APPROVED

Yu Ming Charter School

Minutes

Board of Directors Regular Meeting

Date and Time
Thursday April 27, 2023 at 4:30 PM

Location

- In person (MLK Jr. Campus): 675 41st Street, Oakland, CA 94609
- Zoom Meeting
- Teleconference Location 1 (ALC Campus): 1086 Alcatraz Avenue, Oakland, CA 94608
- Teleconference Location 2 (CAR Campus): 16244 Carolyn Street, San Leandro, CA 94578
- Teleconference Location 3: 35 Northampton Avenue, Berkeley, CA 94707
- Teleconference Location 4: 1349 Valencia Ave., Stockton, CA 95209
- Teleconference Location 5: 333 Hegenberger Rd, Ste 425, Oakland, CA 94621
- Teleconference Location 6: 4014 Midvale Ave, Oakland, CA 94602

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet in person and via the Zoom meeting platform. Members of the public who wish to access this Board meeting remotely may do so at:
https://bit.ly/04-27-23-YM-Board | **Meeting ID: 856-1711-1463 | Password: 059747**
Dial by your location: (312) 626 6799 (Chicago), (646) 876 9923 (New York), (646) 931 3860, (301) 715 8592 (Washington DC), (408) 638 0968 (San Jose), (669) 444 9171, (669) 900 6833 (San Jose), (253) 215 8782 (Tacoma), (346) 248 7799 (Houston)

Directors Present
B. Thompson, J. Henry, J. Norman, J. Schorr, R. Lee, Y. Yeh (remote)

Directors Absent

A. Mumby, C. Hatton, G. Borden, K. Brown, M. McDaniel

Guests Present
C. Simmons (remote), Celia Pascual (remote), Emily Wood, F. Sassin, M. Andrejko, Sue Park

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I. Opening Items

A. Call the Meeting to Order

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Thursday Apr 27, 2023 at 4:36 PM.

B. Record Attendance and Guests

C. Approve Agenda

Tabling Transportation policies and Enrollment and Diversity update.
J. Schorr made a motion to approve the agenda.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Thompson	Aye
J. Schorr	Aye
M. McDaniel	Absent
G. Borden	Absent
Y. Yeh	Aye
J. Norman	Aye
C. Hatton	Absent
A. Mumby	Absent
R. Lee	Aye
J. Henry	Aye
K. Brown	Absent

II. Invitation to the Public to Address the Board

A. Public Comment on Non-Agenda Items

There were two public comments about OUSD Prop 39 offers of district facilities to charter schools.

III. Consent Agenda

A. Approval of Consent Agenda

Y. Yeh made a motion to approve the consent agenda with the amendment of updating Sue Park's title in the Form 990.

J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. McDaniel	Absent
Y. Yeh	Aye
K. Brown	Absent
C. Hatton	Absent
B. Thompson	Aye
R. Lee	Aye
J. Norman	Aye
J. Schorr	Aye
J. Henry	Aye
A. Mumby	Absent
G. Borden	Absent

B. March 23 Board Special Meeting Minutes

J. Norman made a motion to approve the minutes from Board of Directors Special Meeting on 03-23-23.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
B. Thompson	Aye
K. Brown	Absent
J. Henry	Aye
J. Norman	Aye
A. Mumby	Absent
C. Hatton	Absent
R. Lee	Aye
Y. Yeh	Aye
M. McDaniel	Absent
G. Borden	Absent

C. March 24 Board Special Meeting Minutes

Y. Yeh made a motion to approve the minutes from Board of Directors Special Meeting on 03-24-23.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Norman	Aye
K. Brown	Absent
Y. Yeh	Aye
M. McDaniel	Absent

Roll Call

J. Schorr	Aye
A. Mumby	Absent
J. Henry	Aye
C. Hatton	Absent
R. Lee	Aye
B. Thompson	Aye
G. Borden	Absent

D. March 28 Board Meeting Minutes

Y. Yeh made a motion to approve the minutes from Board of Directors Special Meeting on 03-28-23.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
M. McDaniel	Absent
R. Lee	Aye
J. Norman	Aye
K. Brown	Absent
J. Henry	Aye
Y. Yeh	Aye
G. Borden	Absent
C. Hatton	Absent
A. Mumby	Absent
B. Thompson	Aye

E. Feb Check Registers

F. Yu Ming 2022 990 Tax Return

IV. CEO Report, including:

A. Academic Program Update

C. Pascual presented the update.

B. Learning Continuity and Attendance Plan (LCAP) Engagement & Update

E. Wood presented a 2021-22 LCAP update.

C. Declaration of Need for Fully Qualified Educators

J. Henry made a motion to approve the declaration.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Schorr	Aye
R. Lee	Aye
C. Hatton	Absent
B. Thompson	Aye
K. Brown	Absent
A. Mumby	Absent
J. Henry	Aye
G. Borden	Absent
Y. Yeh	Aye
J. Norman	Aye
M. McDaniel	Absent

D. Approval of Transportation Driver Policy

Tabled.

E. Approval of Special Education Transportation Policy

Tabled.

V. Finance Committee

A. February Financial Report

F. Sassin presented the report.

B. Ratification and Approval of Formation of Yu Ming Charter Facilities, LLC and Adoption of LLC Operating Agreement

Y. Yeh and S. Park presented the item. The LLC The LLC is formed for the exclusive purpose of holding title to property, collecting rental income, and paying debt obligations. It will function as an operating division of Yu Ming's 501c3. Holding title in a separate entity limits liability associated with the property and may enhance overall access to financing or funding. The California School Finance Authority condones this structure so that the school can qualify for SB740 funding.

It was noted that the address on the document should be corrected (675 41st Street rather than 645 41st Street), and to amend Paragraph 3.1.3 to "Without limiting the foregoing Paragraphs 3.1.1 and 3.1.2, the Manager shall have the right, in its sole and absolute discretion, without the consent of the Sole Member, to, or to cause the Company to, as applicable...." to "with the consent of the Sole Member" in accordance with our fiscal policies.
Y. Yeh made a motion to approve the ratification with those amendments.
B. Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Mumby	Absent
J. Schorr	Aye
B. Thompson	Aye
G. Borden	Absent
J. Henry	Aye
R. Lee	Aye
C. Hatton	Absent
K. Brown	Absent
Y. Yeh	Aye
J. Norman	Aye
M. McDaniel	Absent

C. Designation of a portion of Operating Reserve Funds for Capital Projects

F. Sassin presented this item. Our fiscal policies allow this designation: 3% undesignated reserves for 3 months is required by our authorizer. We could go as high as $3M as designated funds. This could also be modified by the Board in the future.

There was a conversation about the amount to approve.
Y. Yeh made a motion to approve the designation of a portion of Operating Reserve Funds for Capital Projects, at at $2M level. Other funds coming in with that designation will go towards that.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. McDaniel	Absent
J. Henry	Aye
K. Brown	Absent
Y. Yeh	Aye
B. Thompson	Aye
R. Lee	Aye
A. Mumby	Absent
J. Norman	Aye
J. Schorr	Aye
G. Borden	Absent
C. Hatton	Absent

VI. Funds Committee

A. General Committee Update

B. Thompson gave the update and reminded Board members about their Capital Campaign and annual commitments.

VII. Enrollment & Diversity Committee

A. General Committee Update

Tabled.

VIII. Board Development Committee

A. Committee Update

J. Schorr gave the update and invite Board members to nominate board candidates.

IX. Other Items of Business

A. CEO Evaluation Update

R. Lee gave the update, and will send more information.

B. Public Hearing: Yu Ming Charter School's Initial Proposal for Reopening Negotiations for the 2023-2024 School Year with the Yu Ming Educators Association

S. Park presented this item. The two groups will meet next Monday.

C. Public Hearing: Yu Ming Educators Association's Initial Proposal for reopening negotiations for the 2023-2024 school year with the Yu Ming Charter School.

D. CLOSED SESSION: Conference With Real Property Negotiators (Gov Code Section 54956.8.)

The closed session started at 5:46pm.

E. OPEN SESSION: Review of Action Items from Closed Session

The Board reconvened at 5:59pm. No action was taken.

F. Executive Compensation Study Review for CEO 2023-24 Compensation

R. Lee presented the Executive Compensation Study that was used for the CEO hire.

G. CLOSED SESSION: Public Employee Appointment (Gov Code Section 54957(b)(1))

The closed session started at 6:01pm.

H. OPEN SESSION: Review of Action Items from Closed Session

The Board reconvened at 6:27pm.

R. Lee reported that Stacey Wang was selected as CEO with a salary of $220,000 with a $5,000 signing bonus. The vote was unanimous.

X. Closing Items

A. Review of Action Items and Future Agenda Items

There was a public comment by a Yu Ming parent leader to present the Bright Spot award that was given to Yu Ming by Families in Action.

Future agenda items include:

- Transportation policies
- Enrollment & Diversity Committee update
- Retreat - the academic presentation will include campus-specific data to report on variables other than curriculum that might impact learning (e.g. staffing)

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
R. Lee

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or info@yumingschool.org.