APPROVED

Yu Ming Charter School

Minutes

Board of Directors Regular Meeting

Date and Time
Wednesday September 22, 2021 at 4:30 PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform.
Members of the public who wish to access this Board meeting may do so at:
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Directors Present
B. Swartz (remote), C. Hatton, J. Norman (remote), J. Schorr (remote), L. Hwang (remote), M. Florez Vasconcelos (remote), R. Lee (remote), Y. Yeh (remote)

Directors Absent
A. Mumby, R. Lewis

Directors who arrived after the meeting opened
C. Hatton

Guests Present
E. Wood (remote), Keta Brown (remote), M. Andrejko (remote), S. Park (remote)

I. Opening Items

A. Call the Meeting to Order

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Wednesday Sep 22, 2021 at 4:33 PM.

B. Record Attendance and Guests

C. Approve Agenda

FRPM Policy and Homeless Student Policy are tabled. The Title 1 item will be presented by Brian.
L. Hwang made a motion to approve the agenda with those changes.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Lee	Aye
Y. Yeh	Aye
M. Florez Vasconcelos	Aye
J. Norman	Aye
B. Swartz	Aye
A. Mumby	Absent
J. Schorr	Aye
R. Lewis	Absent
C. Hatton	Absent
L. Hwang	Aye

C. Hatton arrived at 4:37 PM.

II. Invitation to the Public to Address the Board

A. Public Comment on Non-Agenda Items

There were no comments on non-agenda items.

III. Consent Agenda

A. Approval of Consent Agenda

Check registers are not included.
B. Swartz made a motion to approve the consent agenda.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Swartz	Aye
M. Florez Vasconcelos	Aye
R. Lewis	Absent
J. Schorr	Aye
R. Lee	Aye
C. Hatton	Aye
J. Norman	Aye
Y. Yeh	Aye
L. Hwang	Aye
A. Mumby	Absent

B. July 20 Board Retreat Minutes

B. Swartz made a motion to approve the minutes from Board of Directors Retreat - Part I on 07-20-21.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Schorr	Aye
Y. Yeh	Aye
A. Mumby	Absent
R. Lee	Aye
R. Lewis	Absent
B. Swartz	Aye
J. Norman	Aye
C. Hatton	Aye
L. Hwang	Aye
M. Florez Vasconcelos	Aye

C. June, July and August Check Registers

D. 2021-22 Education Protection Account (EPA) Resolution

E. 2021-22 Student & Family Handbook

F.

Revised Title IX Policy

G. Revised Uniform Complaint Policy

H. Acknowledgment of Director Lewis Leaving the Board

IV. Head of School Report

A. Head of School Report

S. Park presented the Head of School update.

V. Finance Committee

A. Financial Update

B. Badillo presented the financial update.

B. 2021-22 Unaudited Actuals

J. Norman made a motion to approve the 2020-21 unaudited actuals.
L. Hwang seconded the motion.
B. Badillo presented the unaudited actuals and took questions.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Norman	Aye
B. Swartz	Aye
M. Florez Vasconcelos	Aye
R. Lee	Aye
R. Lewis	Absent
L. Hwang	Aye
A. Mumby	Absent
J. Schorr	Aye
C. Hatton	Aye
Y. Yeh	Aye

C. 2021-22 LCAP Federal Addendum

S. Park and B. Badillo gave some context for this item. The addendum is required for schools receiving federal funds.
Y. Yeh made a motion to approve the LFA.
B. Swartz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Mumby	Absent
M. Florez Vasconcelos	Aye
R. Lewis	Absent

Roll Call

Y. Yeh	Aye
R. Lee	Aye
J. Schorr	Aye
J. Norman	Aye
L. Hwang	Aye
B. Swartz	Aye
C. Hatton	Aye

D. Waiver to Operate as a Title I Schoolwide Program (SWP)

B. Badillo presented the Waiver, which is useful for tracking purposes.
L. Hwang made a motion to approve the Waiver.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
A. Mumby	Absent
M. Florez Vasconcelos	Aye
Y. Yeh	Aye
L. Hwang	Aye
R. Lewis	Absent
B. Swartz	Aye
R. Lee	Aye
J. Norman	Aye
C. Hatton	Aye

E. ESSER III Expenditure Plan

E. Wood presented the ESSER III Plan and took questions.
C. Hatton made a motion to approve the plan.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Mumby	Absent
C. Hatton	Aye
M. Florez Vasconcelos	Aye
B. Swartz	Aye
J. Norman	Aye
J. Schorr	Aye
R. Lewis	Absent
Y. Yeh	Aye
L. Hwang	Aye
R. Lee	Aye

F.

Election of Finance Committee Chair

J. Schorr made a motion to approve J. Norman as Finance Committee Chair.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Norman	Aye
A. Mumby	Absent
M. Florez Vasconcelos	Aye
J. Schorr	Aye
B. Swartz	Aye
L. Hwang	Aye
C. Hatton	Aye
R. Lee	Aye
R. Lewis	Absent
Y. Yeh	Aye

VI. Elections of Officers

A. Election of Board Chair

M. Florez Vasconcelos made a motion to approve R. Lee as Board Chair.
L. Hwang seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
L. Hwang	Aye
R. Lewis	Absent
C. Hatton	Aye
M. Florez Vasconcelos	Aye
Y. Yeh	Aye
J. Norman	Aye
R. Lee	Aye
A. Mumby	Absent
B. Swartz	Aye

B. Election of Board Vice Chair

C. Hatton made a motion to approve B. Swartz as Vice Chair of the Board.
J. Schorr seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Lewis	Absent
C. Hatton	Aye
M. Florez Vasconcelos	Aye
J. Norman	Aye

Roll Call

A. Mumby	Absent
L. Hwang	Aye
J. Schorr	Aye
R. Lee	Aye
B. Swartz	Aye
Y. Yeh	Aye

C. Election of Board Treasurer

L. Hwang made a motion to approve J. Norman as Treasurer.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Hwang	Aye
J. Schorr	Aye
R. Lee	Aye
R. Lewis	Absent
C. Hatton	Aye
Y. Yeh	Aye
B. Swartz	Aye
J. Norman	Aye
A. Mumby	Absent
M. Florez Vasconcelos	Aye

D. Election of Board Secretary

C. Hatton made a motion to approve L. Hwang as Secretary.
Y. Yeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Mumby	Absent
C. Hatton	Aye
R. Lewis	Absent
J. Norman	Aye
M. Florez Vasconcelos	Aye
B. Swartz	Aye
L. Hwang	Aye
J. Schorr	Aye
R. Lee	Aye
Y. Yeh	Aye

VII. Board Development Committee

A. General Committee Update

J. Schorr gave a Committee update, and presented the next Board candidate.

B. Election of Board Development Committee Chair

B. Swartz made a motion to approve Jonathan as the Board Development Committee Chair.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Swartz	Aye
L. Hwang	Aye
J. Norman	Aye
Y. Yeh	Aye
J. Schorr	Aye
C. Hatton	Aye
R. Lee	Aye
R. Lewis	Absent
A. Mumby	Absent
M. Florez Vasconcelos	Aye

VIII. Facilities Committee

A. General Committee Update

L. Hwang gave a Committee update.

B. Election of Facilities Committee Chair

J. Schorr made a motion to approve L. Hwang as Committee Chair.
B. Swartz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Lewis	Absent
R. Lee	Aye
Y. Yeh	Aye
L. Hwang	Aye
A. Mumby	Absent
J. Schorr	Aye
M. Florez Vasconcelos	Aye
B. Swartz	Aye
J. Norman	Aye
C. Hatton	Aye

IX. Compensation Committee

A. General Committee Update

C. Hatton gave a Committee update. M. Florez Vasconcelos will be joining the Committee.

B. Election of Compensation Committee Chair

J. Schorr made a motion to approve C. Hatton as Committee Chair.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Mumby	Absent
Y. Yeh	Aye
J. Norman	Aye
L. Hwang	Aye
B. Swartz	Aye
R. Lee	Aye
C. Hatton	Aye
R. Lewis	Absent
J. Schorr	Aye
M. Florez Vasconcelos	Aye

X. Funds Committee

A. Election of Funds Committee Chair

L. Hwang made a motion to Y. Yeh as Committee Chair.
B. Swartz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Schorr	Aye
R. Lewis	Absent
C. Hatton	Aye
R. Lee	Aye
Y. Yeh	Aye
A. Mumby	Absent
M. Florez Vasconcelos	Aye
J. Norman	Aye
B. Swartz	Aye
L. Hwang	Aye

XI. Enrollment & Diversity Committee

A. Election of Enrollment & Diversity Committee Chair

Y. Yeh made a motion to approve R. Lee as Committee Chair.
M. Florez Vasconcelos seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Y. Yeh	Aye
A. Mumby	Absent
R. Lewis	Absent
C. Hatton	Aye
M. Florez Vasconcelos	Aye
R. Lee	Aye
J. Norman	Aye
B. Swartz	Aye
L. Hwang	Aye
J. Schorr	Aye

XII. Education Committee

A. General Committee Update

Tabled.

B. Election of Education Committee Chair

Tabled.

XIII. Other Items of Business

A. YMCS YMEU MOU 2021-22

S. Park presented the negotiated MOU.
C. Hatton made a motion to approve the MOU.
L. Hwang seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Lewis	Absent
A. Mumby	Absent
B. Swartz	Aye
C. Hatton	Aye
Y. Yeh	Aye
J. Schorr	Aye
L. Hwang	Aye
J. Norman	Aye
R. Lee	Aye
M. Florez Vasconcelos	Aye

B. Board Self-Assessment Update

B. Swartz presented an update on the Board self-assessment. She will be presenting recommendations in October.

C.

COVID-19 Employee Vaccination Policy

S. Park presented the vaccination policy. Currently 100% of staff is vaccinated but this will clarify our path for new hires.
C. Hatton made a motion to approve the policy.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Florez Vasconcelos	Aye
B. Swartz	Aye
R. Lewis	Absent
C. Hatton	Aye
Y. Yeh	Aye
R. Lee	Aye
J. Norman	Aye
L. Hwang	Aye
J. Schorr	Aye
A. Mumby	Absent

D. Document Retention and Destruction Policy

M. Andrejko presented the policy.
J. Norman made a motion to approve the policy.
B. Swartz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Florez Vasconcelos	Aye
Y. Yeh	Aye
J. Norman	Aye
C. Hatton	Aye
R. Lee	Aye
R. Lewis	Absent
B. Swartz	Aye
J. Schorr	Aye
A. Mumby	Absent
L. Hwang	Aye

E. Educational Records and Student Information Policy/FERPA

S. Park presented the policy.
Y. Yeh made a motion to approve the policy.
L. Hwang seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Swartz	Aye
Y. Yeh	Aye

Roll Call

L. Hwang	Aye
M. Florez Vasconcelos	Aye
R. Lewis	Absent
A. Mumby	Absent
J. Norman	Aye
R. Lee	Aye
C. Hatton	Aye
J. Schorr	Aye

F. Free and Reduced-Price Meals Policy

Tabled.

G. Education for Homeless Children & Youth Policy

Tabled.

H. Youth Suicide Prevention Policy

S. Park presented the policy.
L. Hwang made a motion to approve the policy.
C. Hatton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Lewis	Absent
C. Hatton	Aye
Y. Yeh	Aye
J. Schorr	Aye
B. Swartz	Aye
A. Mumby	Absent
M. Florez Vasconcelos	Aye
J. Norman	Aye
L. Hwang	Aye
R. Lee	Aye

XIV. Closing Items

A. Revised 2021-22 Board Meeting Schedule

M. Andrejko presented the change.
C. Hatton made a motion to approve the revised schedule.
J. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Norman	Aye
R. Lewis	Absent

Roll Call

J. Schorr	Aye
Y. Yeh	Aye
L. Hwang	Aye
A. Mumby	Absent
B. Swartz	Aye
R. Lee	Aye
M. Florez Vasconcelos	Aye
C. Hatton	Aye

B. Review of Action Items and Future Agenda Items

- Vote on Board candidate
- Policies incl. Homeless Student policy, FRPM policy
- Board Devt: Board agreement and Board manual
- Election of Education Committee Chair
- Board Assessment recommendations

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
R. Lee

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or info@yumingschool.org.