APPROVED

Yu Ming Charter School

Minutes

Finance Committee Regular Meeting

Date and Time
Monday May 22, 2023 at 4:00 PM

Location

- In person (MLK Jr. Campus): 675 41st Street, Oakland, CA 94609
- Zoom Meeting
- Teleconference Location 1 (ALC Campus): 1086 Alcatraz Avenue, Oakland, CA 94608
- Teleconference Location 2 (CAR Campus): 16244 Carolyn Street, San Leandro, CA 94578
- Teleconference Location 3: 2688 Becard Ct, Pleasanton, CA 94566
- Teleconference Location 4: 35 Northampton Avenue, Berkeley, CA 94707

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet in person at the location listed above.
Zoom Meeting information is made available for Directors teleconferencing and members of the public who wish to access the meeting remotely: https://bit.ly/5-22-23-FinCom | Meeting ID: 880-5040-3098 | Password: 362568
Dial by your location: (301) 715 8592 (Washington DC), (305) 224 1968, (309) 205 3325, (312) 626 6799 (Chicago), (646) 876 9923 (New York), (646) 931 3860, (507) 473 4847, (564) 217 2000, (669) 444 9171, (669) 900 6833 (San Jose), (689) 278 1000, (719) 359 4580, (253) 205 0468, (253) 215 8782 (Tacoma), (346) 248 7799 (Houston), (360) 209 5623, (386) 347 5053, (408) 638 0968 (San Jose)

Committee Members Present
J. Norman (remote), R. De Walque, Y. Yeh (remote)

Committee Members Absent
None

Guests Present
E. Wood (remote), F. Sassin (remote), M. Andrejko, S. Park (remote)

I. Opening Items

A. Call the Meeting to Order

Y. Yeh called a meeting of the Finance Committee of Yu Ming Charter School to order on Monday May 22, 2023 at 4:04 PM.

B. Record Attendance and Guests

C. Approval of Agenda

J. Norman made a motion to approve the agenda.
R. De Walque seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
R. De Walque	Aye
Y. Yeh	Aye
J. Norman	Aye

II. Invitation to the Public to Address the Committee

A. Public Comments

There were no members of the public in attendance at the time of this item and no public comments on non-agenda items.

III. Consent Agenda

A. Approval of Consent Agenda

J. Norman made a motion to approve the consent agenda.
R. De Walque seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
R. De Walque	Aye
Y. Yeh	Aye
J. Norman	Aye

B.

Approval of April 21 Minutes

J. Norman made a motion to approve the minutes from Finance Committee Special Meeting on 04-21-23.
R. De Walque seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

J. Norman	Aye
R. De Walque	Aye
Y. Yeh	Aye

IV. Items of Business

A. Fiscal Policies Review

E. Wood and F. Sassin presented the revised policies.
The policy will be presented to the Board at the June meeting.

B. FY23-24 Draft Budget

F. Sassin presented the draft budget. The budget will be presented to the Board in June.

C. Creation of LLC Update

S. Park gave an update on the LLC creation.

D. Creation of Restricted Account for Capital Funds

Y. Yeh updated the committee on the possible creation of a restricted account.

E. Treasurer Transition

The committee discussed outstanding transition items.

V. Closing Items

A. Review of Action items and Future Agenda Items

- Fiscal Policies
- Form 990 Policy
- 23-24 Budget

B. Schedule Next Committee Meeting(s)

Next committee meeting: Tuesday, June 20, 9:30am.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:33 PM.

Respectfully Submitted,
Y. Yeh

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 452-2063 or emailing office@yumingschool.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.
FOR MORE INFORMATION
A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 452-2063 or office@yumingschool.org.