APPROVED

Yu Ming Charter School

Minutes

Board of Directors Regular Meeting

Date and Time
Thursday February 17, 2022 at 4:30 PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform.
Members of the public who wish to access this Board meeting may do so at:
https://yumingschool.zoom.us/j/81901437947?pwd=eWx2WWZ5RGhGU0cyNmo5REI0UFo5Zz09

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(253) 215 8782 (Tacoma)

Directors Present

C. Hatton (remote), J. Norman (remote), K. Brown (remote), R. Lee (remote), Y. Yeh (remote)

Directors Absent
A. Mumby, J. Schorr, M. Florez Vasconcelos

Guests Present
B. Badillo, E. Wood, M. Andrejko, S. Park

I. Opening Items

A. Call the Meeting to Order

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Thursday Feb 17, 2022 at 4:42 PM.

B. Record Attendance and Guests

C. Approve Agenda

C. Hatton made a motion to approve the agenda with the check registers and Secretary vote tabled to March 3.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Y. Yeh	Aye
J. Schorr	Absent
A. Mumby	Absent
J. Norman	Aye
R. Lee	Aye
M. Florez Vasconcelos	Absent
C. Hatton	Aye
K. Brown	Aye

D. State of Emergency Board Findings Pursuant to Government Code Section 54953(e)

C. Hatton made a motion to approve the findings.
K. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Hatton	Aye
A. Mumby	Absent
K. Brown	Aye
M. Florez Vasconcelos	Absent
J. Schorr	Absent

Roll Call	
J. Norman	Aye
Y. Yeh	Aye
R. Lee	Aye

II. Invitation to the Public to Address the Board

A. Public Comment on Non-Agenda Items

There were no members of the public in attendance.

III. Consent Agenda

A. Approval of Consent Agenda

C. Hatton made a motion to approve the consent agenda.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
K. Brown	Aye
C. Hatton	Aye
A. Mumby	Absent
R. Lee	Aye
J. Norman	Aye
J. Schorr	Absent
M. Florez Vasconcelos	Absent

B. Dec 13 Board Meeting Minutes

C. Hatton made a motion to approve the minutes from Board of Directors Special Meeting on 12-13-21.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
A. Mumby	Absent
K. Brown	Aye
C. Hatton	Aye
Y. Yeh	Aye
J. Norman	Aye
M. Florez Vasconcelos	Absent
J. Schorr	Absent
R. Lee	Aye

C. November-December Check Registers

Tabled to March 3 meeting.

D. Acknowledgement of Director Hwang Leaving the Board

E. Local Control Accountability Plan (LCAP) Supplement

F. Approval of the 2020-21 School Accountability Report Card (SARC) for Yu Ming Charter School

G. Forms 700 - April 1 Due Date Reminder

H. 2021-22 Funds Committee Description, Membership, and Goals

I. Fiscal Policies/Invoicing Process Revision

J. COVID-19 Employee Vaccination Policy Revision

IV. Head of School Report

A. General Report

S. Park presented the Head of School update.

V. Items of Business

A. Extension of Director Mumby's Board Term

Y. Yeh made a motion to approve the renewal of Director Mumby's term.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
C. Hatton	Aye
Y. Yeh	Aye
K. Brown	Aye
R. Lee	Aye
J. Schorr	Absent
M. Florez Vasconcelos	Absent
J. Norman	Aye
A. Mumby	Absent

B. Approval of New Vice Chair

C. Hatton was nominated for the position.
J. Norman made a motion to approve C. Hatton as new Vice Chair.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Lee	Aye
J. Norman	Aye
K. Brown	Aye
Y. Yeh	Aye
A. Mumby	Absent
J. Schorr	Absent
C. Hatton	Aye
M. Florez Vasconcelos	Absent

C. Approval of New Secretary

Tabled to March 3.

D. Head of School Support and Evaluation

R. Lee presented the process for the Head of School evaluation.

VI. Finance Committee

A. General Committee Update

J. Norman and B. Badillo gave a brief finance update. More will be shared at the next meeting.

B. Approval of Audit Report FY21

J. Norman introduced the F21 audit report.
J. Norman made a motion to approve the audit report.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
C. Hatton	Aye
J. Schorr	Absent
Y. Yeh	Aye
K. Brown	Aye
A. Mumby	Absent
J. Norman	Aye
R. Lee	Aye
M. Florez Vasconcelos	Absent

C. Approval of Audit Firm FY22 Proposal

J. Norman presented the proposal for the audit firm for FY22.
C. Hatton made a motion to approve the FY22 auditor.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Florez Vasconcelos	Absent
C. Hatton	Aye
Y. Yeh	Aye
J. Schorr	Absent
J. Norman	Aye
R. Lee	Aye
K. Brown	Aye
A. Mumby	Absent

D. Renewal of Line of Credit - First Republic

J. Norman introduced the Line of Credit renewal, which happens annually, as a back-up option.
C. Hatton made a motion to approve the renewal of the LOC.
K. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
A. Mumby	Absent
R. Lee	Aye
J. Norman	Aye
J. Schorr	Absent
K. Brown	Aye
C. Hatton	Aye
M. Florez Vasconcelos	Absent

VII. Enrollment and Diversity Committee

A. General Committee Update

B. Badillo left at 5:15pm.

K. Brown presented an update from the Enrollment and Diversity Committee.

VIII. Board Development Committee

A. General Committee Update

R. Lee presented the Board development update; the group brainstormed ideas.

IX. Funds Committee

A. General Committee Update

Y. Yeh and M. Andrejko presented the Funds Committee update.

X. Other Items of Business

A. Fundraising Policy

Tabled to March 3 meeting.

XI. Closing Items

A. Review of Action Items and Future Agenda Items

- Check registers
- Vote on Secretary
- Financial update
- Fundraising policy

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:56 PM.

Respectfully Submitted,
R. Lee

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or info@yumingschool.org.