APPROVED

Yu Ming Charter School

Minutes

Finance Committee Regular Meeting

Date and Time
Tuesday January 17, 2023 at 2:00 PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20, and Assembly Bill 361.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

https://yumingschool.zoom.us/j/89528955255?pwd=clVNczBSV3NyVkE0bi9VeDg4VUE0QT09
Meeting ID: 895-2895-5255
Password: 561001
Dial by your location
(312) 626 6799 (Chicago)
(646) 876 9923 (New York)
(646) 931 3860
(301) 715 8592 (Washington DC)
(305) 224 1968
(309) 205 3325
(669) 900 6833 (San Jose)
(689) 278 1000
(719) 359 4580
(253) 205 0468
(253) 215 8782 (Tacoma)
(346) 248 7799 (Houston)
(360) 209 5623

(386) 347 5053
(408) 638 0968 (San Jose)
(507) 473 4847
(564) 217 2000
(669) 444 9171

Committee Members Present
J. Norman (remote), R. De Walque (remote), Y. Yeh (remote)

Committee Members Absent
None

Committee Members who left before the meeting adjourned
Y. Yeh

Guests Present
E. Wood (remote), F. Sassin (remote), M. Andrejko (remote), S. Park (remote)

I. Opening Items

A. Call the Meeting to Order

Y. Yeh called a meeting of the Finance Committee of Yu Ming Charter School to order on Tuesday Jan 17, 2023 at 2:12 PM.

B. Record Attendance and Guests

C. Approval of Agenda

R. De Walque made a motion to approve the agenda.
J. Norman seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Y. Yeh	Aye
J. Norman	Aye
R. De Walque	Aye

D. State of Emergency Board Committee Findings Pursuant to Government Code Section 54953(e)

J. Norman made a motion to to approve the findings.
Y. Yeh seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
J. Norman	Aye
R. De Walque	Aye

II. Invitation to the Public to Address the Committee

A. Public Comments

There were no public comments.

III. Consent Agenda

A. Approval of Consent Agenda

R. De Walque made a motion to approve the consent agenda.
J. Norman seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
J. Norman	Aye
R. De Walque	Aye

B. Approval of Dec 6 Minutes

R. De Walque made a motion to approve the minutes from Finance Committee Regular Meeting on 12-06-22.
J. Norman seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
J. Norman	Aye
R. De Walque	Aye

IV. Items of Business

A. Fiscal Policies Review

1) The group reviewed the changes suggested by Y. Yeh.
Approval thresholds:

- Under $25,000 - CEO
- Between $25,000-50,000 - CEO and a Board member
- Over $50,000 - Board

Rudy and Emily will suggest new, clearer phrasing.

2) The Guidestar info needs to be updated.

3) facsimile signature - Emily will double-check the phrasing.

4) Nvoicepay - R. de Walque suggested not listing the vendor. F. Sassin noted that the process may be specific to the vendor.

The committee will review again after Franci and Emily, and Emily and Rudy have reviewed and made suggestions.

B. November Financial Report

F. Sassin presented the report.

C. Review and Provide Recommendation for FY22 Audit Report

FY22 audit report. The group discussed the audit report and recommends that the Board approve the report.
Y. Yeh left at 2:00 PM.

V. Closing Items

A. Review of Action items and Future Agenda Items

B. Schedule Next Committee Meeting(s)

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:19 PM.

Respectfully Submitted,
J. Norman

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048 or emailing or ymclosure@yumingschool.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 452-2063 or office@yumingschool.org.