APPROVED

Yu Ming Charter School

Minutes

Board Development Committee Meeting

Date and Time
Monday October 4, 2021 at 3:30 PM

This meeting will be by teleconference pursuant to Assembly Bill 361.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:
https://yumingschool.zoom.us/j/88629682148?pwd=N1ViUi9ENDUyOEg5aTdiYjVuQUlZQT09

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Committee Members Present
J. Schorr (remote), R. Lee (remote), S. Park (remote)

Committee Members Absent

B. Swartz

Guests Present
M. Andrejko (remote)

I. Opening Items

A. Call the Meeting to Order

J. Schorr called a meeting of the Board Development Committee of Yu Ming Charter School to order on Monday Oct 4, 2021 at 3:36 PM.

B. Record Attendance and Guests

C. Approval of Agenda

R. Lee made a motion to approve the agenda.
S. Park seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

R. Lee	Aye
B. Swartz	Absent
S. Park	Aye
J. Schorr	Aye

II. Consent Agenda

A. Approval of June 2 Board Development Committee Meeting Minutes

S. Park made a motion to approve the minutes from Board Development Committee Regular Meeting on 06-02-21.
R. Lee seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Park	Aye
R. Lee	Aye
J. Schorr	Aye
B. Swartz	Absent

III. Invitation to the Public to Address the Committee

A. Public Comments

There was a member of the public in attendance. There was no public comment.

IV. Items of Business

A. Review 2021-22 Board Development Committee Description and Goals

The group discussed revising the 2020-21 goals:

- We will foster relationships **with at least three organizations that have a focus on academic equity and excellence for Black, Latinx and Indigenous communities, with an aim to recruit new board members.**
- At least two representatives of Yu Ming will meet with at least three people **by Spring 2021** who would bring diversity to our board, and introduce them to the nonprofit and its mission, and explore their interest in the nonprofit's work.
- We will recruit a pool of board candidates whereby at least 30% of candidates will identify as Black, Latinx and/or Indigenous.

R. Lee made a motion to approve the committee goals with discussed changes.
S. Park seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Park	Aye
B. Swartz	Absent
R. Lee	Aye
J. Schorr	Aye

B. Board Assessment Data and Recommendations Review

The Board rated itself low on recruitment pipeline and orientation.

Recommendations for Brianna to develop for the 10/28 Board meeting:

- Board recruitment: communicate more clearly with the Board on progress, goals, etc.
- Development: Engagement of the Board in development
- CEO support
- Board Meetings

C. Approval of Revised Board Commitment

R. Lee made a motion to approve the revised Board commitment.
S. Park seconded the motion.
The date and the Committee list need to be updated.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Park	Aye

Roll Call

J. Schorr Aye
R. Lee Aye
B. Swartz Absent

D. Approval of Revised Board Role and Responsibilities

Tabled.

E. Approval of Revised Board Manual

R. Lee made a motion to approve the Board manual, with discussed additions.
S. Park seconded the motion.

- Add some history about the school (link to the website). This will require updating the website
- There was a recommendation to add some general development data about the school, e.g. how much we fundraise, what % of the community (which is optional) and board (an expectation and a reality) contribute, etc.

The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Park Aye
J. Schorr Aye
B. Swartz Absent
R. Lee Aye

F. Review Next Steps for Board Candidate

The current prospective candidate will be up for approval at the 10/28 meeting.

G. Board Orientation Content, Timing, and Structure

J. Schorr proposed revising the orientation structure for something less structured addressing the gaps or areas of interest in the Board manual.
Proposal: draft a 1-pager on the laying out the phases of introduction to the school while recruiting Board members (presentation before onboarding, etc.)

H. Review Board Open Seats & Timeline for 2021-22

Needs:

- 1-3 Board members over the school year

Expertise needed remain:

- Private section/HNW connections
- Connections to community organizations

V. Closing Items

A. Review of Action Items and Future Agenda Items

- Present approved docs to the Board
- Revise Board Role and Responsibilities (previously done by J. Schorr)
- Add development data to the manual (M. Andrejko)
- Edit the school history on the website (M. Andrejko)
- Board orientation 1-pager to be drafted (J. Schorr)

B. Schedule Next Committee Meeting(s)

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,
J. Schorr

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or ymclosure@yumingschool.org.