APPROVED

Yu Ming Charter School

Minutes

Board of Directors Retreat

Date and Time
Saturday August 19, 2023 at 9:00 AM

Location

- In person (CHE Campus): 2501 Chestnut Street, Oakland, CA 94607
- Zoom Meeting (see info below)
- Teleconference Location 1 (MLK Jr. Campus): 675 41st Street, Oakland, CA 94609
- Teleconference Location 2 (CAR Campus): 16244 Carolyn Street, San Leandro, CA 94578

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet in person and via the Zoom meeting platform. Members of the public who wish to access this Board meeting remotely may do so at:
http://tiny.cc/08-19-23-Board **- Meeting ID: 844-9466-2972 - Password: 498031**
Dial by your location: (312) 626 6799 (Chicago), (646) 876 9923 (New York), (646) 931 3860, (301) 715 8592 (Washington DC), (408) 638 0968 (San Jose), (669) 444 9171, (669) 900 6833 (San Jose), (253) 215 8782 (Tacoma), (346) 248 7799 (Houston)

Directors Present
J. Henry, J. Schorr, K. Brown, R. Lee, Y. Yeh

Directors Absent
A. Mumby, G. Borden, M. McDaniel

Guests Present

C. Pascual, E. Wood (remote), F. Sassin (remote), M. Andrejko, S. Wang

I. Opening Items

A. Call the Meeting to Order

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Saturday Aug 19, 2023 at 9:33 AM.

B. Record Attendance and Guests

C. Approve Agenda

J. Schorr made a motion to approve the agenda.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
K. Brown	Aye
A. Mumby	Absent
G. Borden	Absent
J. Henry	Aye
R. Lee	Aye
M. McDaniel	Absent
J. Schorr	Aye
Y. Yeh	Aye

II. Invitation to the Public to Address the Board

A. Public Comment on Non-Agenda Items

There were no members of the public in attendance at the time of the public comments section.

III. Consent Agenda

A. Approval of Consent Agenda

J. Schorr made a motion to approve the agenda with the amendment to table the school safety plan and move the Chestnut costs to the Finance discussion.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Henry	Aye
R. Lee	Aye
G. Borden	Absent
J. Schorr	Aye

Roll Call

K. Brown	Aye
M. McDaniel	Absent
A. Mumby	Absent
Y. Yeh	Aye

B. June 22 Meeting Minutes

J. Schorr made a motion to approve the minutes from Board of Directors Regular Meeting on 06-22-23.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Henry	Aye
M. McDaniel	Absent
K. Brown	Aye
R. Lee	Aye
G. Borden	Absent
J. Schorr	Aye
Y. Yeh	Aye
A. Mumby	Absent

C. May & June Check Registers

D. Chestnut Campus Move Costs

E. 2023-24 Student and Family Handbook

F. 2023-24 Employee Handbook

G. 2023-24 School Site Safety Plan

Tabled.

H. 2023-2024 CharterSafe Membership Proposal

I. 2023-24 ExEd Notice of Terms Supplement

J. 2023-24 Consolidated Application for Title I, II and IV Funding

K. 2023-24 EPA Resolution (1) and Spending Plan (2)

L. Reggie Lee as Chair of the Board

M. Jonathan Schorr as Vice Chair of the Board

N.

Yiaway Yeh as Treasurer of the Board

O. Jessica Henry as Secretary of the Board

P. Keta Brown as Enrollment & Diversity Committee Chair

Q. Jonathan Schorr as Board Development Committee Chair

R. Yiaway Yeh as Finance Committee Chair

IV. Governance Items

A. Approval of Funds Committee Chair

J. Henry made a motion to approve Director Borden as Funds Committee Chair.
J. Schorr seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Mumby	Absent
G. Borden	Absent
J. Henry	Aye
K. Brown	Aye
M. McDaniel	Absent
Y. Yeh	Aye
R. Lee	Aye
J. Schorr	Aye

B. Education Committee Update

The Education Committee will be moved to an advisory group to the CEO.
In addition, monthly cha and chats, Back-to-School Night, State of the School and LCAP all provide opportunities for the public to engage.
J. Henry made a motion to dissolve the Education Committee.
K. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Henry	Aye
K. Brown	Aye
J. Schorr	Aye
R. Lee	Aye
G. Borden	Absent
A. Mumby	Absent
M. McDaniel	Absent
Y. Yeh	Aye

C.

Board Assessment Update

Board members will complete their board assessment before the end of the month.

D. Transportation Driver Policy

J. Schorr made a motion to approve the Transportation Driver Policy.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Lee	Aye
K. Brown	Aye
G. Borden	Absent
J. Schorr	Aye
M. McDaniel	Absent
A. Mumby	Absent
J. Henry	Aye
Y. Yeh	Aye

E. Gift Acceptance Policy

Y. Yeh made a motion to approve the Gift Acceptance Policy.
J. Schorr seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
G. Borden	Absent
M. McDaniel	Absent
R. Lee	Aye
J. Henry	Aye
Y. Yeh	Aye
K. Brown	Aye
A. Mumby	Absent

F. Naming and Recognition Policy

The Board asked to include a clause on the revocation of a naming recognition. Also replace "a donor may name" with "a donor may be able to name" to clarify opportunity vs. certainty.

V. New CEO Introduction

A. High Level Vision and Goals

S. Wang presented her high level vision and goals.

B.

60/90/180 Plan

VI. Board-Approved Annual Goals

A. Progress on 2022-23 School Goals & Proposed 2023-24 School Goals

C. Pascual and E. Wood presented Yu Ming's progress on 2022-23 goals, and proposed 2023-24 goals.

B. Break

VII. 2019-2024 Strategic Plan

A. Strategic Plan Update & Board Roles

This section was moved to after the Finance update.
E. Wood presented the strategic plan update.

VIII. Finance Update

A. 2022-23 Unaudited Actuals Update

The unaudited actuals will be reviewed by the Finance Committee, and shared with the Board after the Sept 15 submission.
J. Henry made a motion to approve the delegation of the unaudited actuals review to the Finance Committee.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Henry	Aye
R. Lee	Aye
A. Mumby	Absent
Y. Yeh	Aye
K. Brown	Aye
J. Schorr	Aye
M. McDaniel	Absent
G. Borden	Absent

B. 2023-24 State and School Budget Update

F. Sassin presented the budget update.

IX. Facilities Items

A. Facilities General Update

S. Wang presented the facilities update.

B. Consideration & Approval of Resolution to Approve Loan from Equitable Facilities Fund

K. Brown made a motion to approve the loan from EFF.
J. Henry seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Henry	Aye
K. Brown	Aye
J. Schorr	Aye
R. Lee	Aye
Y. Yeh	Aye
A. Mumby	Absent
M. McDaniel	Absent
G. Borden	Absent

C. Consideration & Approval of Reimbursement Resolution

K. Brown made a motion to approve the reimbursement resolution.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
M. McDaniel	Absent
R. Lee	Aye
J. Henry	Aye
G. Borden	Absent
Y. Yeh	Aye
A. Mumby	Absent
K. Brown	Aye

X. Capital Campaign Update

A. 2023-24 Capital Campaign Strategy

The Capital Campaign update was tabled to the next Board meeting due to lack of time.

B. Board Ambassador Role

C. Lunch

XI. Board of Directors Training

A. Brown Act & Conflict of Interest Training

J. Simmons led the training. The training was recorded.

B. Break

XII. Other Items of Business

A. CLOSED SESSION: Public Employee Evaluation (Govt. Code Section 54957)

The Board went into closed session at 1:13 pm.

B. OPEN SESSION: Review of Action Items from Closed Session

The Board reconvened to open session at 1:39 pm. No action was taken in closed session.

C. Learning Topic: Community Engagement and Parent Power

Guest Kimi Kean, CEO and co-founder of Families in Action for Quality Education, presented on community engagement and parent power.

XIII. Closing Items

A. Review of Action Items and Future Agenda Items

B. Committee Schedules

M. Andrejko with coordinate with Committee chairs.

C. Appreciations

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:17 PM.

Respectfully Submitted,
R. Lee

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.