



# Yu Ming Charter School

## Minutes

### Board of Directors Retreat - Part I

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#### Date and Time

Tuesday July 20, 2021 at 4:00 PM

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This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Yu Ming Charter School shall meet via the Zoom meeting platform.

Members of the public who wish to access this Board meeting may do so at <https://yumingschool.zoom.us/j/85928596991?pwd=NCtnYUF5NWxXbS90U2NzKy9yblRCUT09>

Meeting ID: 859-2859-6991

Password: 9561

Dial by your location

(312) 626 6799 (Chicago)

(646) 876 9923 (New York)

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(346) 248 7799 (Houston)

(408) 638 0968 (San Jose)

(669) 900 6833 (San Jose)

(253) 215 8782 (Tacoma)

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#### Directors Present

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B. Swartz (remote), C. Hatton (remote), J. Norman (remote), J. Schorr (remote), L. Hwang (remote), M. Florez Vasconcelos (remote), R. Lee (remote), R. Lewis (remote), Y. Yeh (remote)

### **Directors Absent**

A. Mumby

### **Guests Present**

E. Wood, G. Callaham, S. Park, X. Xu

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## **I. Opening Items**

### **A. Call the Meeting to Order**

R. Lee called a meeting of the board of directors of Yu Ming Charter School to order on Tuesday Jul 20, 2021 at 4:00 PM.

### **B. Record Attendance and Guests**

### **C. Approve Agenda**

L. Hwang made a motion to approve the agenda.

R. Lee seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|                       |        |
|-----------------------|--------|
| L. Hwang              | Aye    |
| J. Norman             | Aye    |
| R. Lewis              | Aye    |
| Y. Yeh                | Aye    |
| M. Florez Vasconcelos | Aye    |
| B. Swartz             | Aye    |
| C. Hatton             | Aye    |
| J. Schorr             | Aye    |
| R. Lee                | Aye    |
| A. Mumby              | Absent |

## **II. Consent Agenda**

### **A. Approval of Consent Agenda**

J. Schorr made a motion to approve the consent agenda, with the exception of the Document Retention and Destruction Policy.

L. Hwang seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|           |     |
|-----------|-----|
| J. Norman | Aye |
|-----------|-----|

**Roll Call**

|                       |        |
|-----------------------|--------|
| B. Swartz             | Aye    |
| A. Mumby              | Absent |
| R. Lee                | Aye    |
| C. Hatton             | Aye    |
| J. Schorr             | Aye    |
| R. Lewis              | Aye    |
| Y. Yeh                | Aye    |
| M. Florez Vasconcelos | Aye    |
| L. Hwang              | Aye    |

**B. June 17 Meeting Minutes**

J. Schorr made a motion to approve the minutes from Regular Board Meeting on 06-17-21.

L. Hwang seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                       |        |
|-----------------------|--------|
| B. Swartz             | Aye    |
| A. Mumby              | Absent |
| R. Lee                | Aye    |
| C. Hatton             | Aye    |
| J. Schorr             | Aye    |
| J. Norman             | Aye    |
| L. Hwang              | Aye    |
| R. Lewis              | Aye    |
| M. Florez Vasconcelos | Aye    |
| Y. Yeh                | Aye    |

**C. Document Retention and Destruction Policy**

**D. 2020 990 Tax Return**

**III. Governance Update**

**A. Brown Act Training & Legislative Update - Wayne K. Strumpfer, Of Counsel, Young Minney & Corr**

W. Strumpfer, Young, Minney, and Corr, led a training on the Brown Act.

**B. Note on Brown Act Requirements Under COVID Changing Oct 1, 2021**

It was noted that starting October 1, the Brown Act requirements that were temporarily suspended under Executive Order N-29-20 due to the COVID-19 pandemic, will be reinstated.

**C.**

### **Approval of Student Promotion and Retention Policy**

L. Hwang made a motion to approve the Student Promotion and Retention Policy.

J. Schorr seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|                       |        |
|-----------------------|--------|
| J. Norman             | Aye    |
| M. Florez Vasconcelos | Aye    |
| R. Lewis              | Aye    |
| Y. Yeh                | Aye    |
| C. Hatton             | Aye    |
| L. Hwang              | Aye    |
| R. Lee                | Aye    |
| A. Mumby              | Absent |
| B. Swartz             | Aye    |
| J. Schorr             | Aye    |

### **D. Approval of Independent Study Policy**

J. Schorr made a motion to approve the Independent Study Policy.

R. Lee seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|                       |        |
|-----------------------|--------|
| C. Hatton             | Aye    |
| Y. Yeh                | Aye    |
| L. Hwang              | Aye    |
| A. Mumby              | Absent |
| J. Norman             | Aye    |
| R. Lee                | Aye    |
| J. Schorr             | Aye    |
| M. Florez Vasconcelos | Aye    |
| B. Swartz             | Aye    |
| R. Lewis              | Aye    |

## **IV. Finance Update**

### **A. 2021-2022 School Budget Update**

J. Norman gave a brief 2021-22 school budget update.

### **B. Approval of EPA Resolution (1) and Spending Plan (2) for 2021-22**

Tabled.

## **V. 2020-2021 Goals and 2021-2022 Goal-setting**

### **A.**

**Review 2020-2021 Progress on School Goals: Student Outcomes School Climate and Culture School Growth and Sustainability**

Yu Ming staff (S. Park, E. Wood, G. Callaham, and X. Xu) went over the school's progress on the 2020-2021 goals, and took questions.

**B. Set New 2021-2022 School Goals**

Yu Ming staff (S. Park, E. Wood, G. Callaham, and X. Xu) went over the school's proposed goals for 2021-22. The group discussed.

**C. Consultancy Protocol with School Goals: Student Achievement Outcomes School Climate and Culture School Growth & Sustainability**

Yu Ming staff (S. Park, E. Wood, G. Callaham, and X. Xu) led small group discussions on student achievement outcomes, school climate and culture, and school growth and sustainability.

**VI. Closing Items**

**A. Review of Action Items and Future Agenda Items**

**B. Note on Upcoming Revision of Board Meeting Schedule**

It was noted that the dates for the February and/or March Board meetings will need to be revised.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
R. Lee

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 326-1048. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

FOR MORE INFORMATION

A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Yu Ming Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

For more information concerning this agenda or to receive access to materials relating to this meeting, please contact Yu Ming Charter School at (510) 326-1048 or [ymclosure@yumingschool.org](mailto:ymclosure@yumingschool.org).