brown	Absent
Y. Yeh	Aye
J. Schorr	Aye
J. Henry	Aye
A. Mumby	Absent
G. Borden	Aye

C. Sept 12 Yu Ming Charter Facilities LLC Meeting Minutes

J. Schorr made a motion to approve the minutes from Special Meeting of the Board of Directors as Sole Member of Yu Ming Charter Facilities, LLC on 09-12-23.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
A. Mumby	Absent
R. Lee	Aye
G. Borden	Aye
J. Schorr	Aye
J. Henry	Aye
M. McDaniel	Absent
K. Brown	Absent

D. July & August Check Registers

E. 2023-24 Comprehensive School Safety Plan

F. 2023-24 Finance Committee Description, Goals and Membership

G. 2023-24 Board Development Committee Description, Goals and Membership

H. 2023-24 ConApp Ratification

I. Resolution Notifying ACOE of Bank Account Change

III. CEO Report, including:

A. Quarterly Strategy Update

S. Wang and E. Wood presented the Quarterly Strategy update.

B. Facilities Update

S. Wang and E. Wood presented the facilities update.

IV. Finance Update

A. August Financial Report

F. Sassin presented the financial report.

B. Facilities Loan Update

F. Sassin presented an overview of the $7.1M facilities loan update YM used to cover the acquisition of the Chestnut Campus and to fund minor improvements and associated transactional costs.

C. Creation of Audit Committee

Y. Yeh presented the audit committee description, and introduced the creation of the audit committee.
G. Borden made a motion to approve the creation of the committee.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Brown	Absent
J. Henry	Aye
G. Borden	Aye
A. Mumby	Absent
J. Schorr	Aye
M. McDaniel	Absent
R. Lee	Aye
Y. Yeh	Aye

D. Audit Committee Chair

G. Borden made a motion to approve Reggie as interim Audit Committee chair.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Mumby	Absent
R. Lee	Aye
M. McDaniel	Absent
Y. Yeh	Aye
J. Schorr	Aye
G. Borden	Aye

Roll Call

J. Henry	Aye
K. Brown	Absent

E. Opening of Bank Account

S. Wang presented this agenda item, proposing to the Board the opening of a separate bank account for funds raised by the Family Support Organization for tracking and visibility purposes.
G. Borden made a motion to open a new bank account.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Brown	Absent
J. Henry	Aye
R. Lee	Aye
A. Mumby	Absent
M. McDaniel	Absent
G. Borden	Aye
Y. Yeh	Aye
J. Schorr	Aye

V. Board Development Committee

A. Committee Update

J. Schorr gave a committee update, and reminded the Board to share suggestions for the following recruitment priorities, particularly the first one.

1. Community/political connections
2. Connections to local/national funders
3. Charter CEO experience
4. Connections to AAPI community

J. Schorr also proposed to revise the Board onboarding process, by bringing in key training components led by different Yu Ming staff/Board members (finance, fundraising, governance, education).

B. Ratification of Parent-nominated Board Member

J. Schorr presented parent-nominated Board candidate Mario Choi. M. Choi introduced himself.
J. Schorr made a motion to approve M. Choi on the Board of Directors.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
Y. Yeh	Aye
M. McDaniel	Absent
R. Lee	Aye
A. Mumby	Absent
J. Henry	Aye
G. Borden	Aye
K. Brown	Absent

VI. Funds Committee

A. Committee Update

G. Borden gave the committee update. The committee will be meeting next week to discuss community fundraising and Scaling Impact campaign.

VII. Enrollment & Diversity Committee

A. Committee Update

Tabled.

VIII. Other Items of Business

A. CLOSED SESSION: Public Employee Evaluation (Govt. Code Section 54957)

Started at 5:53pm.

B. OPEN SESSION: Review of Action Items from Closed Session

Resumed at 6:25 pm. R. Lee reported that no action was taken.

C. Naming and Recognition Policy

Y. Yeh made a motion to approve the policy.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Brown	Absent
M. McDaniel	Absent
J. Schorr	Aye
R. Lee	Aye
Y. Yeh	Aye
G. Borden	Aye
J. Henry	Aye
A. Mumby	Absent

IX. Closing Items

A. Review of Action Items and Future Agenda Items

- Board Development Committee description.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
R. Lee

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.